

School District of Manawa

Board of Education Meeting Agenda

November 15, 2021

REVISED Agenda 11/12/2021



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(US) +1 804-552-1688 PIN: 651 060 100#

1. Call to Order – President Johnson – **7:00 p.m.** – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Key Performance Indicator Student Engagement & Satisfaction IV. B -Attendance
Overview - Principals
 - b. SDM Technology Standards & Skills - Mrs. Krueger, Library Media Specialist
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of October 18, 2021 Regular Board Meeting, October 25, 2021
Annual District Meeting, and October 25, 2021 Special Board Meeting
 - b. Treasurer’s Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. First State Bank \$540 donation from their \$20 Local School Donation
Challenge - Classroom needs and special projects
 - ii. Joseph and Amy Starr \$200 donation to the LWHS/MMS Drama Club
 - d. Approve FY22 Fab Lab Grant Application Process**
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below
Agenda)
10. Correspondence:
 - a. Thank You from the Family of Mark Suehs
11. Board Recognition:
 - a. Manawa FFA Chapter 3-Star Gold Award

- b. Sandy Cordes/Leadership Classes - Wolf Walk planning, preparations, and implementation.
 - c. Andrea Whitman, Corrie Ziemer and the MES Student Council for sponsoring and organizing the Red Ribbon Week dress up days, signage, announcements, skit, and promoting positive messages to remind youth to stay drug free.
 - d. Jen Krueger for organizing and hosting the staff book club and creating “Tech Tuesdays” professional development for staff.
 - e. Jill Seka for leading the planning and implementation of Child Development Days; Ann Romberg and Janet Abbey for meeting with children and their parents.
 - f. The Manawa Lion's Club, Lion Dr. Melanie Oppor, and Krystal Draeger for performing vision screening at Child Development Days.
 - g. All-Conference Award Recipients
 - i. Football
 - ii. Volleyball
 - iii. Cross Country
12. District Administrator’s Report:
- a. Student Council Representative - Olivia Santos
 - b. State Report Card Release
 - c. District Safety Committee Update
 - d. Legislative Update
 - e. Monthly Enrollment Update
 - f. Curriculum Update
 - g. Spring 2022 Election Update
 - h. COVID-19 Update
 - i. 2021-2022 Annual Board Development Tool Survey
 - j. State of the District Address
13. School Operations Reports:
- a. ES Principal/Special Education Director: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
- a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
15. Director’s Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet
 - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:
- a.
 - b.

17. Committee Reports:

- a. Curriculum Committee (Hollman)
 - i. Consider Endorsement of New LWHS Gay/Straight Alliance Club as Presented
 - ii. Consider Endorsement of School District of Manawa 2022-23 Internal Schedule Change Proposal as Presented
 - iii. Consider Endorsement to Add a New Articulated Wildlife/Ecology Agriculture Science Course with Fox Valley Technical College
 - iv. Formation of Wellness Committee as Per New Policy Being Considered by P and HR Committee
 - v. Consider Endorsement of Fountas and Pinnell Interactive Read Aloud (IRA) Collection for 4K at a Cost of \$1,088 as Presented
 - vi. Consider Endorsement of Reading Mini-lessons for Grades K-5 at a Cost of \$1,633.50 as Presented
 - vii. Consider Whether to Proceed with or Cancel the Washington D.C. Spring Trip for Grades 7-9 as Presented
 - viii. Consider Endorsement of High School Music Department Overnight/Out-of-State Field Trip Request - National Festival of the States in South Dakota - March 5, 2022 to March 10, 2022 as Presented
 - ix. Consider Endorsement of Wolfpack Brigade - Band Renaming Request
 - x. Consider Endorsement of LWHS and Manawa Middle School Moving from a 7-Period Day to an 8-Period Day as Presented
 - xi. Consider Endorsement of Update to Robotics and Engineering Career and Technical Education Course Sequencing as Presented
 - xii. Curriculum Committee Planning Guide
- b. Policy & Human Resources Committee (J. Johnson)
 - i. Consider Endorsement for Offering a School Site Vaccination Clinic
 - ii. Consider Endorsement for the Waupaca County Sheriff's Department Call Center to Have Direct Access to the SDM Security Cameras
 - iii. Review of District Hiring Process
 - a. Onboarding/Offboarding Process
 - b. Policy 4120 - Employment of Support Staff
 - iv. Review and Revise Policies and Administrative Guidelines per Handbook Review as Needed
 - a. PO2260 - Nondiscrimination and Access to Equal Education Opportunity
 - b. PO5517.01 - Bullying
 - c. PO7540.03 - Student Technology Acceptable Use And Safety
 - d. Other Policies/Administrative Guidelines Identified of Concern During the Handbook Review
 - v. Consider Endorsement of NEOLA Policy Updates Volume 30, No. 2 + Special Update
 - a. Discuss Policies 3120, 4120.04, and 4120 (Regarding relatives of BOE appropriately found in PO1130)

- vi. Consider Endorsement of NEOLA Administrative Guidelines Volume 30, No. 2 + Special Update
- vii. Consider Endorsement of Revised AG5421A - Grading
- viii. Preliminary Review of School Perceptions Key Measurements Systems (KMS)
 - a. 18 surveys options for staff, parents, and students
 - b. Annual KMS district subscription - \$1,450
- ix. Waupaca County DHHS hired Calen Strickman to serve in the shared multi-district support position with Weyauwega-Fremont, Iola-Scandinavia, Marion, and Manawa to begin on November 15, 2021 with the cost to be shared evenly across the four districts
- c. Ad Hoc Safety Committee (Hollman)
 - i. Introduction of SDM Safety Committee Members
 - ii. Review the purpose of the SDM Safety Advisory Committee
 - Convene a committee representative of the diversity of the community once every three years per state statute.
 - Identify revisions to the District’s safety plan to ensure it is up-to-date and employs best practices in current safety practices.
 - Plan for any professional development regarding the safety plan for students, staff, families, the community, and emergency responders.
 - Plan for the effective implementation of the SDM safety plan.
 - iii. Establish Safety Committee ground rules
 1. _____ will serve as the committee moderator.
 2. _____ will serve as the committee secretary.
 3. *Anyone wishing to speak will take turns when no one else is speaking. The moderator may call upon committee members who have not shared to ensure everyone who wishes to speak receives a turn.*
 4. *Members of the committee agree to respect and listen to the diverse perspectives of the other members of the committee.*
 5. *Other?*
 - iv. Discuss background information as contained in the Google Drive folder and answer questions
 1. Current SDM Safety Plan
 2. Office of School Safety - 2017 Wisconsin Act 143; 2021-2022 Requirement Checklist
 3. Other
 - v. Discuss approach for conducting safety assessments for both schools and Paving the Way
 1. Who will be responsible?
 2. When will this be done?
 3. Other
 - vi. Consider Whether to Endorse the Waupaca County Sheriff’s Department Call Center to Have Direct Access to the SDM Security Cameras
 - vii. Review and revise the SDM Safety Plan

- viii. Address any other issues brought before the Safety Advisory Committee
- ix. Review the Board of Education Safety Plan Approval Process

18. Unfinished Business: No Unfinished Business

19. New Business:

- a. Consider Approval of RESOLUTION SY21/22 #10 AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE FOR CASH FLOW PURPOSES IN AN AMOUNT NOT TO EXCEED \$750,000
- b. Consider Approval of New LWHS Gay/Straight Alliance Club as Presented
- c. Consider Approval of School District of Manawa 2022-23 Internal Schedule Change Proposal as Presented
- d. Consider Approval to Add a New Articulated Wildlife/Ecology Agriculture Science Course with Fox Valley Technical College as Presented
- e. Consider Approval of Fountas and Pinnell Interactive Read Aloud (IRA) Collection for 4K at a Cost of \$1,088 as Presented
- f. Consider Approval of Reading Mini-lessons for Grades K-5 at a Cost of \$1,633.50 as Presented
- g. Consider Approval of Cancellation of the Washington D.C. Spring Trip for Grades 7-9 as Presented
- h. Consider Approval of High School Music Department Overnight/Out-of-State Field Trip Request - National Festival of the States in South Dakota - March 5, 2022 to March 10, 2022 as Presented
- i. Consider Approval of Wolfpack Brigade - Marching and Pep Band Renaming Request as Presented
- j. Consider Approval of LWHS and Manawa Middle School Moving from a 7-Period Day to an 8-Period Day as Presented
- k. Consider Approval of Update to Robotics and Engineering Career and Technical Education Course Sequencing as Presented
- l. First Reading of PO2260 - Nondiscrimination and Access to Equal Education Opportunity as Presented
- m. First Reading of PO5517.01 - Bullying as Presented
- n. Consider Approval of Providing SDM Security Cameras Direct Access to the Waupaca County Sheriff's Department Call Center as Unanimously Endorsed by the District Ad hoc Safety Committee
- o. Consider Approval of AG5421A - Grading as Presented
- p. Consider Approval of New Alternative Open Enrollment Applications for the 2021-2022 School Year as Presented
- q. Annual Appointment of WASB Delegate

20. Next Meeting Dates:

- a. Buildings & Grounds Committee Meeting - TBD
- b. November 22, 2021 Policy & Human Resources Committee Mtg 6:00 p.m.
- c. December 6, 2021 Township of St. Lawrence Council Meeting - Dr. Oppor presenting Annual State of the District Presentation - 6:00 p.m. Town Hall Annex
- d. December 7, 2021 Finance Committee Meeting - 6:00 p.m.

- e. December 8, 2021 Curriculum Committee Meeting - 6:00 p.m.
 - f. December 13, 2021 Policy & Human Resources Committee Mtg - 6:00 p.m.
 - g. December 20, 2021 City of Manawa Common Council Meeting - Dr. Oppor presenting Annual State of the District Presentation - 6:00 p.m. Manawa City Hall
 - h. December 20, 2021 Regular Board of Education Meeting - 7:00 p.m.
 - i. January 3, 2022 Township of Union Council Meeting - Dr. Oppor presenting Annual State of the District Presentation - 6:00 p.m. Union Town Hall
 - j. January 5, 2022 Ad Hoc Safety Committee - 5:30 p.m.
 - k. January 17, 2022 Regular Board of Education Meeting - 7:00 p.m.
 - l. January 19-21, 2022 Wisconsin State Education Convention - Milwaukee (reservations needed)
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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19.90, Wis. Stats.

Minutes of a October 18, 2021 School District of Manawa Regular Board of Education Meeting

Call to Order – President Johnson – 6:30 p.m. – MES Boardroom, 800 Beech Street

Adjourn to Closed Session – The Board of Education Shall Move into Closed Session Pursuant to Wis. Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations to 1) Review of Personnel Credentials and 2) Administrator Evaluation

Motion by Griffin / Jepson to Move into Closed Session at 6:32 p.m. Motion carried. Pethke absent.

Motion by Reierson / Jepson to Adjourn Closed Session at 6:59 p.m. Motion carried. Pethke absent.

Reconvene in Open Session - 7:04 p.m. – MES Boardroom, 800 Beech Street

Pledge of Allegiance

Roll Call - Hollman, Jepson, Griffin, J. Johnson, R. Johnson, and Reierson. Pethke absent.

Verify Publication of Meeting -Dr. Oppor verified.

Presentations: Key Performance Indicator - Learning: I.A. State Assessment Results - Principals SDM Technology Standards & Skills - Mrs. Krueger, Library Media Specialist - Hold over until the November meeting.

Announcements: Contributions to the District - Solarus Partnership in Education \$1000 donation to support the district's technology need and general student learning initiatives; Manawa Booster Club donated 16 pizzas for Homecoming Wednesday Night Games for HS students and staff; Thrivent Financial \$250 donation for the LWHS/MMS Band; and Project ADAM - Krystal Draeger, District Health Support, was the Heart Safe School Workshop winner of a AED/Mannequin Trainer valued at \$1500. Other Contributions - None.

Approved by Consent - Minutes of September 22, 2021 Board Meeting, September 29, 2021 Special Board Meeting; Treasurer's Report: Approve Expenditures \$404,395.09 & Receipts \$1,334,963.74; Donations:Solarus Partnership in Education \$1000 donation to support the district's technology need and general student learning initiatives; Manawa Booster Club donated

16 pizzas for Homecoming Wednesday Night Games for HS students and staff; Thrivent Financial \$250 donation for the LWHS/MMS Band; Project ADAM - Krystal Draeger, District Health Support, was the Heart Safe School Workshop winner of a AED/Mannequin Trainer valued at \$1500; Acceptance of 4K Paraprofessional Aide Resignation; the Start College Now Applications for SY21/22 Spring Session; SY21/22 Wrestling Coaches; Virtual Soliant Occupational Therapy; SY21/22 Girls Basketball Coaches; and Core Learning Exchange - Rural School CTE for Everyone Grant Application.

Any Item Removed from Consent Agenda: Moved by Reiersen / R. Johnson to Remove Approval of SY21/22 Boys Basketball Coaches from the Consent Agenda. One coach has a physical scheduled for this Thursday so the motion can be made pending a favorable physical. Moved by R. Johnson / Griffin to Approve of the SY21/22 Boys Basketball Coaches as Presented Pending Passing the Physical. Motion carried. Pethke absent.

Public Comments: Wendy Velie, 502 E 4th Street, Manawa is concerned about some of the books in the library and lack of transparency of their content. She would like these books removed.

Stacey Trinrud, E5977 River Street, Manawa, said the state statute and school policy don't match up on approved literature. She doesn't support that any title a teacher deems appropriate is used. Some books are present even if they are vulgar or sexually explicit. She will not be backing down on this issue.

Correspondence: No correspondence this month.

Board Recognition: Mary Griffin - volunteered to be a volleyball game worker in lieu of payment and ongoing Athletic Booster Club leadership benefitting SDM athletic programs; Proclamation - National Principals Month October 2021; Proclamation - Learning Disabilities Awareness Month October 2021; and Proclamation - School Board Week October 3-9, 2021

District Administrator's Report: Student Council Representative - None this month. At the recent Student Council meeting with the District Administrator, they mentioned that the CPM math said it is really hard. Students would like to have a water bottle filler at the library end of the building. Students were concerned about the issue of not having enough substitute teachers. They thought they should adjust the sub teacher rate. Students thanked Mr. Pethke for his hard work. They offered to help take out the recycling and garbage. Students would like to see more modern, flexible furniture in the cafeteria. Legislative Update - The following bills are being currently worked on - SB 555, SB587, SB 608, SB 567, AB561, and SB 589. Monthly Enrollment Update/3rd Friday Comparison - enrollment is down from last year but this was not unexpected. Seal-A-Smile Program summaries were in the board packet. COVID-19 Update -

the free testing has been going well. Noah Laboratories is taking over testing the samples with the hopes of a quicker turnaround.

School Operations Reports: ES Principal/Special Education Director Highlights, and MS / HS Principal: Highlights - Included in Board Packet

Business Related Reports: Highlights - Included in Board Packet, and Kobussen Transportation Report

Director's Reports: District Reading Specialist Highlights, and Technology Director Highlights - Included in Board Packet

Board Comments: None

Committee Reports: Minutes of a Curriculum Committee, Finance Committee, Buildings & Grounds, and a Policy & Human Resources Committee were in the board packet.

Unfinished Business: No unfinished business.

New Business:

Motion by R. Johnson / Hollman to Approve of the MES Virtual Learning Plan as Presented. Motion carried. Pethke absent.

Motion by Hollman / Jepson to Approve of the LWHS Science Course Resequencing as Presented. Motion carried. Pethke absent.

Motion by Griffin / R. Johnson to Approve of the Library Plan as Presented. Motion carried. Pethke absent.

Motion by Jepson / Reierson to Table the Substitute Teacher Daily Rate Increase. Motion carried. Pethke absent.

Motion by Hollman / R. Johnson to Approve of Premier for Short-term Borrowing Lender as Presented. Motion carried. Pethke absent.

Motion by R. Johnson / Jepson to Approve of ADM for Fund 46 Placement as Presented. Motion carried. Pethke absent.

Motion by Reierson / Griffin to Approve of the Polyurethane Track with the Fisher Quote of \$130,000 Pending the Fundraising by the Manawa Athletic Booster Club as Presented. Motion carried. Pethke absent.

Motion by Jepson / Reiersen to Approve of Seeking Quotes for Temporary Use of a Cleaning Service Until a Custodial Position is Filled. Motion carried. Pethke absent.

Motion by R. Johnson / Hollman to Approve to Resume Contact Tracing; Resume Close Contact Parent/Guardian Notification via Email, Phone call, or Skylert with the Understanding that Parents May Voluntarily Quarantine in Instances of Close Contact as Long as the Student Remains Asymptomatic. Motion carried. Pethke absent.

Motion by Reiersen / R. Johnson to Approve the Following Employment Groups to Work From Home When Quarantining Due to a COVID-19 Positive Test Result; Those Using FMLA; or If Quarantined Voluntarily Due to Close Contact:

- Teachers - but SDM still needs to pay for supervision
- Administrators
- Secretarial/Clerical Positions - but offices must be open and staffed with one person each in the MS/HS Office and one person in either the MES or District Office

Amended by Reiersen / R. Johnson to Approve the Following Employment Groups to Work From Home When Quarantining Due to a COVID-19 Positive Test Result; Those Using COVID-19 Related FMLA; or If Quarantined Voluntarily Due to Close Contact:

- Teachers - but SDM still needs to pay for supervision
- Administrators
- Secretarial/Clerical Positions - but offices must be open and staffed with one person each in the MS/HS Office and one person in either the MES or District Office

Motion carried. Pethke absent.

Motion by Griffin / R. Johnson to Approve of New Alternative Open Enrollment Applications for the 2021-2022 School Year as Presented. Motion carried. Pethke absent.

Motion by Griffin / R. Johnson to Approve of Overnight Field Trip for Dorian Choral Festival as Presented. Motion carried. Pethke absent.

Next Meeting Dates: October 25, 2021 Annual District Meeting - Little Wolf High School/Manawa Middle School Commons - 7:00 p.m., October 25, 2021 Special Board Meeting - Little Wolf High School/Manawa Middle School Commons - immediately following the Annual District Meeting, November 1, 2021 Policy & Human Resources Committee Mtg - 6:00 p.m., November 8, 2021 Curriculum Committee Meeting - 6:00 p.m., November 9, 2021 Buildings & Grounds Committee Meeting - 4:30 p.m., November 15, 2021 Regular Board of Education Meeting - 7:00 p.m., December 7, 2021 Finance Committee Meeting - 6:00 p.m., and January 19-21, 2022 Wisconsin State Education Convention - Milwaukee

The Board of Education Shall Move into Closed Session Pursuant to Wis. Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility. and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations to 1) Review of Personnel Credentials and 2) Administrator Evaluation

Motion by Griffin / Jepson to Adjourn into Closed Session at 8:15 p.m. Motion carried. Pethke absent.

Motion by Jepson / Hollman to Reconvene into Open Session at 8:30 p.m. Motion carried. Pethke absent.

Board May Act on Items Discussed in Closed Session - No Action Taken.

Motion by Reiersen / Jepson to Adjourn at 8:31 p.m. Motion carried. Pethke absent.

Stephanie Flynn, Recorder

Joanne Johnson, Recorder

Minutes of a October 25, 2021 School District of Manawa Annual Meeting

Meeting was called to order at 7:00 p.m. by Board of Education President, Joanne Johnson - Little Wolf High School Commons with hybrid components. Board members in attendance: Griffin, Jepson, R. Johnson, J. Johnson, Reiersen, and Hollman. Pethke absent.

Pledge of Allegiance

There were 18 in attendance including the Board members that were present along with virtual attendees. Appointment of Secretary of Annual Meeting - Motion by Hollman / K. Jepson to appoint Stephanie Flynn as the secretary. No other nominations were mentioned. Motion carried.

Election of Chairperson of the Meeting. Motion by Hollman / K. Jepson to appoint J. Johnson as chairperson of the meeting. No other nominations were mentioned. Motion carried.

Annual Meeting Ground Rules on page 7 of the Annual Packet read by Chairperson J. Johnson. Motion by Reiersen / Griffin to Approve the Ground Rules as presented. Motion carried.

District Administrator's Report – State of the District – Dr. Melanie Oppor spoke of Personnel and the Mission; Schools have 240 students at elementary, 117 students at the middle school, and 221 students at LWHS; The theme for this year's inservice was "What is Your Why?" - This asked staff to think of what motivates and inspires them to work at SDM; Friend in Education recipient was 2021 Bruce Scheller; Heart of Gold 2021 recipient was Carrie Koehn; Key Performance Indicators which look at Engagement and Satisfaction, Operation Efficiencies, Learning, and Safe and Orderly Environments; rapid improvement principles; 2021 Spring State Assessments and the plans on how to improve going forward by looking at the data and actions already taken; Building Our Future with the Ribbon Cutting Ceremony before the start of the 2021/2022 school year, a time capsule was opened from 1969, MS/HS gym floor was refinished with a new natural look, the new MAC elevated bleacher now can hold 750 guests and handicapped accessible, new blacktop parking at the MS/HS with new handicapped parking and access on the sidewalk; and the public is encouraged to join the Fitness Center.

Reading of the 2020 Annual Meeting Minutes - Clerk, Russell Hollman. Motion by R. Johnson / Hollman to dispense with reading of the minutes. Motion carried.

Treasurer's Report and Audit Summary – Treasurer, Bobbi Jo Pethke. Mrs. Pethke was absent. Mrs. O'Brien spoke of the audit that is happening now and should be presented to the board around the January meeting.

Presentation of the Budget – Business Manager, Carmen O’Brien - Revenue limit is the maximum amount of money that a school district can have. It is set by the State of Wisconsin State Equalization Aid plus the Property Tax Levy equals the Revenue Limit. The historical property tax levy was detailed and the changes from previous years. The 3-year student FTE average has decreased by 24 students this year, although just for this school year, we are receiving a Declining Enrollment Exemption of \$240,000, and a Hold Harmless Exemption of \$240,000. The property tax valuation increased by an average of 7.22% for the municipalities, and the State of Wisconsin raised the amount it will give schools districts in equalization aid, but did not adjust the revenue limit. It is always good to tax to the allowable limit. Fund 80 ended with a \$4,878 deficit on June 30, 2021. The recommendation is to levy \$50,000 to Fund 80 for the 2021-2022 school year to account for the deficit and increased participation in middle school athletics. Fund 39 - This is the tax outside the revenue limit to fund the construction referendum that was passed in November 2018. The BOE is able to levy the amount necessary to pay the principal and interest for this debt. The BOE may choose to levy more than the payment amount to place into an escrow account that can only be used to pay this debt in the future. Money in the escrow account may be used to mitigate the tax levy in the future and/or it can be used to pay off the debt sooner.

There are three scenarios. Scenario A is to keep the property tax levy at \$2,372,375 and Fund 80 at \$50,000, Fund 39 \$1,009,234, and the Mill Rate at \$8.24. This would cause all the municipalities to decrease their tax to the school district.

Scenario B is to keep the property tax levy at \$2,372,375 and Fund 80 at \$50,000, Fund 39 \$1,109,234, and the Mill Rate at \$8.48. This would cause all the municipalities to decrease their tax to the school district except Mukwa.

Scenario C is to keep the property tax levy at \$2,372,375 and Fund 80 at \$50,000, Fund 39 \$1,209,234 and the Mill Rate at \$8.72. This would cause all the municipalities to decrease their tax to the school district except for Mukwa, Lebanon, and Union.

The three choices to levy upon the taxable properties of the School District of Manawa is Scenario A \$3,431,609 –or– Scenario B \$3,531,609 –or– Scenario C \$3,631,609.

Hearing on the Budget

Stacey Trinrud, E5977 River Street, Manawa. Scenario A at \$3,431,609 would be ideal for families with the increased cost of living. Trying to put extra money away is hard for people this year.

Wendy Velie, 502 East 4th Street, Manawa agrees with Scenario A at \$3,431,609.

Resolutions:

SY2022#01 Tax Levy

Motion by Trinrud / Velie to Approve Resolution SY2022#01 Tax Levy and levy upon the taxable property of the School District of Manawa, the sum of \$3,431,609 for defraying the operation and maintenance of the public schools for the school year 2021-22. Motion carried.

SY2022#02 School Board Member's Salary

Motion by O'Brien / Trinrud to Approve Resolution SY2022#02 School Board Member's Salary and the following yearly salaries be adopted for the members of the Board of Education: President \$1500, Vice President \$1500, Clerk \$1500, Treasurer \$1500, and Directors \$1200, and Board members shall be paid \$50 per day when traveling outside the district to attend meetings, workshops, etc., in the performance of his/her duties. No payment shall be made unless authorized by the Annual or Special Common School District meeting, all being in accordance with provisions of Section 120.10 (3), Wisconsin Statutes. Motion carried.

SY2022#03 Free Textbooks

Motion by Reiersen / R. Johnson to Approve Resolution SY2022#03 Free Textbooks for use in the school system and to establish a penalty for unusual and unreasonable wear according to rules that may be established by said Board. (Section 120.10 (15) of Wisconsin Statutes). Motion carried.

SY2022#04 Hot Lunch and Milk Program

Motion by K. Jepson / Griffin to Approve Resolution SY2022#04 Hot Lunch and Milk Program to furnish hot lunches and milk to any and all students of said District at such places and times and at such cost as shall be set by said School Board, and the School Board is hereby authorized to pay any deficiency which may result from said lunch program. (Section 120.10 (16) Wisconsin Statutes). Motion carried.

SY2022#05 Legal Proceedings

Motion by R. Johnson / Griffin to Approve Resolution SY2022#05 Legal Proceedings is directed to provide for the prosecution or defense of any action or proceeding in the District's interest for the remainder of the 2021-2022 school year. Motion carried.

SY2022#06 Accident Insurance

Motion by Reiersen / K. Jepson to Approve Resolution SY2022#06 Accident Insurance to provide for accident insurance covering pupils in the District and that the cost and expenditures for said insurance is hereby authorized. (Section 20.13 (2a) Wisconsin Statutes). Motion carried.

SY2022#07 Lease of Real Property

Motion by R. Johnson / G. Jepson to Approve Resolution SY2022#07 Lease of Real Property is hereby authorized to do all things necessary to negotiate and reach agreement on a lease for use of the property, located at 407 South Bridge Street, Manawa, Wisconsin, by the District, pursuant to such terms and conditions as determined to be reasonable and appropriate by the School Board. Motion carried.

SY2022#08 Dates of 2021-22 Board of Education Meetings

Motion by O'Brien / Trinrud to Approve Resolution SY2022#08 Dates of 2021-22 Board of Education Meeting Dates as follows: July 19, 2021, August 16, 2021, September 22, 2021, October 18, 2021, October 25, 2021, November 15, 2021, December 20, 2021, January 17, 2022, February 28, 2022, March 21, 2022, April 25, 2022, May 16, 2022, and June 20, 2022 as presented. Motion carried.

SY2022#09 Date of 2022 Annual Meeting

Motion by K. Jepson / Reiersen to Approve Resolution SY2022#09 Date of 2022 Annual Meeting to set the date for the 2022 Annual Meeting to Monday, October 24, 2022 at 7:00 p.m. Motion carried.

Any Other New Business Legally Considered at the Annual Meeting - None

Motion by Griffin / K. Jepson to adjourn at 8:21 p.m. Motion carried.

Stephanie Flynn, Recording Secretary

Minutes of a October 25, 2021 School District of Manawa Special Board of Education Meeting

Call to Order – President Johnson called the meeting to order at 8:21 p.m. – Little Wolf High School Commons - Hybrid Meeting

Roll Call - Hollman, Jepson, Griffin, R. Johnson, J. Johnson, and Reiersen. Pethke absent.

Verify Publication of Meeting - Dr. Oppor verified.

Consent Agenda: None

Public Comment: None

Old Business:

Motion by Jepson / Reiersen to Approve of Corrected Minutes from the September 22, 2021 Regular Board of Education Meeting. Motion carried. Pethke absent.

New Business:

Motion by R. Johnson / Griffin to Approve of the Final Budget Adoption for 2021-2022 as Presented. Motion carried. Pethke absent.

Motion by Hollman / Jepson to Approve Certifying the Tax Levy for 2021-2022 of Scenario B \$8.48 Equalized Rate, and the total property tax levy of \$3,531,609 as Presented. Reiersen nay. Motion carried. Pethke absent.

Motion by Jepson / Hollman to Adjourn at 8:36 p.m. Motion carried. Pethke absent.

Stephanie Flynn, Recorder

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82723	AMAZON CAPITAL SERVI	JPAP10	10/22/2021	DEAN MARZOFKA	GENERAL FUND/TECHNOLOGY RELATED HARDWARE/ADMINISTRAT IVE TECHNOLOGY SERV	8002200046	435.00
82723	AMAZON CAPITAL SERVI	JPAP10	10/22/2021	DEAN MARZOFKA	GENERAL FUND/ADMINISTRATIVE TECHNOLOGY SERV	4002200143	35.98
						Totals for 82723	470.98
82727	CESA 6-CONFERENCE RE	JPAP10	10/22/2021	UNDERSTANDING THE STATE ACCOUNTABILITY REPORT CARD	GENERAL FUND/TRANSFER TO CESA/OFFICE OF SUPERINTENDENT	0	125.00
						Totals for 82727	125.00
82729	DELTA DENTAL-VISION	JPAP10	10/22/2021	NOVEMBER 2021 VISION INSURANCE	GENERAL FUND/VISION EFF 090115	0	543.58
						Totals for 82729	543.58
82730	E2E EXCHANGE, LLC	JPAP10	10/22/2021	E-RATE CONSULTING SERVICE: E-RATE CATEGORY TWO FUNDING YEAR 2022 CATEGORY TWO - ADMIN FEE +3% OF FUNDING COMMITMENT TO BE BILLED UPON RELEASE OF FUNDING COMMITMENT	GENERAL FUND/ADMINISTRATIVE TECHNOLOGY SERV	0	1,250.00
						Totals for 82730	1,250.00
82733	MASTER ELECTRICAL SE	JPAP10	10/22/2021	PROVIDED LABOR & MATERIAL AT LWHS FOR KITCHEN FAN	FOOD SERVICE FUND/REPAIR & MAINTENANCE SERVICES/FOOD SERVICES	0	426.15
						Totals for 82733	426.15
82734	NASSCO, INC	JPAP10	10/22/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	82.01
82734	NASSCO, INC	JPAP10	10/22/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	61.86
82734	NASSCO, INC	JPAP10	10/22/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	82.01
82734	NASSCO, INC	JPAP10	10/22/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	61.86
82734	NASSCO, INC	JPAP10	10/22/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	54.67
82734	NASSCO, INC	JPAP10	10/22/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	41.25
						Totals for 82734	383.66
82735	NATIONAL ART ED ASSO	JPAP10	10/22/2021	NANCY ZABLER NAEA/WAEA MEMBERSHIP MEMBERSHIP ID# 3789	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/ART	4002200140	90.00
						Totals for 82735	90.00
82736	OFFICE DEPOT	JPAP10	10/22/2021	DISTRICT OFFICE SUPPLIES	GENERAL FUND/CENTRAL SUPPLY ROOM/GENERAL	0	47.02

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					ADMINISTRATION		
					Totals for 82736		47.02
82738	REMINGTON'S QUALITY	JPAP10	10/22/2021	FOOD CONTINGENCY	SPECIAL EDUCATION	272200027	41.59
					FUND/FOOD/EARLY CHILDHOOD		
					Totals for 82738		41.59
82739	SCHOOL SPECIALTY LLC	JPAP10	10/22/2021	PATRICK COLLINS MATH SUPPLIES	GENERAL	4002200083	0.34
					FUND/GENERAL SUPPLIES/MATHEMATICS		
82739	SCHOOL SPECIALTY LLC	JPAP10	10/22/2021	PATRICK COLLINS MATH SUPPLIES	GENERAL	4002200083	3.36
					FUND/NON-CAPITAL EQUIPMENT/MATHEMATICS		
					Totals for 82739		3.70
82741	WCA GROUP HEALTH TRU	JPAP10	10/22/2021	HEALTH INSURANCE NOVEMBER 2021 PREMIUM	GENERAL FUND/WEA TRUST EFF 090115	0	88,653.06
					Totals for 82741		88,653.06
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	EARLY CHILDHOOD TECHNOLOGY	SPECIAL EDUCATION	272200038	82.93
					FUND/NON-CAPITAL TECH HARDWARE/EARLY CHILDHOOD		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	DEAN MARZOFKA	GENERAL	8002200047	59.59
					FUND/NON-CAPITAL TECHNOLOGY/ADMINISTRATIVE TECHNOLOGY		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	DEAN MARZOFKA	GENERAL	8002200047	129.44
					FUND/NON-CAPITAL TECH HARDWARE/ADMINISTRATIVE TECHNOLOGY		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	ARTIE PETHKE - WATER FILTER	GENERAL	4002200146	97.41
					FUND/GENERAL SUPPLIES/OPERATION		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	ARTIE PETHKE - WATER FILTER	GENERAL	4002200146	73.48
					FUND/GENERAL SUPPLIES/OPERATION		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	DEAN MARZOFKA	GENERAL	4002200145	55.86
					FUND/ADMINISTRATIVE TECHNOLOGY		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	DEAN MARZOFKA	GENERAL	4002200145	487.83
					FUND/ADMINISTRATIVE TECHNOLOGY		
82745	AMAZON CAPITAL SERVI	JPAP10	10/29/2021	TECHNOLOGY FOR EARLY CHILDHOOD	SPECIAL EDUCATION	272200036	539.00
					FUND/NON-CAPITAL TECH HARDWARE/EARLY CHILDHOOD		
					Totals for 82745		1,525.54
82746	AUGUST WINTER & SONS	JPAP10	10/29/2021	WORK ON CONDENSER	GENERAL FUND/REPAIR & MAINTENANCE	0	1,086.79
					SERVICES/BUILDINGS		
82746	AUGUST WINTER & SONS	JPAP10	10/29/2021	WORK ON CONDENSER	GENERAL FUND/REPAIR & MAINTENANCE	0	819.86
					SERVICES/BUILDINGS		
					Totals for 82746		1,906.65
82747	B & P MECHANICAL, IN	JPAP10	10/29/2021	WORK ON THE CHILLER AT MES	GENERAL FUND/REPAIR	0	4,135.92

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					& MAINTENANCE SERVICES/BUILDINGS		
					Totals for 82747		4,135.92
82748	BENNETT, DANIELLE	JPAP10	10/29/2021	DISTRICT FEES WAIVED FOR AMYA & DANEE	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	30.00
					Totals for 82748		30.00
82750	DRAHEIM, ROBERT	JPAP10	10/29/2021	REIMBURSE DISTRICT FEE FOR MALAKI DRAHEIM	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	20.00
					Totals for 82750		20.00
82751	EDBLOX, INC	JPAP10	10/29/2021	DAN WOLFGRAM INVOICE INV247	GENERAL FUND/PERSONAL SERVICES/FOREIGN LANGUAGES	4002200154	17,589.00
82751	EDBLOX, INC	JPAP10	10/29/2021	DAN WOLFGRAM INVOICE INV247	GENERAL FUND/PERSONAL SERVICES/FOREIGN LANGUAGES	4002200154	9,061.00
					Totals for 82751		26,650.00
82752	FRIDAY, LINDA	JPAP10	10/29/2021	REIMBURSE DISTRICT FEES FOR CASEY FRIDAY & DAVID HELGESON	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	40.00
					Totals for 82752		40.00
82753	HAND2MIND, INC	JPAP10	10/29/2021	MANIPULATIVES	GENERAL FUND/INSTRUCTIONAL MEDIA/MATHEMATICS	1012200048	850.75
					Totals for 82753		850.75
82755	LAMKINS, KAREN	JPAP10	10/29/2021	DISTRICT FEES WAIVED FOR ELIZABETH	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	15.00
					Totals for 82755		15.00
82756	LARSEN, DUANE	JPAP10	10/29/2021	DISTRICT FEE WAIVED FOR ADRIN LARSEN	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	20.00
					Totals for 82756		20.00
82757	LONEWOLF, DAVID	JPAP10	10/29/2021	DISTRICT FEES FOR XYRUS & XEON LONEWOLF	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	40.00
					Totals for 82757		40.00
82758	NASSCO, INC	JPAP10	10/29/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	353.88
82758	NASSCO, INC	JPAP10	10/29/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	127.94
82758	NASSCO, INC	JPAP10	10/29/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	22.56
82758	NASSCO, INC	JPAP10	10/29/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	17.02
82758	NASSCO, INC	JPAP10	10/29/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	64.75
82758	NASSCO, INC	JPAP10	10/29/2021	CUSTODIAL SUPPLIES	GENERAL	0	48.85

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					FUND/GENERAL SUPPLIES/OPERATION		
					Totals for 82758		635.00
82761	REMINGTON'S QUALITY	JPAP10	10/29/2021	CHILD DEVELOPMENT DAYS	GENERAL	0	29.43
					FUND/FOOD/UNDIFFEREN TIATED CURRICULUM		
					Totals for 82761		29.43
82762	SOLARUS	JPAP10	10/29/2021	SOLARUS MONTHLY BILL	GENERAL	8002200025	378.92
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
82762	SOLARUS	JPAP10	10/29/2021	SOLARUS MONTHLY BILL	GENERAL	8002200025	777.80
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
82762	SOLARUS	JPAP10	10/29/2021	SOLARUS MONTHLY BILL	GENERAL	8002200025	478.64
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
82762	SOLARUS	JPAP10	10/29/2021	SOLARUS MONTHLY BILL	GENERAL	8002200025	358.99
					FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES		
82762	SOLARUS	JPAP10	10/29/2021	SOLARUS MONTHLY BILL	SPECIAL EDUCATION	8002200025	148.35
					FUND/TELEPHONE AND TELEGRAPH/PUBLIC INFORMATION		
					Totals for 82762		2,142.70
82763	STANDARD INSURANCE C	JPAP10	10/29/2021	LIFE/STD & LTD PREMIUMS - NOVEMBER 2021	GENERAL FUND/LIFE INSURANCE PAYABLE	0	1,175.98
82763	STANDARD INSURANCE C	JPAP10	10/29/2021	LIFE/STD & LTD PREMIUMS - NOVEMBER 2021	GENERAL FUND/LTD INS PAYABLE	0	913.95
82763	STANDARD INSURANCE C	JPAP10	10/29/2021	LIFE/STD & LTD PREMIUMS - NOVEMBER 2021	GENERAL FUND/STD INS PAYABLE	0	254.91
					Totals for 82763		2,344.84
82764	SUEHS MOTORS, INC.	JPAP10	10/29/2021	MAINTENANCE ON 2012 BLACK DODGE RAM 1500 TRUCK	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE MAINT/NOT PUPIL TRANS	0	587.23
					Totals for 82764		587.23
82765	THEDACARE AT WORK	JPAP10	10/29/2021	DS RAPID 5 BUNDLED/TB QUESTIONNAIRE REVIES - J. RAWLINGS	GENERAL FUND/PERSONAL SERVICES/HEALTH SERVICES	0	90.00
82765	THEDACARE AT WORK	JPAP10	10/29/2021	TB QUESTIONNAIRE REVIEW - A. STIEBS	GENERAL FUND/PERSONAL SERVICES/HEALTH SERVICES	0	27.00
					Totals for 82765		117.00
82766	UNIFIRST CORPORATION	JPAP10	10/29/2021	CUSTODIAL SUPPLIES - MOPS/MATS	GENERAL FUND/CLEANING SERVICES/OPERATION	0	36.32
82766	UNIFIRST CORPORATION	JPAP10	10/29/2021	CUSTODIAL SUPPLIES - MOPS/MATS	GENERAL FUND/CLEANING SERVICES/OPERATION	0	27.40

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82766	UNIFIRST CORPORATION	JPAP10	10/29/2021	CUSTODIAL SUPPLIES/MAPS & MOPS	GENERAL FUND/CLEANING SERVICES/OPERATION	0	41.96
						Totals for 82766	105.68
82768	DELTA DENTAL-VISION	JPAP10	10/29/2021	COBRA VISION	GENERAL FUND/VISION EFF 090115	0	4.65
						Totals for 82768	4.65
82769	AEP CONNECTIONS, LLC	JPAP11	11/05/2021	PROFESSIONAL WEBINAR - KATIE SITTER	GENERAL FUND/PERSONAL SERVICES/INSTRUCTION AL STAFF TRAINING	1012200094	190.00
						Totals for 82769	190.00
82770	AMAZON CAPITAL SERVI	JPAP11	11/05/2021	ARTIE PETHKE - PADLOCKS	GENERAL FUND/NON-CAPITAL EQUIPMENT/OPERATION	4002200161	35.99
82770	AMAZON CAPITAL SERVI	JPAP11	11/05/2021	EC CLASSROOM EQUIPMENT	SPECIAL EDUCATION FUND/NON-CAPITAL TECH HARDWARE/EARLY CHILDHOOD	272200041	1,078.00
82770	AMAZON CAPITAL SERVI	JPAP11	11/05/2021	ARTIE PETHKE VALVE LOCKOUT OUTDOOR FAUCET LOCKING SYSTEM	GENERAL FUND/NON-CAPITAL EQUIPMENT/OPERATION	4002200139	68.16
82770	AMAZON CAPITAL SERVI	JPAP11	11/05/2021	ARTIE PETHKE VALVE LOCKOUT OUTDOOR FAUCET LOCKING SYSTEM	GENERAL FUND/NON-CAPITAL EQUIPMENT/OPERATION	4002200139	90.35
82770	AMAZON CAPITAL SERVI	JPAP11	11/05/2021	MICHELLE JOHNSON	GENERAL FUND/OTHER NON-CAPITOL OBJECTS/INSTRUCTIONA L STAFF TRAINING	4002200160	115.20
						Totals for 82770	1,387.70
82771	AT&T	JPAP11	11/05/2021	AT&T INTERNET BILLING	GENERAL FUND/ON-LINE COMMUNICATIONS/ADMIN ISTRATIVE TECHNOLOGY SERV	8002200027	651.38
						Totals for 82771	651.38
82772	AUGUST WINTER & SONS	JPAP11	11/05/2021	REPAIR NEW GLYCOL LEAK IN HALLWAY	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	238.83
82772	AUGUST WINTER & SONS	JPAP11	11/05/2021	REPAIR NEW GLYCOL LEAK IN HALLWAY	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	180.17
82772	AUGUST WINTER & SONS	JPAP11	11/05/2021	HIGH SCHOOL - GYM RUNNING WARM	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	416.95
82772	AUGUST WINTER & SONS	JPAP11	11/05/2021	HIGH SCHOOL - GYM RUNNING WARM	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	314.55
82772	AUGUST WINTER & SONS	JPAP11	11/05/2021	REPLACE HEATING VALVE IN LIBRARY AREA	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	796.57
82772	AUGUST WINTER & SONS	JPAP11	11/05/2021	REPLACE HEATING VALVE IN LIBRARY AREA	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	600.92
						Totals for 82772	2,547.99
82773	CESA 6-CONFERENCE RE	JPAP11	11/05/2021	CMS4SCHOOLS TRAINING - KARA	GENERAL	0	115.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				TOHM - PCT. 15 & 21	FUND/TRANSFER TO CESA/ADMINISTRATIVE TECHNOLOGY SERV		
82773	CESA 6-CONFERENCE RE	JPAP11	11/05/2021	SEEDS TRAINING - J. HAUSER	GENERAL	2002200010	115.00
					FUND/TRANSFER TO CESA/INSTRUCTIONAL STAFF TRAINING		
82773	CESA 6-CONFERENCE RE	JPAP11	11/05/2021	DEAN MARZOFKA - CMS4SCHOOLS TRAINING OCT. 15 & 21, 2021	GENERAL	4002200124	115.00
					FUND/TRANSFER TO CESA/ADMINISTRATIVE TECHNOLOGY SERV		
					Totals for 82773		345.00
82774	DIVERSIFIED BENEFIT	JPAP11	11/05/2021	HRA ADMINISTRATIVE FEES	GENERAL	0	278.71
					FUND/DISTRICT FEES / BANKING FEE/FISCAL		
					Totals for 82774		278.71
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	LWHS/MMS MILK ORDER	FOOD SERVICE	0	54.53
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	LWHS/MMS MILK ORDER	FOOD SERVICE	0	54.53
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	LWHS/MMS MILK ORDER	FOOD SERVICE	0	122.00
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	MES MILK ORDER	FOOD SERVICE	0	149.40
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	MES MILK ORDER	FOOD SERVICE	0	74.70
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	LWHS/MMS MILK ORDER	FOOD SERVICE	0	170.05
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	LWHS/MMS MILK ORDER	FOOD SERVICE	0	73.20
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	MES MILK ORDER	FOOD SERVICE	0	323.00
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	MES MILK ORDER	FOOD SERVICE	0	148.70
					FUND/FOOD/FOOD SERVICES		
82775	ENGELHARDT DAIRY OF	JPAP11	11/05/2021	MES MILK ORDER	FOOD SERVICE	0	285.65
					FUND/FOOD/FOOD SERVICES		
					Totals for 82775		1,455.76
82776	INTELLICORP RECORDS,	JPAP11	11/05/2021	OUT OF STATE BACKGROUND CHECKS	GENERAL	0	26.25
					FUND/PERSONAL SERVICES/OTHER STAFF SERVICES		
					Totals for 82776		26.25
82777	INTEGRATED SYSTEMS C	JPAP11	11/05/2021	SKYWARD HOSTING SERVICES	GENERAL	8002200032	360.00
					FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					E TECHNOLOGY SERV		
					Totals for 82777		360.00
82778	KOBUSSEN BUSES LTD	JPAP11	11/05/2021	OCTOBER 2021 BUSING CHARGES	GENERAL	0	50,039.64
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/CONTRA		
					CTED FLEET		
82778	KOBUSSEN BUSES LTD	JPAP11	11/05/2021	OCTOBER 2021 BUSING CHARGES	GENERAL	0	2,599.09
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/CO-CUR		
					RICULAR TRANS		
82778	KOBUSSEN BUSES LTD	JPAP11	11/05/2021	OCTOBER 2021 BUSING CHARGES	SPECIAL EDUCATION	0	9,097.26
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/SPECIA		
					L EDUCATION HDCP		
82778	KOBUSSEN BUSES LTD	JPAP11	11/05/2021	OCTOBER 2021 BUSING CHARGES	COMMUNITY SERVICE	0	1,423.74
					FUND/TRAVEL-CONTRACT		
					ED SERVICE/OTHER		
					COMMUNITY SERVICES		
					Totals for 82778		63,159.73
82779	LAFORCE INC	JPAP11	11/05/2021	T & M SERVICE CALL RELATED TO DOOR ISSUES	GENERAL FUND/REPAIR & MAINTENANCE	0	1,019.00
					SERVICES/BUILDINGS		
					Totals for 82779		1,019.00
82780	MACGILL DISCOUNT MED	JPAP11	11/05/2021	KRYSTAL DRAEGER	GENERAL	4002200142	196.05
					FUND/GENERAL		
					SUPPLIES/HEALTH		
					Totals for 82780		196.05
82781	MULTI MEDIA CHANNELS	JPAP11	11/05/2021	ANNUAL MTG - BUDGET NOTICE	GENERAL	0	321.13
					FUND/PRINTING AND		
					BINDING/INFORMATION		
82781	MULTI MEDIA CHANNELS	JPAP11	11/05/2021	OCTOBER 2021 WOLF PACK EXPRESS POSTAGE	GENERAL	0	257.03
					FUND/PRINTING AND		
					BINDING/INFORMATION		
82781	MULTI MEDIA CHANNELS	JPAP11	11/05/2021	SPECIAL MTG MINUTES	GENERAL	0	24.22
					FUND/PRINTING AND		
					BINDING/INFORMATION		
82781	MULTI MEDIA CHANNELS	JPAP11	11/05/2021	ANNUAL MTG - BUDGET NOTICE	GENERAL	0	321.13
					FUND/PRINTING AND		
					BINDING/INFORMATION		
					Totals for 82781		923.51
82782	NASSCO, INC	JPAP11	11/05/2021	CUSTODIAL SUPPLIES	GENERAL FUND/REPAIR & MAINTENANCE	0	79.80
					SERVICES/NONINSTR		
					EQUIP REPAI		
82782	NASSCO, INC	JPAP11	11/05/2021	CUSTODIAL SUPPLIES	GENERAL FUND/REPAIR & MAINTENANCE	0	60.20
					SERVICES/NONINSTR		
					EQUIP REPAI		
82782	NASSCO, INC	JPAP11	11/05/2021	CUSTODIAL SUPPLIES	GENERAL	0	383.82
					FUND/GENERAL		
					SUPPLIES/OPERATION		
					Totals for 82782		523.82
82783	PAN-O-GOLD BAKING	JPAP11	11/05/2021	BREAD PRODUCTS	FOOD SERVICE	0	152.08

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82783	PAN-O-GOLD BAKING	JPAP11	11/05/2021	BREAD PRODUCTS	FUND/FOOD/FOOD SERVICES FOOD SERVICE	0	243.74
					FUND/FOOD/FOOD SERVICES		
					Totals for 82783		395.82
82784	PRIMARY CONCEPTS INC	JPAP11	11/05/2021	CLASSROOM MATERIALS - EARLY CHILDHOOD	SPECIAL EDUCATION FUND/INSTRUCTIONAL MEDIA/EARLY CHILDHOOD	272200037	189.96
					Totals for 82784		189.96
82785	REALLY GREAT READING	JPAP11	11/05/2021	BLAST ONLINE SUBSCRIPTION	GENERAL FUND/TECH/SOFTWARE SERVIC/ENGLISH LANGUAGE	1012200087	95.00
82785	REALLY GREAT READING	JPAP11	11/05/2021	BLITZ AND HD WORD STUDENT WORKBOOKS	GENERAL FUND/TEXTBOOKS & WORKBOOKS/ENGLISH LANGUAGE	1012200088	416.64
					Totals for 82785		511.64
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	45.58
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	1,548.45
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	128.34
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	USDA COMMODITY ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	32.40
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	SPECIALTY FOOD ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	84.93
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	1,493.50
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	34.60
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	0.00
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	1,108.08
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	248.94
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	1,183.52
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	87.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	1,500.92
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	179.20
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	68.12
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	1,256.26
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	108.04
82787	REINHART FOOD SERVIC	JPAP11	11/05/2021	USDA COMMODITY ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	133.20
					Totals for 82787		9,241.08
82788	REMINGTON'S QUALITY	JPAP11	11/05/2021	FOOD CONTINGENCY	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272200021	16.99
82788	REMINGTON'S QUALITY	JPAP11	11/05/2021	SANDY CORDES	GENERAL FUND/GENERAL SUPPLIES/AGRICULTURE	4002200164	111.01
					Totals for 82788		128.00
82789	SOLIANT	JPAP11	11/05/2021	OT SERVICES - REBECCA LAMBRIGHT (16 @ 80)	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	0	1,216.00
82789	SOLIANT	JPAP11	11/05/2021	OT SERVICES - REBECCA LAMBRIGHT (16 @ 80)	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	0	64.00
					Totals for 82789		1,280.00
82790	TEACHER SYNERGY, LLC	JPAP11	11/05/2021	4TH GRADE TEACHERS PAY TEACHERS CONTINGENCY	GENERAL FUND/OTHER MEDIA/UNDIFFERENTIAT ED CURRICULUM	1012200027	14.70
					Totals for 82790		14.70
82791	THEDACARE AT WORK	JPAP11	11/05/2021	DS RAPID 5 BUNDLED/TB QUESTIONNAIRE REVIEW/PHYSICAL FREE FROM COMM DISEASE - K. ZIELKE	GENERAL FUND/PERSONAL SERVICES/HEALTH SERVICES	0	183.00
					Totals for 82791		183.00
82792	TOWN OF LITTLE WOLF,	JPAP11	11/05/2021	STEP PROGRAM - 66 HOURS - (BERNICE BECK)	COMMUNITY SERVICE FUND/TRANSFER TO MUNICIPALITY/OTHER COMMUNITY SERVICES	0	429.00
					Totals for 82792		429.00
82793	US CELLULAR	JPAP11	11/05/2021	FOR DISTRICT CELL PHONES 2021-22	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002200026	285.24
					Totals for 82793		285.24
82794	WAEA - WI ART EDUCAT	JPAP11	11/05/2021	NANCY ZABLER VISUAL ARTS CLASSIC COMPETITION	GENERAL FUND/DUES & FEES MEMBRSHIP/FT	4002200169	150.00

CHECK NUMBER	CHECK VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				REGISTRATION	FEES/CO-CURRICULAR ACTIVITIES		
					Totals for 82794		150.00
82795	WEX BANK - GLOBAL FL	JPAP11	11/05/2021	ALL OTHER FUEL	GENERAL	0	100.10
					FUND/FUEL-VEHICLE OPERATION/VEHICLE MAINT/NOT PUPIL TRANS		
					Totals for 82795		100.10
82796	WI DEPT OF JUSTICE	JPAP11	11/05/2021	BACKGROUND CHECKS - OCTOBER 21 (3)	GENERAL	0	21.00
					FUND/PERSONAL SERVICES/OTHER STAFF SERVICES		
					Totals for 82796		21.00
202110046	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,642.58
202110046	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	973.28
202110046	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	155.96
202110046	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,642.58
202110046	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	973.28
202110046	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	155.96
					Totals for 202110046		19,543.64
202110060	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,572.62
202110060	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,422.11
202110060	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	327.50
202110060	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,572.62
202110060	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,422.11
202110060	WISCONSIN RETIREMENT	R9*	10/29/2021	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	327.50
					Totals for 202110060		20,644.46
202110069	EMPLOYEE BENEFITS CO	JPWI10	10/14/2021	FSA CLAIMS & UNCOVERED MEDICAL	GENERAL FUND/FLEX PLAN SY21-22	0	378.32
202110069	EMPLOYEE BENEFITS CO	JPWI10	10/14/2021	FSA CLAIMS & UNCOVERED MEDICAL	EMPLOYEE BENIFIT TRUST FUND/OTHER ADJUSTMENTS/ADJUSTMENTS & REFUNDS	0	500.00
					Totals for 202110069		878.32
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FICA	0	7,637.51

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	(SOCIAL SECURITY) SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,266.95
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	348.23
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,786.20
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	296.31
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	81.44
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	572.00
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	175.47
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/FEDERAL INCOME TAX	0	20.00
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	23.00
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	9,323.66
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	992.84
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/FEDERAL INCOME TAX	0	227.18
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,786.20
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	296.31
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	81.44
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,637.51
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,266.95
202110071	INTERNAL REVENUE SER	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	348.23
					Totals for 202110071		34,167.43
202110072	MASSMUTUAL FINANCIAL	P9	10/15/2021	Payroll accrual	GENERAL FUND/HARTFORD INS - TSA/ROTH	0	50.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
						Totals for 202110072	50.00
202110073	WEA TAX SHELTERED AN	P9	10/15/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202110073	WEA TAX SHELTERED AN	P9	10/15/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	350.00
						Totals for 202110073	450.00
202110074	WISCONSIN DEPT OF RE	P9	10/15/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	110.00
202110074	WISCONSIN DEPT OF RE	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	5.00
202110074	WISCONSIN DEPT OF RE	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	20.00
202110074	WISCONSIN DEPT OF RE	P9	10/15/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	5,943.22
202110074	WISCONSIN DEPT OF RE	P9	10/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	747.58
202110074	WISCONSIN DEPT OF RE	P9	10/15/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	152.65
						Totals for 202110074	6,978.45
202110076	WEA MEMBER BENEFIT T	P9	10/15/2021	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	40.00
						Totals for 202110076	40.00
202110077	EMPLOYEE BENEFITS CO	JPWI10	10/29/2021	BESTFLEX & HRA ADMIN FEES	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	126.50
						Totals for 202110077	126.50
202110078	DELTA DENTAL OF WISC	JPWI10	10/20/2021	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	935.00
						Totals for 202110078	935.00
202110079	EMPLOYEE BENEFITS CO	JPWI10	10/21/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY21-22	0	4,529.24
						Totals for 202110079	4,529.24
202110080	DIVERSIFIED BENEFIT	JPWI10	10/26/2021	REIMBURSEMENT	GENERAL FUND/HEALTH INSURANCE	0	209.53
						Totals for 202110080	209.53
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,607.21
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,280.93
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	356.00
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,779.12
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	299.58
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL	0	83.25

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SECURITY) GENERAL	0	572.00
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION	0	175.47
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FOOD SERVICE	0	20.00
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	GENERAL	0	41.50
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	GENERAL	0	9,241.86
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION	0	980.44
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FOOD SERVICE	0	245.28
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FUND/FEDERAL INCOME TAX		
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,779.12
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	299.58
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	83.25
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,607.21
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,280.93
202110081	INTERNAL REVENUE SER	P9	10/29/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	356.00
					Totals for 202110081		34,088.73
202110082	MASSMUTUAL FINANCIAL	P9	10/29/2021	Payroll accrual	GENERAL	0	50.00
					FUND/HARTFORD INS - TSA/ROTH		
					Totals for 202110082		50.00
202110083	WEA TAX SHELTERED AN	P9	10/29/2021	Payroll accrual	GENERAL FUND/WEA	0	100.00
					TRUST - TSA/ROTH		
202110083	WEA TAX SHELTERED AN	P9	10/29/2021	Payroll accrual	GENERAL FUND/WEA	0	150.00
					TRUST - TSA/ROTH		
					Totals for 202110083		250.00
202110084	WISCONSIN DEPT OF RE	P9	10/29/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	110.00
202110084	WISCONSIN DEPT OF RE	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	5.00
202110084	WISCONSIN DEPT OF RE	P9	10/29/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	20.00

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
202110084	WISCONSIN DEPT OF RE	P9	10/29/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	5,884.34
202110084	WISCONSIN DEPT OF RE	P9	10/29/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	749.53
202110084	WISCONSIN DEPT OF RE	P9	10/29/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	160.08
						Totals for 202110084	6,928.95
202110086	WEA MEMBER BENEFIT T	P9	10/29/2021	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	40.00
						Totals for 202110086	40.00
202110087	EMPLOYEE BENEFITS CO	JPWI10	10/28/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY21-22	0	1,035.38
						Totals for 202110087	1,035.38
202110088	DIVERSIFIED BENEFIT	JPWI11	11/02/2021	REIMBURSEMENT	GENERAL FUND/HEALTH INSURANCE	0	1,325.84
						Totals for 202110088	1,325.84
202110089	DELTA DENTAL OF WISC	JPWI10	10/27/2021	DENTAL CLAIMS AND ADMINISTRATION FEES	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,673.57
						Totals for 202110089	1,673.57
202110090	DELTA DENTAL OF WISC	JPWI11	11/03/2021	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,125.60
						Totals for 202110090	1,125.60
202110091	EMPLOYEE BENEFITS CO	JPWI11	11/04/2021	FSA CLAIMS	GENERAL FUND/FLEX PLAN SY21-22	0	82.75
						Totals for 202110091	82.75
202110092	DIVERSIFIED BENEFIT	JPWI11	11/09/2021	HRA PAYMENTS	GENERAL FUND/HEALTH INSURANCE	0	3,091.41
						Totals for 202110092	3,091.41
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/PERSONAL SERVICES/OPERATION	0	30.00
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/TECH/SOFTWARE SERVIC/OFFICE OF SUPERINTENDENT	0	15.81
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/PERSONAL SERVICES/OPERATION	0	180.00
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/GENERAL SUPPLIES/VOCAL MUSIC	0	225.00
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/NON-CAPITAL EQUIPMENT/OPERATION	0	14.41
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	Special Revenue Trust Fund/GENERAL SUPPLIES/GUIDANCE	0	50.00
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV	0	796.10

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIVE TECHNOLOGY SERV	0	820.00
202110093	BMO MASTERCARD	COCCOC	10/20/2021	Credit Card Payment AP Invoice.	GENERAL FUND/NON-CAPITAL TECH HARDWARE/ADMINISTRATIVE TECHNOLOGY SERV	0	629.85
						Totals for 202110093	2,761.17
212200052	VAN DAALWYK, WILLIAM	JPAP10	10/15/2021	MS VOLLEYBALL OFFICIAL ON 10/14/2021 VS SHIOCTON	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
						Totals for 212200052	55.00
212200054	ARNOLD, BRIAN	JPAP10	10/18/2021	VARSITY FOOTBALL OFFICIAL ON 10/15/21 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	80.00
						Totals for 212200054	80.00
212200055	HURNER, SCOTT	JPAP10	10/18/2021	MS VOLLEYBALL OFFICIAL ON 10/14/21 VS SHIOCTON	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
						Totals for 212200055	55.00
212200056	LANDSINGER, CHAD	JPAP10	10/18/2021	VARSITY FOOTBALL OFFICIAL ON 10/15/21 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	80.00
						Totals for 212200056	80.00
212200057	VAN DERA, CRAIG	JPAP10	10/18/2021	VARSITY FOOTBALL OFFICIAL ON 10/15/21 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	80.00
						Totals for 212200057	80.00
212200058	VANDER WYST, GUY	JPAP10	10/18/2021	VARSITY FOOTBALL OFFICIAL ON 10/15/21 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	80.00
						Totals for 212200058	80.00
212200059	WALBRUN, STEVEN	JPAP10	10/18/2021	VARSITY FOOTBALL OFFICIAL ON 10/15/21 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	80.00
						Totals for 212200059	80.00
212200061	RADLEY, DANIEL	JPAP11	11/02/2021	MS BOYS BASKETBALL OFFICIAL ON 11/1/21 VS BONDUEL	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
						Totals for 212200061	60.00
212200062	SIMONIS, JEROME	JPAP11	11/02/2021	MS BOYS BASKETBALL OFFICIAL ON 11/1/21 VS BONDUEL	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
						Totals for 212200062	60.00
212200063	ANDERSON, MEGAN	JPAP11	11/05/2021	SUPPLIES FOR CHRISTMAS GIVING	SPECIAL EDUCATION	272200021	13.12

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				FUNDRAISER	FUND/GENERAL SUPPLIES/MULTI-CATEG ORICAL		
212200063	ANDERSON, MEGAN	JPAP11	11/05/2021	SUPPLIES FOR CHRISTMAS GIVING FUNDRAISER	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272200021	7.87
					Totals for 212200063		20.99
212200064	OPPOR, MELANIE	JPAP11	11/05/2021	MILEAGE REIMBURSEMENT - MEETINGS	GENERAL FUND/EMPLOYEE TRAVEL/OFFICE OF SUPERINTENDENT	0	89.60
					Totals for 212200064		89.60
					Totals for checks		360,976.13

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	210,684.83	165.00	105,000.08	315,849.91
21	Special Revenue Trust Fund	0.00	0.00	50.00	50.00
27	SPECIAL EDUCATION FUND	14,909.65	0.00	12,495.07	27,404.72
50	FOOD SERVICE FUND	3,569.95	0.00	11,518.81	15,088.76
73	EMPLOYEE BENIFIT TRUST FUND	0.00	0.00	500.00	500.00
80	COMMUNITY SERVICE FUND	0.00	0.00	2,082.74	2,082.74
***	Fund Summary Totals ***	229,164.43	165.00	131,646.70	360,976.13

***** End of report *****

Name	Reference	Trans Date	Description	Post Date	Amount
		10/01/2021	CLASS OF 2023 FEE	10/01/2021	35.00
			Totals for 15546		35.00
		10/01/2021	CLASS OF 2026 FEE	10/01/2021	10.00
			Totals for 15547		10.00
		10/01/2021	CLASS OF 2027 FEE	10/01/2021	10.00
			Totals for 15548		10.00
		10/01/2021	CLASS OF 2027 FEE	10/01/2021	5.00
			Totals for 15549		5.00
		10/01/2021	MES FOOD SERVICE FOR WEEK 9/27 THROUGH 1	10/01/2021	72.80
			Totals for 15550		72.80
		10/04/2021	ESSER I PAYMENT	10/04/2021	25,241.56
			Totals for 15543		25,241.56
		10/04/2021	ESSER I PAYMENT	10/04/2021	13,901.78
			Totals for 15544		13,901.78
		10/04/2021	STATE AID FOR EARLY COLLEGE CREDIT PROGR	10/04/2021	131.29
			Totals for 15545		131.29
		10/07/2021	NSF CHECK REDEPOSIT FROM J WEBER	10/07/2021	158.00
			Totals for 15608		158.00
		10/08/2021	HS FOOD SERVICE FOR WEEK OF 10/1 THRU 10	10/08/2021	1,103.00
			Totals for 15575		1,103.00
		10/08/2021	FOOTBALL VS SPENCER COLUMBUS 10/1	10/08/2021	747.00
			Totals for 15576		747.00
		10/08/2021	VOLLEYBALL 10/7/21	10/08/2021	441.00
			Totals for 15577		441.00
		10/08/2021	FOOD SERVICE FOR WEEK OF 9/27-10/1	10/08/2021	1,202.50
			Totals for 15578		1,202.50
		10/08/2021	STUDENT COUNCIL DEPOSIT	10/08/2021	259.00
			Totals for 15579		259.00
		10/08/2021	STUDENT COUNCIL DEPOSIT	10/08/2021	665.00
			Totals for 15580		665.00
		10/08/2021	CLASS OF 2022	10/08/2021	1,440.00
			Totals for 15581		1,440.00
		10/08/2021	FFA	10/08/2021	240.00
			Totals for 15582		240.00
		10/08/2021	INTEREST ACCT	10/08/2021	10.00
			Totals for 15583		10.00
		10/08/2021	STUDENT COUNCIL	10/08/2021	1,194.00
			Totals for 15584		1,194.00
		10/12/2021	TRANSITION READINESS GRANT	10/12/2021	24,999.00
			Totals for 15551		24,999.00
		10/20/2021	ADMISSIONS FOR VB 10/11 & 10/12	10/20/2021	511.00
			Totals for 15593		511.00
		10/20/2021	ADMISSIONS FOR FB 10/15	10/20/2021	371.00
			Totals for 15594		371.00
		10/20/2021	WASHINGTON DC	10/20/2021	2,069.00
		10/20/2021	WASHINGTON DC	10/20/2021	-2,069.00
		10/20/2021	WASHINGTON DC	10/20/2021	2,069.00
			Totals for 15595		2,069.00
		10/20/2021	BAND	10/20/2021	40.00
			Totals for 15596		40.00
		10/20/2021	STUDENT COUNCIL	10/20/2021	657.00
			Totals for 15597		657.00
		10/20/2021	FOOD SERVICE 10/11-18	10/20/2021	1,062.50

Name	Reference	Trans Date	Description	Post Date	Amount
			Totals for 15599		1,062.50
		10/22/2021	MES FOOD SERVICE 10/11-22	10/22/2021	368.00
			Totals for 15589		368.00
		10/22/2021	INSTRUMENT RENTAL	10/22/2021	30.00
			Totals for 15590		30.00
		10/22/2021	RETURN OF PAYMENT FOR PURCHASE MADE IN J	10/22/2021	380.22
			Totals for 15591		380.22
		10/22/2021	MES FOOD SERVICE 10/4-8	10/22/2021	240.00
			Totals for 15592		240.00
		10/22/2021	FOOD SERVICE 10/18-22	10/22/2021	747.00
			Totals for 15598		747.00
		10/29/2021	FOOD SERVICE 10/25-29	10/29/2021	758.00
			Totals for 15600		758.00
		10/29/2021	ATHLETIC PASS	10/29/2021	50.00
			Totals for 15601		50.00
		10/29/2021	MS ATHLETIC FEE	10/29/2021	15.00
			Totals for 15602		15.00
		10/29/2021	DISTRICT FEE	10/29/2021	20.00
			Totals for 15603		20.00
		10/29/2021	CLASS OF 2027	10/29/2021	5.00
			Totals for 15604		5.00
			Total for Cash Receipts		79,189.65

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	25,241.56	2,459.29	380.22	28,081.07
21	Special Revenue Trust Fund	0.00	6,639.00	0.00	6,639.00
27	SPECIAL EDUCATION FUND	24,999.00	0.00	0.00	24,999.00
50	FOOD SERVICE FUND	19,455.58	0.00	0.00	19,455.58
80	COMMUNITY SERVICE FUND	0.00	15.00	0.00	15.00
***	Fund Summary Totals ***	69,696.14	9,113.29	380.22	79,189.65

***** End of report *****

CREDIT CARD STATEMENT - October			WUFAR Code						
Date	Vendor	Amount	Fund	E	Location	Object	Function	Project	Description
Dan Wolfgram									
10/11/2021	MENARDS	\$225.00	10	E	400	411	125400	000	CARRIE GRUMAN - VOCAL MUSIC
		TOTAL							\$225.00
Melanine Oppor									
09/30/21	Clia Laboratory Program	\$180.00	10	E	800	310	253000	163	Waiver for COVID testing
10/4/21	Adobe Acropro	\$15.81	10	E	800	360	232100	0	Adobe Acrobat Pro software subscription - monthly
10/11/21	A.O. Smith Water Treatment	\$30.00	10	E	800	310	253000	0	Water testing
		TOTAL							\$225.81
MES									
10/18/2021	Kwik Trip	\$50.00	21	E	800	411	213000	704	Gas card for family
10/19/2021	Fleet Farm	\$14.41	10	E	101	440	253000	0	Hooks
		TOTAL							\$64.41
Dean Marzofka									
10/7/2021	reMarkable	\$629.85	10	E	800	482	295000	0	Tablet
10/11/2021	Mosyle	\$820.00	10	E	800	360	295000	0	Apple network software subscription
10/12/2021	CBI EaseUs	\$796.10	10	E	800	360	295000	0	12 month software subscription for Laplink file
		TOTAL							\$2,245.95

Stephanie Flynn <sflynn@manawaschools.org>

Re: First State Bank \$20 Local School Donation Challenge Proceeds

1 message

Melanie Oppor <moppor@manawaschools.org>

Mon, Oct 18, 2021 at 12:22 PM

To: "Hansen, Brenda" <bhansen@bankfirststate.com>, Stephanie Flynn <sflynn@manawaschools.org>Cc: "Wendt, Wendy" <wwendt@bankfirststate.com>, "Griffin, Mary" <MGriffin@bankfirststate.com>

Thank you very much. These funds always go to good use in supporting the needs of students.

Best regards,
Melanie

Melanie J. Oppor, PhD

District Administrator
School District of Manawa

800 Beech Street
Manawa, WI 54949
Office: 920-596-2525

Make it a wonderful learning day!

CONFIDENTIALITY NOTICE: This message may contain confidential information, including, but not limited to, student personally identifiable information. Such information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, printing, distribution or the taking of any action in reliance on the contents of the information contained herein is strictly prohibited. If you receive this e-mail message in error, please immediately notify me by telephone at 920-596-2525 to arrange for the return of the original document to me. Please also delete the message from your computer. Thank you.

On Mon, Oct 18, 2021 at 11:55 AM Hansen, Brenda <bhansen@bankfirststate.com> wrote:

Dear Dr. Oppor:

First State Bank is pleased to present the Manawa Public Schools with check for \$540 resulting from our recent \$20 Local School Donation Challenge. These dollars can be used to help with needs in the classroom or other special projects.

This was the fifth year that First State Bank pledged a \$20 donation to local schools for every new account opened. Our campaign ran from August 30 through October 11 and included checking and other deposit accounts as well as mortgages and loans. Customers were able to choose the school to which the bank would make the donation. We're excited to say 219 accounts and loans were opened across our offices resulting in \$4,380 in total donations for 2021!

We would love to take a "big check" presentation photo with you and/or other representatives from your team sometime in the next week or two. Our Assistant Branch Manager, Wendy Wendt, will be reaching out to you to schedule this at your convenience. You can expect to receive the real check in the mail next week.

Please contact me if you have any questions. Thank you for all the important work being done in our schools!

Brenda Hansen

Vice President – Marketing



113 W North Water St

PO Box 268

New London, WI 54961

Direct: (920) 531-2857

bhansen@bankfirststate.com

www.bankfirststate.com

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FY22 Fab Lab Grant Program Application

As the Little Wolf STEAM teacher, I would like to apply for the FY22 Fab Lab Grant Program. This program is offered through the Wisconsin Economic Development Corporation. According to their website at <https://wedc.org/programs-and-resources/fabrication-laboratories-grant/>

“The goal of the Fabrication Laboratories (Fab Labs) Grant Program is to support the growth of a talent pipeline in the state of Wisconsin.”

The program is described as being:

“designed to support hands-on science, technology, engineering, arts and math (STEAM) education by assisting public school districts with equipment purchases used for instructional and educational purposes in fabrication laboratories in Wisconsin schools. The open fab lab environment enables students to learn the skills necessary to thrive in the 21st century global economy. Fab labs may also serve as a local economic development tool, providing a resource for entrepreneurs, businesses and inventors through community access.”

The resources for this program include:

“Through the Fabrication Laboratories (Fab Labs) Program, the Wisconsin Economic Development Corporation (WEDC) is helping to equip public schools across the state to prepare students for the manufacturing jobs of the future. Collaboration is also a key feature of these labs, with schools throughout the country and around the world communicating to share ideas.”

Another resource that has been created through a partnership between WEDC and UW-Stout is the WiFAB Cooperative. This Cooperative is described as:

“a new online resource to help PK-12 school districts collaborate and share information by providing a space to disseminate relevant curricula, champion best practices, address common challenges and facilitate inter-lab communications. Wisconsin Public PK-12 districts are now able to request technical assistance through the web portal to build and grow their Fabrication Laboratories.”

The addition of a Fab Lab to our STEAM program would enhance the opportunities our students would have to prepare for more technical fields. They would also be able to use this equipment to help out businesses and other community members through proposals that could be submitted to our Engineering students. This would give our Engineering students an opportunity to practice the engineering process while working on real-life problems that they may encounter in future endeavors.

in loving memory of



Mark Alan Suehs
Dec. 10. 1960 - Sep. 4. 2021

THANK YOU
so very much

Thank you so much for all of your love and support over this difficult time of loss. There are no words to describe our gratitude for your heartfelt sympathies.

We will miss his joy, humor and love. His love and generosity was beyond measure.

Thank you for helping us carry on his memory today and forever.

With love, the family of
MARK SUEHS

Monthly Enrollment Count for SY2021-2022

Grade	1-May-21	Sept 15,21	3rd Fri SEPT	OCT	NOV	DEC	JAN	2nd Fri JAN	FEB	MAR	APR	MAY
EC / Speech .5	4	2	2	2	4							
4K .6	23	32	31	31	31							
Kdg	32	24	24	25	25							
1	33	31	31	32	32							
2	28	35	35	35	34							
3	57	26	26	26	25							
4	32	59	59	59	58							
5	29	32	32	32	33							
6	49	33	33	33	34							
7	34	50	50	50	51							
8	40	33	33	34	33							
9	60	51	51	51	51							
10	59	59	59	58	57							
11	50	59	59	59	59							
12	64	52	52	53	53							
Students Enrolled	594	578	577	580	580	0	0	0	0	0	0	0
Less OE IN (non-resident)	-16	-21	-21	-21	-21					All Active OE IN less withdrawals		
Plus OE OUT (resident)	90	90	90	90	92					All Active OE OUT less withdrawals		
Less Tuition Sharing	-1	0	0	0	0							
Students in CESA Program	-2	-2	-2	-2	-2							
Total Resident Count	665	645	644	647	649	0	0	0	0	0	0	0

Note: September Open Enrollment numbers are tentative until after the 3rd Friday Count and Open Enrollment is Verified with other districts.

NOTICE OF SCHOOL BOARD ELECTION

School District of Manawa

April 5, 2022

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Manawa, composed of the City of Manawa, Village of Ogdensburg, Towns of Bear Creek, Helvetia, Lebanon, Little Wolf, Mukwa, Royalton, St. Lawrence, and Union, Waupaca County, Wisconsin that on **Tuesday, April 5, 2022** the following offices are to be elected to succeed the present incumbents listed. The term of office for school board member, is three years (unless otherwise noted) beginning on **Monday, April 25, 2022**.

Office

Incumbent

Full District
Lebanon/Bear Creek – Zone 6

Joanne Johnson
Russ Johnson

NOTICE IS FURTHER GIVEN, that a Campaign Registration Statement and a Declaration of Candidacy, must be **filed no later than 5:00 p.m., on Tuesday, January 4, 2022**, in the office of the School District Clerk at 800 Beech Street, Manawa.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on Tuesday, February 15, 2022. A description of the school district boundaries can be obtained from the school district office.

Done in the City of Manawa
On November 1, 2021
Russ Hollman, Board Clerk



SCHOOL DISTRICT ELECTION SCHEDULE

2022 Spring Election



Supporting, Promoting and Advancing Public Education

SCHEDULE AT-A-GLANCE

2022 SPRING ELECTION

NOVEMBER 2021

- 23 • Deadline for Publication of Type A Notice of Election
- On or About 23 • Prepare Packet of Information for Potential Candidates

DECEMBER

- 1 • Earliest Date for Circulation of Nomination Papers, If Required
(NOTE: Nomination Papers Are Not Required in Many School Districts)
- 1 - Jan. 4 • Most Candidates Will File Campaign Registration Statements, Declarations of Candidacy, and Nomination Papers (If Required) during this Period
- 24 • Deadline for Incumbents to File Notice of Noncandidacy (5:00 p.m.)
- On or About 31 • Clerk Notifies Non-Exempt Committees of Deadline for Filing Campaign Finance January Continuing Report (for Period Ending December 31)

JANUARY 2022

- On or After 1 • Eligible Candidate Committees May Claim/Renew Reporting Exemption for 2022
- 4 • Candidate Deadline for Filing All Documents Needed to Establish Eligibility to Appear on the Ballot (5:00 p.m.)
• Clerk Makes Initial Determination of Candidates' Eligibility for Ballot
- 11 • Drawing of Lots for Ballot Order; Certify Ballot Eligibility to County Clerk(s)
• When a Primary is Required, Notice to Municipal Clerks of Primary Election
- 17 • Deadline for Non-Exempt Committees to File January Continuing Report
- 18 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- On or Before 24 • If Primary Election is Being Held, Provide Municipal Clerk with Ballots (If Separate Paper Ballots Are Utilized)
- On or About 31 • If Primary Election is Being Held, Clerk Notifies Non-Exempt Committees of Deadline for Filing Preprimary Campaign Finance Report

FEBRUARY

- 1 - 7 • Deadline for Non-Exempt Committees to File Preprimary Report
- 8 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- 11 • Write-in Candidate Registration Deadline for Primary Election
- On or Before 14 • If Primary Election is Being Held, Choose Board of Canvassers
- 14 • If Primary Election is Being Held, Notice of Primary Election
- 15 • Spring Primary Election
- On or About 15 • If Primary Election Held, Issue Open Meetings Law Notice of Board of Canvassers Meeting(s)
- On or About 16 • If Primary Election Held, Receipt of Election Materials and Related Duties

FEBRUARY *(continued)*

- On or About 16 - 22
 - If Primary Election Held, Canvass of Primary Returns and Written Determination of Primary Results
- On or About 16 - 25
 - If Primary Election Held, Recount Request May Be Filed
- On or About 18 - 25
 - If Primary Election Held, Drawing of Lots for Ballot Order
 - If Primary Election Held, Certify Nominations and Ballot Order to County Clerk(s)

MARCH

- On or Before 14
 - Provide Municipal Clerk with Ballots (If Separate Paper Ballots Are Utilized)
- On or About 18
 - Clerk Notifies Non-Exempt Committees of Deadline for Filing Preelection Campaign Finance Report
- 22 - 28
 - Deadline for Non-Exempt Committees to File Preelection Report
- 29
 - Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent

APRIL

- 1
 - Write-in Candidate Registration Deadline for Spring Election
- On or Before 4
 - Choose Board of Canvassers
- 4
 - Notice of Spring Election
- 5
 - Spring Election
- On or About 5
 - Issue Open Meetings Law Notice of Board of Canvassers Meeting(s)
- After 5
 - Campaign Committees May File Campaign Finance Termination Report
- On or About 6
 - Receipt of Election Materials and Other Related Duties
- 6 - 12
 - Canvass of Election Returns and Written Determination of Election Results
- On or About 6 - 15
 - Recount Request May Be Filed
- On or About 6 - 15
 - Clerk Issues Certificate(s) of Election
 - Clerk Notifies Municipal and County Clerks of School District Officers
- On or Before 25
 - School Board Members Take and File Official Oath
- 25
 - School Board Members Take Office
- 25 - May 25
 - Election of School Board Officials (i.e. Board Officers)

JUNE

- On or About June 30
 - Clerk Notifies Non-Exempt Committees of Deadline for Filing Campaign Finance July Continuing Report (for Period Ending June 30)

JULY

- 15
 - Deadline for Non-Exempt Committees to File July Continuing Report
- 16
 - Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie J. Oppor, BOE
From: Danni Brauer
Date: 11/3/21
Re: MES Special Education Update

Manawa Elementary School

- Wolf Walk 2021 was a success. Students and staff had a great time getting their move on. They even coined a new term “wancing”. Wancing is when you walk and dance at the same time. Mrs. Cordes and all her volunteers did a great job organizing such a fun event!
- On December 14th classroom teachers will receive the winter edition of Illustrative Mathematics professional development.
- Child Development Days were held on October 27 and 28th. This was a great opportunity for children ages 2-4, who do not attend 4K, to see the school and meet some of our staff. Parents are given ideas of how to help their child(ren) progress. Some parents were told about services that may be available to them if they choose to have their child evaluated for special education. Special thanks go out to the Manawa Lions Club, Dr. Melanie Oppor and Krystal Draeger for helping with vision screenings, Miss Jill and Miss Ann for all the planning and organization, and Miss Jill, Miss Ann, and Mrs. Abbey for completing the screenings.
- We are very excited to have the PTO back. The group is busy planning the Holiday Shop and is beginning to talk about the fundraising opportunities.
- On October 28th Mrs. Abbey held the 4K Pumpkin Extravaganza. Parents were invited to join their children in the fun and high school volunteers also helped out. There were scavenger hunts, games, measuring, counting, and visual activities. Everyone had a great time and also had an opportunity to learn while having fun.
- The Manawa Elementary School Student Council was established to help students with natural leadership skills work to make MES a fun, inviting learning environment for all students. Each year the Student Council develops and leads a variety of different activities for the entire school. This year’s Student Council is no exception. They have already been working hard this first quarter.
- A group of students is using their Wolf Time to honor our veterans. Second and third graders are working in the month of November, to be thankful for the sacrifices of our servicemen and women. Some activities they will do as an extension of their own classroom learning are: to learn what it means to be a veteran, learn the history of Veteran’s Day, compare and contrast the difference between Veteran’s Day and Memorial Day, and be responsible for bringing back our Honor Wall that pays tribute to our communities veterans. Do you know a veteran/service member past or present that is important to your family? If so, we know some second and third graders at Manawa Elementary that want your help. Any time in the month of November and early December, mail a picture (in uniform if possible) of your beloved service member along with the following information...Servicemember Name: Branch of the military: Recognized by: Other information you want us to know: Please be advised this picture will not be returned and will continue to be displayed each November for years to come.

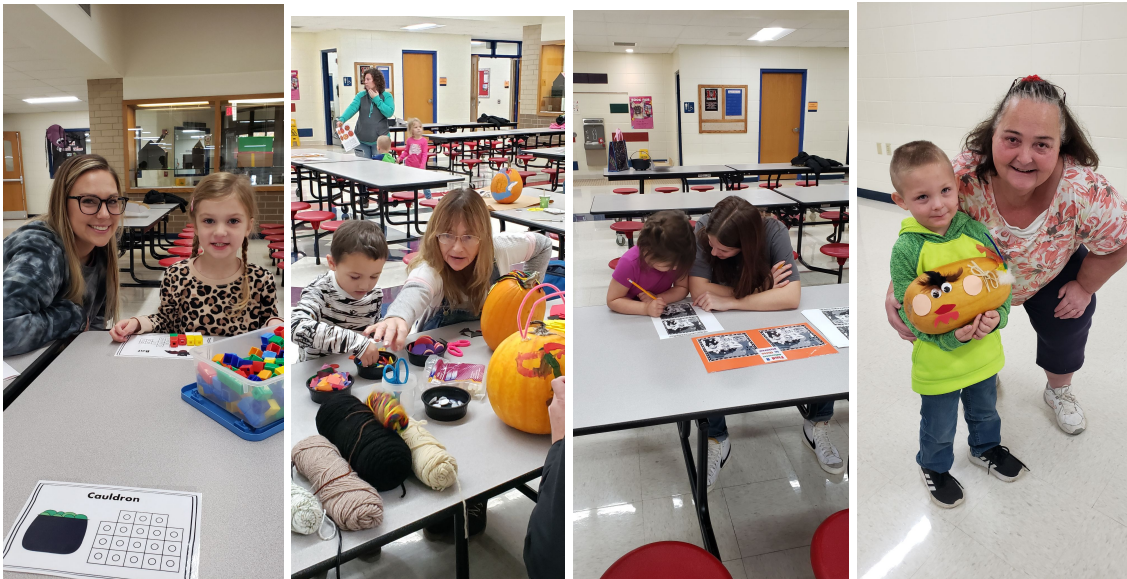


School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Special Education

- The 2021-22 school year is the year that the School District of Manawa must perform Reading Drives Achievement: Procedural Compliance Self-Assessment (RDA: PCSA). This is a process that every public school district in Wisconsin performs every 5 years. We already passed the first 2 indicators (timely evaluations and parent surveys) and I am trained to review evaluation and IEP paperwork. You will see the step we are working on presently highlighted below.
 - We have received our random sample and the paperwork has been reviewed. We have made tremendous improvements since the last self-assessment.
 - The Special Education Department met prior to school starting to go through the compliance statements. Each teacher had an opportunity to review paperwork for one of their students to see how improvements could be made.
 - Teachers are receiving their corrections this month and will hold meetings with parents.
 - During a 2 week period during October, I will be doing the required assessment of the implementation of IEPs. This will involve the review of services in a small sample of IEPs (sample is randomly selected by DPI) then finding evidence of the implementation of services during the 2 week period. The Department will meet again to go over any corrections that need to be made.
 - Corrections will be made and submitted to DPI by November 1, 2021. **DPI extended the window to November 15, 2021. Corrections will be completed by 11/12/21.**
 - In May, DPI will verify that the District continues to follow the corrected actions and will meet with me to close out the process.





School District of Manawa

Students Choosing to Excel, Realizing Their Strengths





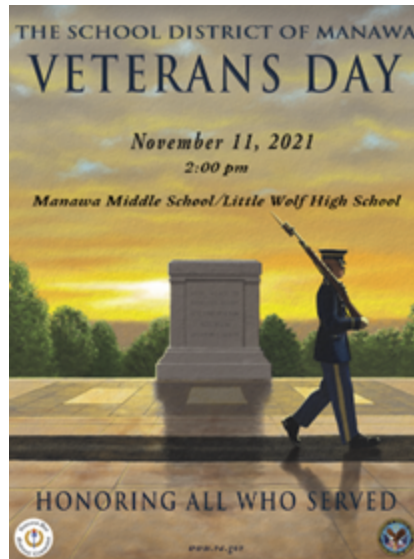
To: Dr. Melanie Oppor, Manawa Board of Education
Fr: Dan Wolfgram, Principal Little Wolf High School, Manawa Middle School
Date: 9/10/2021
Re: Staff and Program Highlights - October 2021

Math Professional Development:

Secondary math teachers have been actively engaged in CPM Professional Development virtually in the month of November. On two separate evenings, the math department dedicated time for joining math teachers from around the state and the nation to continue work in the upcoming CPM modules.

Fall Sports Congratulations: Thank you to all fall sports coaches. We may not have had an extended run in the post-season, we recognize that your time and dedication for the students is a huge commitment. The win/loss column never dictates the entire success of a season. Thank you for all of your additional time and dedication to the students of Manawa!

Veteran’s Day Program: Little Wolf High School and Manawa Middle School combined forces to present an in-person Veteran’s Day program this year. Master Sergeant David Sarna was the feature keynote speaker.



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The Sound of Music: Congratulations to everyone involved in this year's production of *The Sound of Music*. Special props to Carrie Gruman. You have continued to build on your traditions and legacy. How proud we are of you and all of the students who stepped up to make a fabulous production. Thank you for your dedication and time to make a special memory and challenge our students and take them on this wonderful journey!



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Mr. Dan Wolfgram

Little Wolf High School Principal

Manawa Middle School Principal

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Parent-Teacher Conferences: Staff reported an increase in the number of parents attending this year's parent-teacher conferences. Many of the teachers report that parents were excited to have conversations in-person. Additionally, some teachers did set up virtual conferences for those that could not make the in-person conference.

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Students choosing to excel; realizing their strengths.

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 11/5/2021
Re: Business Office Monthly Update - November

This month, I met with a representative from WEA Trust to go over investment opportunities for staff. WEA Trust is one of the 403(b) vendors we offer to staff along with Mass Mutual. We discussed having her come back to the district to offer education about different ways to save for retirement for staff.

Thank you all to a successful annual meeting! I have included in my report this month the Revenue Limit Worksheet and a summary of the budget that was passed.

Total Equalized Property Value	\$416,687,618
Revenue Limit	\$7,167,778
State Aid	\$4,795,403
Property Tax Levy	\$2,372,375
Fund 80 - Community Service	\$50,000
Fund 39 - Referendum	\$1,109,234
Total Property Tax Levy	\$3,531,609
Equalized Rate	\$8.48
Escrowed for future Fund 39 Payments	\$300,000

The effect on the municipalities are outlined below:

Municipality	2021-22 Apportionment of levy	Percent Change in levy apportionment from 2020-21 to current	Percent Change in property value from 2020 to current
City of Manawa	\$725,341	-5.00%	5.72%
Town of Bear Creek	\$29,117	-5.20%	5.49%
Town of Helvetia	\$74,788	-7.00%	3.55%
Town of Lebanon	\$193,002	-2.60%	8.43%
Town of Little Wolf	\$1,068,534	-3.40%	7.55%
Town of Mukwa	\$103,860	1.90%	13.46%
Town of Royalton	\$463,543	-3.00%	7.99%
Town of Saint Lawrence	\$339,542	-4.30%	6.49%
Town of Union	\$463,928	-2.60%	8.48%
Village of Ogdensburg	\$69,954	-9.00%	1.27%
	\$3,531,609		7.22% (avg.)

All reports have been filed with the Department of Public Instruction (DPI) and the tax levy certifications have been sent to all the municipalities.

**DEPARTMENT OF PUBLIC INSTRUCTION
2021-22 REVENUE LIMIT WORKSHEET**

DISTRICT:	Manawa	3276
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DATA AS OF 10/15/2021, 7:00 AM

Line 1 Amount May Not Exceed (Line 11 - (Line 7B+Line 10)) of Final 20-21 Revenue Limit

2020-21 General Aid Certification (20-21 Line 12A, src 621)	+	4,451,438
2020-21 Computer Aid Received (20-21 Line 12C, Src 691)	+	2,940
2020-21 Hi Pov Aid (20-21 Line 12B, Src 628)	+	0
2020-21 Aid for Exempt Personal Property (20-21 Line 12D, Src 691)	+	6,295
2020-21 Fnd 10 Levy Cert (20-21 Line 14A, Levy 10 Src 211)	+	2,660,335
2020-21 Fnd 38 Levy Cert (20-21 Line 14B, Levy 38 Src 211)	+	0
2020-21 Fnd 41 Levy Cert (20-21 Line 14C, Levy 41 Src 211)	+	0
2020-21 Aid Penalty for Over Levy (20-21 <u>FINAL</u> Rev Lim, May 2021)	-	0
2020-21 Total Levy for All Levied Non-Recurring Exemptions*	-	251,008
NET 2021-22 Base Revenue Built from 2020-21 Data (Line 1)	=	6,870,000

*For the Non-Recurring Exemptions Levy Amount, enter actual amount for which district levied; (7B Hold Harmless, Non-Recurring Referenda, Declining Enrollment, Energy Efficiency Exemption, Refunded/Rescinded Taxes, Prior Year Open Enrollment Pupils, Reduction for Ineligible Fund 80 Expends, Other Adjustments, Private School Voucher Aid Deduction, Private School Special Needs Voucher Aid Deduction)

September & Summer FTE Membership Averages

Count Ch. 220 Inter-District Resident Transfer Pupils @ 75%.

Line 2: Base Avg:(((18+.4ss)+(19+.4ss)+(20+.4ss)) / 3 = **687**

	2018	2019	2020
Summer FTE:	18	15	9
% (40,40,40)	7	6	4
Sept FTE:	699	677	667
New ICS - Independent Charter Schools FTE	0.00	0.00	0.00
Total FTE	706	683	671

Line 6: Curr Avg:(((19+.4ss)+(20+.4ss)+(21+.4ss)) / 3 = **663**

	2019	2020	2021
Summer FTE:	15	9	13
% (40,40,40)	6	4	5
Sept FTE:	677	667	630
New ICS - Independent Charter Schools FTE	0.00	0.00	0.00
Total FTE	683	671	635

The Line 6 "Current Average" shown above is used for Revenue Limits. The average used for Per Pupil Aid does not include "New ICS - Independent Charter Schools FTE." The PPA average appears below after data is entered for 2021:

663

Line 10B: Declining Enrollment Exemption = **240,000**

Average FTE Loss (Line 2 - Line 6, if > 0) **24**

X 1.00 = **24**

X (Line 5, Maximum 2020-2021 Revenue per Memb) = **10,000.00**

Non-Recurring Exemption Amount: **240,000**

Fall 2021 Property Values

2021 TIF-Out Tax Apportionment Equalized Valuation(estimate until Oct, 2021) **416,687,618**

CELL COLOR KEY: Auto-Calc DPI Data District-Entered

Worksheet is available at: <http://dpi.wi.gov/sfs/limits/worksheets/revenue>

Calculation Revised: 8/5/2020. Rounding in Total FTE buckets.

**DEPARTMENT OF PUBLIC INSTRUCTION
2021-22 REVENUE LIMIT WORKSHEET**

2021-2022 Revenue Limit Worksheet		
1. 2021-22 Base Revenue (Funds 10, 38, 41)	(from left)	6,870,000
2. Base Sept Membership Avg (2018+.4ss, 2019+.4ss, 2020+.4ss)/3	(from left)	687
3. 2021-22 Base Revenue Per Member (Ln 1 / Ln2)	(with cents)	10,000.00
4. 2021-22 Per Member Change (A+B)		0.00
2021-22 Low Revenue Ceiling per s.121.905(1):	10,000.00	
A. Allowed Per-Member Change for 21-22	0.00	
B. Low Rev Incr ((Low Rev Ceiling-(3+4A))-4C) NOT<0	0.00	
C. Value of the CCDEB (21-22 DPI Computed-CCDEB Dists only)	0.00	
5. 2021-22 Maximum Revenue / Member (Ln 3 + Ln 4)		10,000.00
6. Current Membership Avg (2019+.4ss, 2020+.4ss, 2021+.4ss)/3	(from left)	663
7. 2021-22 Rev Limit, No Exemptions (Ln7A + Ln 7B)	(rounded)	6,870,000
A. Max Rev/Memb x Cur Memb Avg (Ln 5 x Ln 6)	6,630,000	
B. Hold Harmless Non-Recurring Exemption	240,000	
8. Total 2021-22 Recurring Exemptions (A+B+C+D+E)	(rounded)	0
A. Prior Year Carryover	0	
B. Transfer of Service	0	
C. Transfer of Territory/Other Reorg (if negative, include sign)	0	
D. Federal Impact Aid Loss (2019-20 to 2020-21)	0	
E. Recurring Referenda to Exceed (If 2021-22 is first year)	0	
9. 2021-22 Limit with Recurring Exemptions (Ln 7 + Ln 8)		6,870,000
10. Total 2021-22 Non-Recurring Exemptions (A+B+C+D+E+F+G+H+I)		297,778
A. Non-Recurring Referenda to Exceed 2021-22 Limit	0	
B. Declining Enrollment Exemption for 2021-22 (from left)	240,000	
C. Energy Efficiency Net Exemption for 2021-22 (see pg 4 for details)	0	
D. Adjustment for Refunded or Rescinded Taxes, 2021-22	0	
E. Prior Year Open Enrollment (uncounted pupil[s])	14,806	
F. Reduction for Ineligible Fund 80 Expenditures (enter as negative)	0	
G. Other Adjustments (Fund 39 Bal Transfer)	0	
H. WPCP and RPCP Private School Voucher Aid Deduction	42,972	
I. SNSP Private School Voucher Aid Deduction	0	
11. 2021-22 Revenue Limit With All Exemptions (Ln 9 + Ln 10)		7,167,778
12. Total Aid to be Used in Computation (12A + 12B + 12C + 12D)		4,795,403
A. 2021-22 OCTOBER 15 CERT OF GENERAL AID	4,785,653	
B. State Aid to High Poverty Districts (not all districts)	0	
C. State Aid for Exempt Computers (Source 691)	2,940	
D. State Aid for Exempt Personal Property (Source 691)	6,810	
DISTRICTS MUST USE THE OCT 15 AID CERT WHEN SETTING THE DISTRICT LEVY.		
13. Allowable Limited Revenue: (Line 11 - Line 12) (10, 38, 41 Levies)		2,372,375
14. Total Limited Revenue To Be Used (A+B+C)	Not >line 13	2,372,375
Entries Required Below: Enter amnts needed by purpose and fund:		
A. Gen Operations: Fnd 10 Src 211	2,372,375	(Proposed Fund 10)
B. Non-Referendum Debt (inside limit) Fund 38 Src 211	0	(to Budget Rpt)
C. Capital Exp, Annual Meeting Approved: Fund 41 Src 211	0	(to Budget Rpt)
15. Total Revenue from Other Levies (A+B+C+D)		1,159,234
A. Referendum Apprvd Debt (Fund 39 Debt-Src 211)	1,109,234	
B. Community Services (Fund 80 Src 211)	50,000	(to Budget Rpt)
C. Prior Year Levy Chargeback for Uncollectible Taxes (Src 212)	0	(to Budget Rpt)
D. Other Levy Revenue - Milwaukee & Kenosha Only	0	(to Budget Rpt)
16. Total Fall, 2021 ESTIMATED All Fund Tax Levy (14A + 14B + 14C + 15)		3,531,609
<i>Line 16 is the total levy to be apportioned in the PI-401.</i>	Levy Rate =	0.00847544

Districts are responsible for the integrity of their revenue limit data & computation. Data appearing here reflects information submitted to DPI and is unaudited.

BUDGET PUBLICATION, 2021-22
Required Published Budget Summary Format

A budget summary, notice of the place where the budget in detail may be examined, the time and place for a public hearing on the budget must be published or distributed under s. 65.90. The required minimum detail for the published summary is as follows:

GENERAL FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	2,019,342.91	2,267,687.20	2,622,383.98
Ending Fund Balance	2,267,687.20	2,622,383.98	2,622,383.98
REVENUES & OTHER FINANCING SOURCES			
Transfers-In (Source 100)	0.00	0.00	0.00
Local Sources (Source 200)	3,087,008.58	2,705,092.59	2,416,125.00
Inter-district Payments (Source 300 + 400)	188,855.00	126,073.00	185,982.00
Intermediate Sources (Source 500)	7,888.75	5,605.27	7,468.00
State Sources (Source 600)	5,287,098.96	5,356,877.10	5,620,091.00
Federal Sources (Source 700)	115,194.49	379,493.98	425,668.00
All Other Sources (Source 800 + 900)	12,609.73	121,310.28	45,832.00
TOTAL REVENUES & OTHER FINANCING SOURCES	8,698,655.51	8,694,452.22	8,701,166.00
EXPENDITURES & OTHER FINANCING USES			
Instruction (Function 100 000)	3,442,597.41	3,568,884.88	3,834,838.00
Support Services (Function 200 000)	3,490,080.15	3,341,951.55	3,369,320.00
Non-Program Transactions (Function 400 000)	1,517,633.66	1,428,919.01	1,497,008.00
TOTAL EXPENDITURES & OTHER FINANCING USES	8,450,311.22	8,339,755.44	8,701,166.00

SPECIAL PROJECTS FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	43,027.56	42,726.47	124,223.17
Ending Fund Balance	42,726.47	124,223.17	124,223.17
REVENUES & OTHER FINANCING SOURCES	960,106.80	1,231,826.94	1,009,032.00
EXPENDITURES & OTHER FINANCING USES	960,407.89	1,150,330.24	1,009,032.00

DEBT SERVICE FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	9,664.70	302,897.85	356,508.90
Ending Fund Balance	302,897.85	356,508.90	656,508.90
REVENUES & OTHER FINANCING SOURCES	704,382.00	981,648.36	1,109,234.00
EXPENDITURES & OTHER FINANCING USES	411,148.85	928,037.31	809,234.00

CAPITAL PROJECTS FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	6,571,605.15	3,445,114.07	914,389.29
Ending Fund Balance	3,445,114.07	914,389.29	914,389.29
REVENUES & OTHER FINANCING SOURCES	4,792,670.84	64,685.55	0.00
EXPENDITURES & OTHER FINANCING USES	7,919,161.92	2,595,410.33	0.00

FOOD SERVICE FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	54,062.45	70,781.03	118,272.76
Ending Fund Balance	70,781.03	118,272.76	118,272.76
REVENUES & OTHER FINANCING SOURCES	319,394.30	395,446.04	372,964.00
EXPENDITURES & OTHER FINANCING USES	302,675.72	347,954.31	372,964.00

COMMUNITY SERVICE FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	10,366.42	5,129.35	(4,497.29)
Ending Fund Balance	5,129.35	(4,497.29)	(4,497.29)
REVENUES & OTHER FINANCING SOURCES	30,900.00	26,320.00	50,000.00
EXPENDITURES & OTHER FINANCING USES	36,137.07	35,946.64	50,000.00

PACKAGE & COOPERATIVE PROGRAM FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

Total Expenditures and Other Financing Uses

ALL FUNDS	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
GROSS TOTAL EXPENDITURES -- ALL FUNDS	18,079,842.67	13,397,434.27	10,942,396.00
Interfund Transfers (Source 100) - ALL FUNDS	681,640.24	559,363.85	587,271.00
Refinancing Expenditures (FUND 30)	3,798.65	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	17,394,403.78	12,838,070.42	10,355,125.00
PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR		-26.19%	-19.34%

PROPOSED PROPERTY TAX LEVY

FUND	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
General Fund	3,000,000.00	2,660,335.00	2,372,375.00
Referendum Debt Service Fund	504,716.00	981,462.00	1,109,234.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	0.00	0.00	0.00
Community Service Fund	30,000.00	25,000.00	50,000.00
TOTAL SCHOOL LEVY	3,534,716.00	3,666,797.00	3,531,609.00
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR		3.74%	-3.69%

KOBUSSEN BUSES LTD.

Family Pride in Every Ride

November 4, 2021

October Transportation Report

Prepared For: School District of Manawa

To Whom it May Concern,

There were 20 school days and 16 extracurricular trips for the month of October. Operations continue to run smoothly here at the terminal.

We have a new mechanic to welcome to the Manawa terminal, Adam Wied. Adam comes from the Clintonville area and has a mechanical background and most recently a service writer. Our mechanic from Oshkosh will be training Adam to get him up to speed on our preventative maintenance measures.

We continue to search for bus drivers to drive school routes and sporting events. There now is one afternoon route open. If you know of anyone, please send them our way, we would be more than happy to give them a tour of a bus and talk to them about the process of becoming a bus driver. We are offering a \$1,500 sign-on bonus, plus starting pay is now \$19 per hour for routes and \$13.60 per hour for trips!

If anyone has any questions, comments, or concerns, please do not hesitate to contact us: (920) 389-1500 or my email is: Jacob.elsner@kobussen.com

Thank you,

Jacob Elsner
Terminal Manager
Kobussen Buses LTD



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Nov 9, 2021

To: Dr. Melanie Oppor, Manawa Board of Education

Fr: Michelle Johnson

Date: 11/9/2021

Re: District Literacy Highlights

MES Instructional Literacy/Cycles:

Purpose:

Instructional coaches partner with educators to analyze current reality, set goals, identify and explain teaching strategies to hit the goals, and provide support until the goals are met. Together, we provide opportunities to educate all students at the highest level.

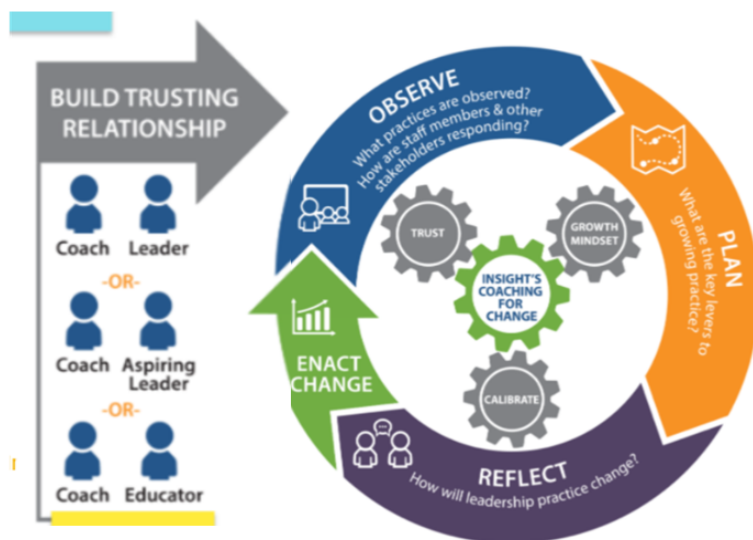


Image shared during the Cesa 6 Literacy Consortium meeting.

Building a trusting relationship among teachers and administrators is the foundation of instructional coaching. Together, we learn about their “Why”, celebrate their strengths, and engage in crucial conversations to continue positive momentum forward in educating all of our students at the highest level. In building these relationships, each coaching cycle is personalized, aligned to their professional rapid cycle goals, celebrated, and centralized on student success.

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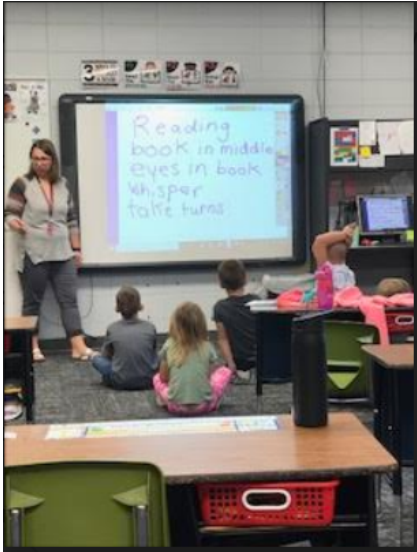
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To begin the coaching cycle, teachers select a goal/focal point based on classroom data and what they know about our students. Additionally, “Look- For” tools (see the reading one provided) are developed based on researched best practices in literacy. Once the goal is set, instructional coaching provides feedback, resources, in-class modeling, and continuous reflection towards the goal created.



At the elementary level, the literacy coaching cycles are shifting from focusing on the Interactive Read Aloud, to the reading block of time. During this time, the mini-lesson is an extension of the Interactive Read Aloud where it transitions into a mentor text. Teachers provide concise, specific modeling and examples from the text. During small group, independent reading time, students are given the opportunity to practice and implement skills modeled. In small groups, students are supported at all levels specifically geared toward their individual needs and goals.

Following a mini lesson modeling theme, fourth grade teacher, Ms. Tassone, meets with one of several small groups based on their goals and strategic needs. Students are eager to have the small group time with Ms. Tassone where advanced students are challenged to ground their thinking in text evidence, where struggling readers are given an additional opportunity to see more models and practice, and other groups share their thinking. A rotation of groups is routinely scheduled throughout the week, so that all students have the chance to meet and adjust their literacy goals.



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While students are working in small groups, the rest of the class is practicing independently, writing in their reading journals, interacting with virtual and paper copies of books, and diving into challenging vocabulary. Pictured to the left, is an example from Mrs. Whitman's 5th grade class reading journal where students are engaging in their text through thoughtful reflections and interpretations.

Instructional Coaching Cycles at Little Wolf Middle and High School

In collaboration with Cesa 6 Erin Loritz, the coaching cycle has extended to support teams in the development of disciplinary literacy and the structure of the collaborative team time. Guiding action steps and goals, an agenda template was developed, so that each team can document vertical and horizontal curriculum alignment, their progress on the specific literacy commitment goals, and come together to find solutions when implementing instructional strategies. This month, the coaching cycle is focusing on planning writing rubrics for summative assessments with the social studies team, and will rotate through all content collaborative teams throughout the year. Featured below, sixth grade students in Ms. Breaker's social studies class engage in close reading while annotating an article about the voting process.



School District of Manawa

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2525
Fax: (920) 596-5308

Little Wolf High School Manawa Middle School

515 E. Fourth St
Manawa, WI 54949
Phone: (920) 596-2524
Fax: (920) 596-2655

Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
Fax: (920) 596-5339

ManawaSchools.org



/ ManawaSchools



/ ManawaSchools



Future Family Engagement and Partnership:

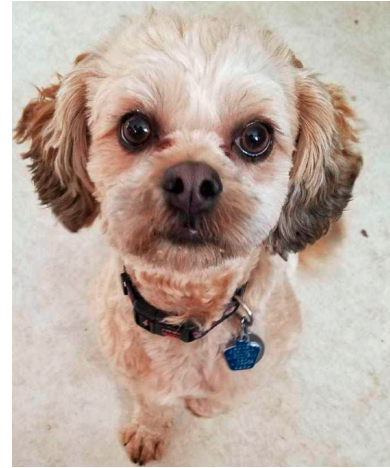
In partnership with Ellen Connor at the Strum Memorial Library, the Tail Wggin' Tutor, Sage will be present on a Friday for one hour. Youth and families can come in and get a session with Sage to read to her, or just spend some time playing with her if they don't feel like reading. If someone would like to read to her, the student, the dog and her handler go into a meeting room for privacy. Sage's human is Tori Suehs, who grew up in Manawa and is known to many in the community.

Sage the Tail Waggin' Tutor

Sage loves listening to children read. Do you think you could pick out a story she would like?

Call 920-596-2252 for more details.

This program is best suited for youth aged 5 and up.



Future family nights are in the works, so be on the lookout for more details to come about a Hibernating In the Wolf Den with Cozy Pajamas and a Good Book in December, and joining with the arts during spring to feature literacy, art, and math. More details to come as those dates draw closer.

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Reading Look-For / Feedback Form

Teacher: _____ Observer: _____ Date: _____

Teacher Actions	
Mini Lesson-Opening (15 min)	<p>Purpose: The mini-lesson is a period of direct and explicit instruction. Teach only one literacy objective and be explicit in explaining how learning this teaching point will help your children as readers.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Is the lesson focus standard clearly displayed and explained to students? <input type="checkbox"/> Are students reminded of how today's lesson is linked to a literacy behavior in the IRA, and/or phonics/word work? <input type="checkbox"/> Do students have an opportunity to practice as a whole group the skill modeled prior to working independently? <input type="checkbox"/> Does the lesson last less than 15 minutes? <input type="checkbox"/> Is the mini-lesson purpose restated and linked to what they will be expected to practice independently? <input type="checkbox"/> Is the intention of the lesson clearly linked to essential standards/learning targets?
Reading Conferences	<p>Reading conferences allow the teacher to monitor students' reading, and provides formative data about the students' progress and their meaning making; including their level of reflection and engagement.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Are students given the opportunity to share their reading goal? <input type="checkbox"/> Are students able to share their thinking about genre, characters, or the specific lens modeled during the mini lesson? <input type="checkbox"/> Is the teacher recording anecdotal information as a formative assessment to better support our student? <input type="checkbox"/> For students needing intensive intervention, are they given a running record biweekly to monitor opportunities or growth?
Small Group Instruction (7-15 min)	<p>Purpose: This component provides children independent time to apply the skills, strategies, and behaviors you taught them. It is time to conference with them. During work time children may also be responding to books, working at centers, or attending small group lessons.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Is the teacher meeting with a small group of students? <input type="checkbox"/> Are other students working independently and not interrupting the teacher? <input type="checkbox"/> Students are held accountable for independent practice. <input type="checkbox"/> Based on data and student need, is there evidence of specific goals small group instruction is focused on? <input type="checkbox"/> Is there evidence of planning and record keeping? <p>During reading: (7-8 minutes)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Are all students reading the same book at an instructional level? <input type="checkbox"/> Is the teacher listening to individual students read and taking anecdotal notes? <input type="checkbox"/> Does the teacher provide "just in time" intervention, or extension to leverage their thinking?

Mini-Lesson Debriefing (2-3 minutes)	<ul style="list-style-type: none"><input type="checkbox"/> Are students given an opportunity to share what they learned throughout this lesson?<input type="checkbox"/> Are students given an opportunity to talk about what went well today?<input type="checkbox"/> Are the students encouraged to share what they need to work on to support their work? <hr/> <ul style="list-style-type: none"><input type="checkbox"/> Uses pre-planned questions / prompts / thoughts while revisiting the text to enrich thinking and build deeper meanings
Routines & Procedures (student actions)	<ul style="list-style-type: none"><input type="checkbox"/> Do students get started right away based on expectations independently, with partners, or on stations?<input type="checkbox"/> Keeps body to self<input type="checkbox"/> Demonstrates engagement in learning<input type="checkbox"/> Are students reading, writing, and speaking during the entire time?<input type="checkbox"/> Do you hear purposeful noise or conversation-quiet, but not silent?

Other Notes and Observations:

Technology Board Report

Nov. 15, 2021



Network and Server Infrastructure

Stabilized/configured the VM environment completed. Now moving toward updating backups.

Skyward

Working with Skyward to address workflow and data access.

Hardware Updates

Received new switching and working on configurations and swap/install

Student Device Replacement

Received confirmation from ECF concerning \$112,642.08 grant for 282 Chromebooks. We are waiting to receive the Chromebooks.

Minutes of a November 8, 2021 School District of Manawa Curriculum Committee

The meeting began at 6:00 p.m. Board Room, 800 Beech Street

Board Committee Members: Hollman (C), Jepson, J. Johnson

In Attendance: Jepson, J. Johnson, Hollman, Dr. Melanie Oppor

Timer/Recorder: J. Johnson

1. Consider Endorsement of New LWHS Gay/Straight Alliance Club as Presented. Motion by Jepson / J. Johnson to Recommend Endorsement of New LWHS Gay/Straight Alliance Club to the full Board as Presented. Motion carried.
2. Consider Endorsement of School District of Manawa 2022-23 Internal Schedule Change Proposal as Presented. Motion by Jepson / J. Johnson to Recommend Endorsement of School District of Manawa 2022-23 Internal Schedule Change Proposal to the full Board as Presented. Motion carried.
3. Consider Endorsement to Add a New Articulated Wildlife/Ecology Agriculture Science Course with Fox Valley Technical College. Motion by J. Johnson / Jepson to recommend endorsement to Add a New Articulated Wildlife/Ecology Agriculture Science Course with Fox Valley Technical College to the full Board as presented. Motion carried.
4. Formation of Wellness Committee as Per New Policy Being Considered by P and HR Committee - Informational
5. Consider Endorsement of Fountas and Pinnell Interactive Read Aloud (IRA) Collection for 4K at a Cost of \$1,088 as Presented. Motion by Jepson / J. Johnson to Recommend Endorsement of Fountas and Pinnell Interactive Read Aloud (IRA) Collection for 4K at a Cost of \$1,088 to the full Board as Presented. Motion carried.
6. Consider Endorsement of Reading Mini-lessons for Grades K-5 at a Cost of \$1,633.50 as Presented. Motion by J. Johnson / Jepson to Recommend Endorsement of Reading Mini-lessons for Grades K-5 at a Cost of \$1,633.50 to the full Board as Presented. Motion carried.
7. Consider Whether to Proceed with or Cancel the Washington D.C. Spring Trip for Grades 7-9 as Presented. Motion by Jepson / J. Johnson to Recommend Canceling the Washington D.C. Spring Trip for Grades 7-9 to the full Board as Presented. Motion carried.
8. Consider Endorsement of High School Music Department Overnight/Out-of-State Field Trip Request - National Festival of the States in South Dakota - March 5, 2022 to March 10, 2022 as Presented. Motion by Jepson / J. Johnson to Recommend Endorsement of High School Music Department Overnight/Out-of-State Field Trip Request - National Festival of the States in South Dakota - March 5, 2022 to March 10, 2022 to the full Board as Presented. Motion carried.

9. Consider Endorsement of Wolfpack Brigade - Band Renaming Request. Motion by Jepson / Hollman to Recommend Endorsement of Wolfpack Brigade - Band Renaming Request to the full Board as presented. Motion carried.
10. Consider Endorsement of LWHS and Manawa Middle School Moving from a 7-Period Day to an 8-Period Day as Presented. Motion by J. Johnson / Jepson to Recommend Endorsement of LWHS and Manawa Middle School Moving from a 7-Period Day to an 8-Period Day to the full Board as Presented. Motion carried.
11. Consider Endorsement of Update to Robotics and Engineering Career and Technical Education Course Sequencing as Presented. Motion by J. Johnson / Jepson to Recommend Endorsement of Update to Robotics and Engineering Career and Technical Education Course Sequencing to the full Board as Presented. Motion carried.
12. Curriculum Committee Planning Guide - Informational
13. Next Meeting Date: December 8, 2021 at 6:00 p.m.
14. Next Meeting Items:
 - a. Consider Endorsement of LWHS 2022-23 Course Selection Guide (Information / Action)
 - b. Consider Endorsement of LWHS Science Course Curriculum Revisions (Information / Action) - Summer 2022
 - c. Curriculum Writing Plan
 - d.
15. Adjourn: Motion by J. Johnson/Jepson to adjourn at 8:01 p.m. Motion carried.

Minutes of a November 1, 2021 School District of Manawa
Policy and Human Resources Committee Meeting

The meeting began at 6:00 p.m. in the MES Board Room, 800 Beech Street
Board Committee Members: J. Johnson (C), Pethke, Reierson
In Attendance: Reierson, J. Johnson, and Dr. Melanie Oppor
Timer/Recorder: J. Johnson

1. Consider Endorsement for Offering a School Site Vaccination Clinic - Informational
2. Consider Endorsement for the Waupaca County Sheriff's Department Call Center to Have Direct Access to the SDM Security Cameras - Refer to District Safety Committee.
3. Review of District Hiring Process - Informational
 - a. [Onboarding/Offboarding Process](#)
 - b. Policy 4120 - Employment of Support Staff
4. Review and Revise Policies and Administrative Guidelines per Handbook Review as Needed
 - a. PO2260 - Nondiscrimination and Access to Equal Education Opportunity. Motion by Reierson / J. Johnson to Recommend PO2260 - Nondiscrimination and Access to Equal Education Opportunity as Presented. Motion carried.
 - b. PO5517.01 - Bullying. Motion by Reierson/J. Johnson to Recommend Changes to PO5517.01 as Presented. Motion carried.
 - c. PO7540.03 - Student Technology Acceptable Use And Safety - No action needed.
 - d. Other Policies/Administrative Guidelines Identified of Concern During the Handbook Review - Informational
5. Consider Endorsement of NEOLA Policy Updates Volume 30, No. 2 + Special Update - Informational. Table for November.
 - a. Discuss Policies 3120, 4120.04, and 4120 (Regarding relatives of BOE appropriately found in PO1130). Motion by J. Johnson / Reierson to have the language reflective of the Policies prior to July 24, 2021. Motion carried.
6. Consider Endorsement of NEOLA Administrative Guidelines Volume 30, No. 2 + Special Update - Informational. Revisiting later in November.
7. Consider Endorsement of Revised AG5421A - Grading. Motion by Reierson / J. Johnson to Recommend Endorsement of Revised AG5421A - Grading. Motion carried.
8. Preliminary Review of School Perceptions Key Measurements Systems (KMS) - Informational
 - a. 18 surveys options for staff, parents, and students

- b. Annual KMS district subscription - \$1,450
- 9. Waupaca County DHHS hired Calen Strickman to serve in the shared multi-district support position with Weyauwega-Fremont, Iola-Scandinavia, Marion, and Manawa to begin on November 15, 2021 with the cost to be shared evenly across the four districts - Informational
- 10. Discuss PO9130 - Public Requests, Suggestions, or Complaints and AG9130 - Complaint Review Committee Procedures - Informational
- 11. Policy & Human Resources Committee Planning Guide - Informational
- 12. Set Next Meeting Date: November 22, 2021 6:00 p.m. & December 13, 2021 6:00 p.m.
- 13. Next Meeting Items:
 - a. School Nurse References - Nurse/Paramedical (Information / Action)
 - b. Review of Policies and Administrative Guidelines Related to the Selection of Materials (Information / Action)
 - c. Consider Staff Engagement Opportunities- KPI IV. Engagement & Satisfaction E., F., and G. Staff, Parent, and Student Surveys
 - i. Review Staff Survey (Information / Action)
 - d. Review of Policies and Admin Guidelines Related to the Selection of Materials
 - i. PO2522-Library Media Center
 - ii. PO2240-Controversial Issues in the Classroom
 - iii. PO9130-Public Requests, Suggestions, or Complaints
 - iv. AG9130-Complaint Review Committee Procedures
 - v. PO2414-Human Growth and Development
 - vi. AG252A-Selection of Instructional Materials
 - vii. AG9130A-Procedures for Inspection of Instructional Materials
- 14. Motion by Reiersen / J. Johnson to adjourn at 7:39 p.m.

Minutes of a November 10, 2021 School District of Manawa Ad Hoc Safety Committee Meeting

The meeting began at 5:30 p.m. MES Board Room

Board Committee Member: Russ Hollman

Committee Members: Dr. Melanie Oppor, Dan Wolfgram, Jeff Bortle, Danni Brauer, LuAnne Ujazdowski, Janine Connolly, Jill Seka, Nate Ziemer, Chief James Gorman, Chief Rob Rosenau, Sheriff Tim Wilz, Andy Carlin, Mayor Mike Frazier, Krystal Draeger, Jill Timm, Eric Pynenberg, Amanda Bruette, Michelle Krisher, Justin Buschke, Keither Jepson, and Emma Riske

In Attendance: Dr. Melanie Oppor, Dan Wolfgram, Russ Hollman, Jeff Bortle, Danni Brauer, LuAnne Ujazdowski, Jill Seka, Nate Ziemer, Chief Rob Rosenau, Andy Carlin, Krystal Draeger, Jill Timm, Amanda Bruette, Michelle Krisher, Justin Buschke, Keither Jepson, Emma Riske, Eric Halverson, Stephanie Riske, and Ellen Connor

Timer / Recorder: Danni Brauer

1. Introduction of SDM Safety Committee Members
2. Review the purpose of the SDM Safety Advisory Committee (Information)
 - Convene a committee representative of the diversity of the community once every three years per state statute.
 - Identify revisions to the District's safety plan to ensure it is up-to-date and employs best practices in current safety practices.
 - Plan for any professional development regarding the safety plan for students, staff, families, the community, and emergency responders.
 - Plan for the effective implementation of the SDM safety plan.
3. Establish Safety Committee ground rules (Information / Action)
 - a. *Dr. Melanie Oppor will serve as the committee moderator.*
 - b. *Danni Brauer will serve as the committee secretary.*
 - c. *Anyone wishing to speak will take turns when no one else is speaking. The moderator may call upon committee members who have not shared to ensure everyone who wishes to speak receives a turn.*
 - d. *Members of the committee agree to respect and listen to the diverse perspectives of the other members of the committee.*
 - e. *Other?*
4. Discuss background information as contained in the Google Drive folder and answer questions - Informational
 - a. Current SDM Safety Plan
 - b. Office of School Safety - 2017 Wisconsin Act 143; 2021-2022 Requirement Checklist
 - c. Other
5. Discuss approach for conducting safety assessments for both schools and Paving the Way
 - a. Who will be responsible?

- b. When will this be done?
- c. Other

The Waupaca County Emergency Management team can help the District to organize the walk-through for the assessment. The committee would like local emergency departments, board members, school officials, and other members of the committee to take part in the assessment day. All three buildings (MES, MMS/LWHS, Paving the Way) would take one day. December 2, 2021 from 8:30 a.m. to 3:30 p.m. Lunch will be provided from food service. Clipboards will be needed as well as subs for the teachers who are on the committee. Let Mrs. Trice know about the group being at Paving the Way with students.

6. Consider Whether to Endorse the Waupaca County Sheriff's Department Call Center to Have Direct Access to the SDM Security Cameras. Motion by M. Krischer / J. Bortle to Approve the Waupaca County Sheriff's Department Call Center to have direct access to the SDM Security Cameras as it is not recorded. Motion carried.
7. Review and revise the SDM Safety Plan - Information - Andy Carlin proposed a new format for the plan. Standard Response Plan from the *I Love You Guys Foundation*. Includes tools for teachers to use to teach students. Have the next followup meeting to be after the assessment. Stop The Bleed training for staff is a must. DA and principals will meet after the assessment to revise the new plan template.
8. Address any other issues brought before the Safety Advisory Committee - Information
How can we keep the doors closed and what do we do about the windows? Window punches? The assessment should cover these questions. There was discussion about reunification. Invite Brian Elmhorst to bring a team from St. Paul School. Parent nights to roll out ALICE Training.
Students are outside in front of school before they can be let in at 7:40. Can students come inside earlier and be supervised? Boys and Girls Club is a potential opportunity. Maybe help from high school students.
The need for more bus stops within town. Safe route to school for walkers.
Is there a protocol for when smaller incidents happen? Like things that happen off school grounds that endanger safety. School staff can not leave school grounds to address incidents.
9. Review the Board of Education Safety Plan Approval Process (Information)
10. Set Next Meeting Date: January 5, 2022 5:30 p.m.
11. Next Meeting Agenda Items
12. Adjourned at 7:15 p.m.

Exhibit A RESOLUTION NO.

SY21/22 #10

**RESOLUTION AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION
PROMISSORY NOTE FOR CASH FLOW PURPOSES
IN AN AMOUNT NOT TO EXCEED \$750,000**

WHEREAS, the School District of Manawa, Waupaca County, Wisconsin (the "District"), may be in temporary need of funds from time to time in an amount not to exceed \$750,000 outstanding at any one time to meet the immediate expenses of operating and maintaining the public instruction in the District during the current school year and in anticipation of taxes, state aids, income, revenue, cash receipts and other monies to be received by the District for the current school year (the "Expenses");

WHEREAS, the school districts are authorized by the provisions of Section 67.12(8)(a)1, Wisconsin Statutes, to borrow money for such Expenses;

WHEREAS, Premier Community Bank (the "Bank") has agreed to provide the District with a taxable revolving line of credit (the "Line of Credit") to cover such Expenses which Line of Credit shall be authorized by this Resolution in accordance with the provisions of Section 67.12(8)(a)1, Wisconsin Statutes;

WHEREAS, as required by Section 67.12(8)(a)1, Wisconsin Statutes, the total amount borrowed pursuant to the Line of Credit shall be for the purpose of meeting the immediate expenses of operating and maintaining the public instruction in the District during the current school year, and together with any other borrowings for such purposes during the current school year, shall not exceed one-half of the estimated receipts for the operation and maintenance of the District for the current school year as heretofore certified by the District Clerk;

WHEREAS, any draws or disbursements pursuant to the Line of Credit shall be made on or before June 30 of the current school year, and the Line of Credit shall repaid in full by November 1 of the next school year;

WHEREAS, the tax for the operation and maintenance of the schools of the District for the current school year has been voted to be collected on the next tax roll prior to the adoption of this Resolution; and,

WHEREAS, to the best of the knowledge, information and belief of the School Board, the District complies with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

1. **Authorization.** The District be authorized to borrow funds for the purpose of paying the immediate expenses of operating and maintaining the public instruction in the District pursuant to Section 67.12(8)(a)1, Wisconsin Statutes, from the Bank from time to time as needed pursuant to the Line of Credit so that the amount outstanding at any one time does not exceed \$750,000 in accordance with the terms and conditions of the Bank's commitment letter attached hereto as Exhibit A-1 (the "Commitment"). To the extent the District has a policy regarding borrowing with requirements that are not met with respect to this financing, such policy requirements are hereby waived.

2. **Terms of the Note(s).** To evidence such borrowing, the District President and District Clerk are hereby authorized, empowered and directed to make, execute, issue, sell and deliver to the Bank, as set forth below, for and on behalf of the District, its Taxable Tax and Revenue Anticipation Promissory Note (the "Note") payable to the Bank.

The Note shall be dated as of its date of issuance; shall bear interest at the fixed rate of 2.25% per annum from the respective dates the outstanding principal amounts are advanced until paid; and shall mature no later than November 1 of the following fiscal year. In no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest on the Note shall be paid from the date of the Note monthly on the first business day of the month during the time any disbursement or draw remains outstanding. The Note is subject to optional redemption at the option of the District at any time.

3. **Irrepealable Tax; Segregated Fund; Compliance With Revenue Limits.** So long as the Note, or interest thereon, remain unpaid, the aforesaid tax for operation and maintenance of the District (including the amount budgeted to pay interest on the Note) shall be and continues irrepealable. The District shall segregate in a special fund, tax monies and other available revenues received for operation and maintenance of the District sufficient to pay the principal of and interest on the Note as the same becomes due. Said special fund shall be used for the sole purpose of paying the principal of and interest on the Note. If there shall be insufficient sums in said special fund to meet such payments, the District shall promptly pay the same when due from other monies available in or attributable to the current school year. This covenant specifically includes monies (i.e. deferred tax and state aid payments) attributable to the current school year which are not received prior to the end of the current school year. The District complies with and covenants to continue to comply with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes.

4. **Form, Execution and Payment of Note; Disbursement Requests; Appointment of Acting Officers.** The Note shall be issued as a master note and delivered to the Bank in substantially the form attached hereto as Exhibit B-1 (the "Master Note"). Any disbursements under the Master Note shall be made pursuant to a disbursement request in substantially the form attached hereto as Exhibit C-1 (the "Disbursement Request"). The Master Note and any Disbursement Requests shall be executed on behalf of the District by the District President and District Clerk, or other authorized officer under Section 120.05, Wisconsin Statutes to sign on their behalf, sealed with its official or corporate seal, if any, and delivered to the Bank. A facsimile signature of either of the officers may be imprinted on the Master Note in lieu of the manual signature of such officer, but unless the District has contracted with a fiscal agent under Section 67.10(2), Wisconsin Statutes, at least one of the signatures shall be manual. In the event that any of the officers whose signatures appear on the Master Note shall cease to be such officers before the delivery of the Master Note or any Disbursement Request, such signatures shall, nevertheless, be valid and sufficient for the purposes to the same extent as if they remained in office until such delivery. The Master Note and any Disbursement Request shall be payable in lawful money of the United States of America by the District Clerk or District Treasurer. In accordance with Section 120.05(3), Wisconsin Statutes, the School Board hereby appoints the Vice President to discharge the duties of the President and any one of the other School Board members to discharge the duties of the District Clerk as Acting Clerk in connection with the issuance of the Master Note and any Disbursement Request in the event the President and/or the District Clerk are unable to discharge such duties due to disability or absence.

5. **Certification and Draw Request; Disbursement.** The appropriate officers and agents are hereby authorized and directed to present any certifications or other documents requested by the Bank at the times amounts are borrowed pursuant to this Resolution. Each draw or disbursement under the Master Note shall be evidenced by a Disbursement Request to be delivered to the Bank.

6. **Summary of Disbursements.** The District hereby directs the Bank to keep a record of the amounts disbursed pursuant to this Resolution and any Disbursement Request on Exhibit D-1.

7. **Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 15th day of November, 2021.

By: _____
Joanne L. Johnson
District President

(SEAL)

And: _____
Russ Hollman
District Clerk



**CREDIT COMMITMENT FOR
SCHOOL DISTRICT OF MANAWA**

Premier Community Bank (the "Bank") is pleased to provide the School District of Manawa (the "Borrower") with a financing Commitment for a Taxable Revolving Line of Credit for \$750,000.00 (the "Commitment"). This Commitment is subject to the acceptance by the Borrower of the following terms and conditions.

Taxable Revolving Line of Credit

- Borrower:** School District of Manawa
- Type of Credit:** Taxable Revolving Line of Credit (note: not a general obligation)
- Loan Amount:** \$750,000.00
- Purpose:** Working Capital: Immediate expenses of operating and maintaining the public instruction during the Borrower's fiscal year.
- Interest Rate:** 2.25% (fixed rate)
Notwithstanding the foregoing, at no time during the loan term shall the interest rate exceed 2.25%. In addition, in no event will the interest rate exceed that permitted by any applicable law. Interest shall be payable from the day any amount is drawn on the Taxable Revolving Line of Credit. Interest shall be payable monthly on the first business day of the month during the time any disbursement or draw remains outstanding.
- Disbursements/Draws:** The Taxable Revolving Line of Credit is revolving so principal can be drawn and repaid in any amount(s) and/or at any time(s) during the term of the loan provided that no draw on the Taxable Revolving Line of Credit may be made after June 30, 2022.
- Closing Costs:** None
- Loan Fees:** The Bank will not charge any origination or application fees
- Collateral:** The Borrower shall pledge taxes for operation and maintenance of the Borrower heretofore levied and other available current fiscal year revenues, including state aids (the "Revenues"), sufficient to pay the Taxable Revolving Line of Credit, together with the interest thereon, when due. The Revenues shall be deposited in a special fund.
- Maturity/Term:** November 1, 2022. The entire principal balance outstanding plus all accrued and unpaid interest is due on the Maturity Date.



PREMIER
COMMUNITY BANK

Amortization: N/A

Prepayment: The Taxable Revolving Line of Credit may be repaid in whole or in part at any time without penalty.

Conditions: The Taxable Revolving Line of Credit shall be subject to the following requirements:

- (1) The School Board of the Borrower approves a resolution (the "Resolution") authorizing temporary borrowing pursuant to Section 67.12(8)(a)(1), Wisconsin Statutes at a lawfully called and conducted meeting.
- (2) The Taxable Revolving Line of Credit is evidenced by a tax and revenue anticipation promissory note (the "Master Note") duly authorized, issued and executed by the Borrower under Section 67.12(8)(a)(1), Wisconsin Statutes. Any disbursements or draws on the Taxable Revolving Line of Credit shall be evidenced by a "Disbursement Request".
- (3) The Borrower provides its most recent audited financial statements.

All of the aforesaid shall be provided by the Borrower at the Borrower's expense.



**Expiration of
Commitment:**

This Commitment shall be accepted by official action of the School Board of the Borrower at a meeting duly called noticed, held and conducted in a manner established by the School Board and required by the pertinent Wisconsin Statutes. Unless accepted or terminated, this Commitment shall expire on 12/16/2021.

Very truly yours,

A handwritten signature in black ink, appearing to read "James J. Dietzler", is written over a horizontal line.

James J Dietzler VP/Commercial Loan
Officer

ACCEPTANCE

This Commitment as outlined above was accepted by action of the School Board on _November 15, 2021.

District President

District Clerk

EXHIBIT B-1

(Master Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
WAUPACA COUNTY
SCHOOL DISTRICT OF MANAWA

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DATED NOVEMBER 16, 2021

MASTER NOTE

FOR VALUE RECEIVED, the School District of Manawa, Waupaca County, Wisconsin (the "District") hereby acknowledges itself to owe and promises to pay in lawful money of the United States of America to Premier Community Bank, or registered assigns (the "Bank"), on or before November 1, 2022 (the "Maturity Date"), the sum of not to exceed SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000), (but only so much as shall have been advanced and remain outstanding) together with interest on the unpaid principal balance from the respective dates the outstanding principal amounts were advanced at the fixed rate of 2.25% per annum. Moreover, in no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest shall be payable from the day any amount is drawn. Interest shall be payable monthly on the first business day of the month during the time any disbursement or draw remains outstanding. This is a revolving Note so principal can be drawn and repaid in any amounts and/or at any time prior to the Maturity Date; provided, however, that no draws be made after June 30, 2022. Disbursements of the proceeds of this Note shall be made by the Bank to the District from time to time within two (2) business days after the receipt of one or more Disbursement Requests in the form attached to the Resolution as Exhibit C-1. During the term of this Master Note, multiple disbursements may be made so long as the total amount outstanding at any time during the term of this Note does not exceed SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000). The Bank shall record such disbursements and corresponding principal repayment schedule on a cumulative basis in the format attached to the Resolution as Exhibit D-1.

The principal and interest on this Note will be paid by the District Clerk or District Treasurer at the District office: 800 Beech Street, Manawa, Wisconsin.

Interest shall be paid based on the actual number of days elapsed over a 365 day year.

This Note may be prepaid by the District at any time without penalty.

This Note is issued pursuant to Section 67.12(8)(a)1, Wisconsin Statutes, for the public purpose of paying the immediate expenses of operating and maintaining the public instruction in the District during the current school year; does not exceed one half of the estimated receipts for the operation and maintenance of the District for the current school year and shall not extend beyond November 1 of the next school year as authorized by a resolution of the governing body of the District duly adopted at a lawful open meeting held on November 15, 2021. Said resolution is recorded in the official minutes of said governing body for said date.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that the District has irrevocably pledged taxes heretofore levied and other revenues, including state aids, sufficient to pay this Note, together with interest thereon, when and as payable.

IN WITNESS WHEREOF, the District, by its governing body, has caused this Note to be executed by its duly qualified officers and to be sealed with its official or corporate seal, if any, as of the day and year first above written.

By:

Joanne L. Johnson
District President

(SEAL)

And:

Russ Hollman
District Clerk

COPY

EXHIBIT C-1

(Disbursement Request)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
WAUPACA COUNTY
SCHOOL DISTRICT OF MANAWA
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DISBURSEMENT REQUEST

No. _____

\$ _____

For value received, the School District of Manawa, Waupaca County, Wisconsin (the "District"), acting by and through its School Board (the "Governing Body"), and pursuant to a resolution adopted by the Governing Body on November 15, 2021 (the "Resolution") and the District's Taxable Tax and Revenue Anticipation Promissory Note, dated November 16, 2021, in the maximum outstanding principal amount of \$750,000 (the "Master Note"), requests the disbursement of \$ _____, which when added to the previous disbursements made pursuant to the Master Note which are outstanding and have not been repaid as of the date of this Disbursement Request, represents a total amount outstanding as of the date of this Disbursement Request of \$ _____ which amount does not exceed \$750,000.

This Disbursement Request shall be subject to the terms and provisions of the Master Note.

The undersigned hereby certify that the total amount borrowed by the District during the current school year pursuant to Section 67.12(8)(a), Wisconsin Statutes, including the amount borrowed pursuant to this Disbursement Request and all amounts previously borrowed pursuant to the Master Note or other tax and revenue anticipation promissory notes issued pursuant to Section 67.12(8)(a), Wisconsin Statutes, does not exceed one-half the estimated receipts for the operation and maintenance of the District for the current school year.

The undersigned further certify that as of the date of this Disbursement Request, there is no legislation, reorganization, proceeding, order, controversy, investigation or litigation pending or threatened in any manner questioning or affecting (a) the corporate existence or boundaries of the District; (b) the right or title of any of its officers to his or her respective office; (c) any of the proceedings authorizing the issuance of the Notes; (d) the validity or enforceability of the Notes; (e) the budget or any of the taxes heretofore voted or levied by the District; or (f) any amounts pledged for the payment of the Notes under the Resolution.

IN WITNESS WHEREOF, said District, by its Governing Body, has caused this Disbursement Request to be executed by the District and its corporate seal (if any) to be hereunto affixed, as of this ____ day of _____, 20__.

SCHOOL DISTRICT OF MANAWA,
WISCONSIN

Joanne L. Johnson
District President

(SEAL)

Russ Hollman
District Clerk

COPY

EXHIBIT D-1

\$750,000

SCHOOL DISTRICT OF MANAWA, WISCONSIN
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

<u>Number of Disbursement Request</u>	<u>Date of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Date of Repayment</u>	<u>Principal Repaid</u>	<u>Available Principal Under Master Note</u>
_____	_____	\$ _____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

COPY

The purpose of this memo is to provide needed information and documentation for starting a Little Wolf High School GSA Club for grades 9-12. The information in this document was written by Grace Tohm, who is a senior at Little Wolf High School, has been a member of the Manawa School District since 2009, and a member of the Manawa community since 2006.

Words to Know

GSA: Gay-Straight Alliance

Heterosexual: one who is sexually attracted to the opposite sex

Homosexual: one who is sexually attracted to the same sex

LGBTQ+: people who identify as lesbian, gay, bisexual, transgender, questioning, and more.

This term includes all who identify as someone other than heterosexual and cisgender

Cis-Het: a Heterosexual Cisgender person

Cisgender: an individual whose gender identity is the same as their assigned sex at birth

Ally/Allies: A straight-cis person who supports and accepts the LGBTQ+ community

YRBS: Youth Risk Behavior Survey

ACLU: American Civil Liberties Union

GLSEN: Gay, Lesbian, and Straight Education Network

GSA "Mission Statement"

Gay-Straight Alliances, or GSAs, are student-led and student-organized school clubs that aim to create a safe, welcoming, and accepting school environment for all youth, regardless of sexual orientation or gender identity, often completing community service projects and planning social activities for students.

Purpose and Rationale

The ACLU states that "anti-gay harassment" and "LGBT students or allies want[ing] a safe, supportive space" are "really good reasons to start a GSA."¹ The intended purpose of the proposed GSA club would be to showcase the similarities between LGBTQ+ and straight students, through group activities and helping the community. This is a club for ALL people, regardless of sexuality and/or gender. This would be a club that would bond and support students who feel left out because of their sexuality and/or gender identity with straight allies as support. Many students and faculty in the School District of Manawa are not friendly to the fact that there are LGBTQ+ students and those who support them. Starting this organization will prove that students and faculty need to see that there will be people who will oppose you, but you need to stand up for who you are. In America, our 1st Amendment tells us that everyone is free to openly express themselves and that is what I hope to achieve. There may be backlash, but no one gives up fighting for who they are, no matter what purpose they aim to serve.

Intended Outcomes for Student

The outcome that will occur out of this group would be that students realize that even if someone is different from yourself, you can both work towards the same goal. This club promotes acceptance and support of all peoples. This would further make Manawa a place that

¹ American Civil Liberties Union <https://www.aclu.org/issues/lgbtq-rights/lgbtq-youth/gay-straight-alliances>

is supportive of all students and this would help to solidify this idea in the district. The main purpose of this club, to inspire and connect students to make Manawa a safer and more accepting place.

According to the YRBS survey done in 2019 of Little Wolf High School (Pages 71 to 74), 48% of students, grades 9-12, who have identified as “LGBTQ+”, report feeling a sense of belonging at school.² 34% who have experienced bullying (compared to 39% for straight-cis students) and 88% experience mental health concerns (compared to 47% of straight-cis students).³ The fact that straight-cis students have experienced more bullying than that of their LGBTQ+ peers proves that straight-cis students need this club, in a sense, more than those in the LGBTQ+ bracket.

Participation

Grades 9 through 12 will be allowed and encouraged to join GSA. I already have a group of students, grades 9-12, that I have talked to about the possibility of joining a GSA club, that are straight and LGBTQ alike, that want to start this. When we had an interest meeting on October 22, 2021, there were 19 students (based students open about their sexuality, we had both straight-cis and LGBTQ+ students). This would include a weekly meeting at lunch on Fridays, to discuss what activities/field trips/community service we should look at participating in and how we will execute these activities with the help of our advisors.

Plan of Operation

Interested students would attend lunch meetings every Friday during lunch to discuss and plan activities for the following week, month, and/or school year. Once the organization is approved, we will meet and decide officers, of whom will be a part of the GSA and be dedicated to planning and organizing activities and fundraisers with Ms. Gruman and Ms. Connolly. We would need a “council”, consisting of a president, who will organize activities, a vice president who will take the president's place in the situation that they cannot attend, a secretary who will note everything said at meetings, and a treasurer who will keep track of funds. We may also have a student representative who will voice the opinions and possible concerns of the other members of the group. Of course everyone will have a say, but for things that are a concern for many people the representative will bring it up to the “council”.

Costs

There would be no costs in order to start this club. We will start fundraising operations (as soon as possible) in order to go on educational trips, donate to LGBTQ+ and ally organizations, and to do activities. (There is a list, later in the document, of fundraisers and ways that we could possibly execute them.)

Persons in Charge

Adults who will overlook the operation would include Carrie Gruman-Trinkner and Janine Connolly. They are both allies of the LGBTQ+ community. GLSEN is an organization that

² See Page 71 of Little Wolf High 2019 YRBS Results

³ See Pages 72 and 73, respectively, of Little Wolf High 2019 YRBS Results

believes every student, LGBTQ+ and straight, deserve a safe, LGBTQ+ inclusive education, in hopes to prevent students from harassment if they simply have an identity in LGBTQ+ community. Research from GLSEN shows that having supportive adults in a school has a significant positive effect on LGBTQ+ students' sense of belonging and safety, not to mention on their attendance rates and their academic success.⁴ All students benefit from supportive adults and LGBTQ+-inclusive curriculum, because of the fact that modeling support and allies in the district will reduce discrimination, and inclusive curriculum will make it possible to teach about the rich tapestry of the people of Wisconsin, of which the LGBTQ+ community is an integral part. As advisors Ms. Gruman and Ms. Connolly will simply help us put our thoughts into actions, assisting with district approval, deadlines, comments, a sense of reality, and supervision. Other than that, this club is student-driven. Students will orchestrate the activities they want to complete, recognize how they connect with the GSA purpose, and finally see how a group of people with differences coming together can positively affect the world. This will teach students responsibility, leadership, selflessness, creativity, and how to work in a group to achieve a goal. There is a possible handbook that our advisers can use to give us ideas and to help themselves to guide us.⁵

Resources Needed

A room to meet, discuss, and create in. (The Choir Room)

Potential Fundraisers

Bake sales at school-sponsored events such as wrestling matches, basketball games, and after school events are a possibility of places and times that we could sell baked goods. We could also, considering the lunch program is not adversely affected, sell themed cookies and baked goods during the holidays (like Christmas, Halloween, Thanksgiving, Valentines Day, St. Patrick's Day, etc.). This could also occur on LGBTQ+ and ally celebration days where we could sell themed cookies to spread awareness. This would include Harvey Milk Day (May 22nd), Lesbian Day (October 8th), Trans Day of Visibility (March 31), International Day Against Homophobia, Transphobia, and Biphobia (May 17th), and Intersex Day of Remembrance (November 8th).⁶

A coin drive, also known as a penny war, is also a possible fundraiser. Grades 9-12 and staff will compete against each other in order to win a prize, possibly an afternoon of board games, video games, movies, or other appropriate school events. The catch is you can only add pennies and cash to the fundraiser; nickels, dimes, quarters, and half/dollar coins take away from that class's earnings. Grades can sabotage the others by adding nickels, dimes, etc. instead of pennies and cash, therefore lowering that class's winnings and heightening their class's chance of winning.

Ending Comments

⁴ For more information on the GLSEN National School Climate Survey, please see: <https://www.glsen.org/research/2019-national-school-climate-survey>

⁵ GSA Advisor Handbook <https://gsanetwork.org/wp-content/uploads/2018/09/Advisor-Handbook-2020.pdf>

⁶ https://en.wikipedia.org/wiki/List_of_LGBT_awareness_periods

I would like to also note that GSA is in no way “recruiting” students into the LGBTQ+ community. No one chooses to be LGBTQ+, people are, to quote Lady Gaga, “born this way”.⁷

As a lesbian member of the Manawa community, being known for her involvement in theater, music, and the arts, I find this as an incredibly important step in ensuring that LGBTQ+ students in the district’s future, do not face the discrimination from their peers, as I often did. Students often made jokes, not directed at me, but directed at the community that made me feel inferior, as if I was somehow lower than them. But through the support of students I have found people like me, LGBTQ+ and cis-het alike, that support me and accept me for who I am. I only hope that in the future, this district will be more accepting of people like me.

⁷ [Lady Gaga - Born This Way \(Official Music Video\)](#)



To: Dr. Melanie J. Oppor, BOE
From: Danni Brauer and Dan Wolfgram
Date: 9/16/21
Re: 2022-23 Calendar Proposal

This memo proposes the discontinuation of early release Wednesdays beginning with the 2022-23 school year to be replaced by a full day of instruction on Wednesdays and the return of guaranteed dedicated collaboration time throughout the school year as recommended by the Calendar Committee.

Rationale

MES

Academic data at MES has been less than optimal for the past several years. Many students are not meeting district and state benchmarks by the time they transition to middle school. As the situation was investigated, it was determined that there are several reasons this is happening. First, the teaching resources being used needed to be replaced or enhanced by research/evidence-based practices or materials. It was also determined that the current schedule does not allow for the time or consistency of instruction required for students to learn optimally. Finally, the realization that the data that was collected was not being used in a systematic way and, in some cases, further data was needed in order to make good decisions to improve instruction and student achievement.

At the start of the 2021-22 school year, several changes were implemented. New phonics/decoding instruction began in grades K-2 and consistent spelling instruction is now implemented in grades 3-5. Interactive Read Alouds are being implemented across all grades to model reading strategies. A new math program is now being used in grades 4K-5. Instructional coaches are rotating through all classrooms to support teachers with new instructional practices and materials. Teachers are working especially hard to align instruction to state standards. There is a renewed focus on making data-based decisions using formative assessments that are aligned to essential standards and learning targets. Classroom schedules were also made for teachers with a focus on the number of minutes needed for instruction and the ability to provide instructional coaching for ELA and math.

Proposal

MES

Eliminating early release Wednesdays will add 60 minutes back into weekly classroom schedules. This 60 minutes a week will allow teachers to teach more content in the areas of Science and Social Studies. At this time, Science and Social Studies minutes are significantly shortened because there just isn't enough time in the week to include all that is required. The Wednesday meetings are helpful but one hour is not enough for types of rich discussions that data-based decisions require and appropriate support from the principal and instructional coaches are divided between grade levels and, in the case of instructional coaches, two buildings.



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

MMS and LWHS

A scheduling committee was formed in mid-September to analyze the possibility of change. Teachers had input throughout the entire process. The elimination of the Wednesday early release for the purpose of collaborating with colleagues is supported by the staff provided the time is returned to the staff in some guaranteed manner throughout the school year.

We feel that it is critical that this dedicated collaboration time be put back into the master calendar to allow for half-day releases every 3-4 weeks or an equal amount of time in a full-day format. The work that is done during this time is essential for continued student success.

Name of Class:	Ecology		
Catalog/State Course #:	10057109-1		
Instructor Name:	Anthony Rynish	Office:	D121
Email:	rynisha@fvtc.edu	Phone:	920-735-2527
Office Hours:			
Class Number:	51426	Credits:	2
Day(s) of Week:	Monday	Class Time:	8:30 am to 11:20 am
Start/End Dates:	8/23/21 to 12/13/21	Weeks:	16
Location:	G140A		
Textbook:	Ecology Concepts & Applications: 8 th Edition, Manuel C. Molles Jr. **Book is available online		
Supplies Needed:	Dictionary, notebook and writing utensil.		

You are attending this class as a student of Fox Valley Technical College. Our mission is to prepare you to be a NATURAL RESOURCE PROFESSIONAL for your career beyond Fox Valley Technical College. The following is what will be expected of you as a Natural Resource Professional.

Technical Skills/Equipment Needed

Microsoft word, Blackboard, Email, use internet, use MS Office, etc. A few classes will be held outside. The Natural Resource Professional will be notified one week in advance of going outside for class and will be expected to dress accordingly for the weather.

McGraw Hill Education Connect

- For this course, we will be using McGraw-Hill Education Connect® Access for Ecology: Concepts and Applications by Molles. Digital access to Connect was included in your tuition as a course fee, so please follow the registration steps **“BlackBoard + Connect Registration”** to get access to the digital textbook and homework assignments.
- You are not required to have a print text, but if you’d like one the bookstore is carrying loose-leaf print copies which can be purchased out-of-pocket for a reduced price.
- For any and all Technical Support or questions, **please contact the McGraw-Hill Customer Experience Group directly at (800) 331-5094**. Please save this number and be sure to get your case number for future reference if you call the CXG (Customer Experience) line.

Blackboard Support: email - online@fvtc.edu Phone: (920) 735-4816

Part of this course will be on Blackboard which has been paired with Connect. For any technical assistance the student will need to contact this technical support number: 1-800-331-5094 (This is the Connect IT helpline)

Sunday 11 am to 1 am

Monday thru Thursday 7 am to 1 am

Friday 7 am to 8 pm

Saturday 9 am to 7 pm

Communication Policy

Communication is key in any part of life (professional, personal). If you have questions it is best to either speak to me after class or during office hours. If that does not work for you please contact me either by email or phone to set up an appointment.

Grading Policy

All work will be graded within one week of submission. Allow an extra week for larger projects. Assignment and test grades will be entered on Black Board. It is the Natural Resources professional's responsibility to track their grade throughout the semester. ALL ASSIGNMENTS must be completed to receive a grade.

Grading Scale

Percent

A = 95-100

A- = 93-94

B+ = 91-92

B = 87-90

B- = 85-86

C+ = 83-84

C = 79-82

C- = 77-78

D+ = 75-76

D = 72-75

D- = 70-71

F = <70

Breakdown of Grade

Papers = 43%

Research Paper = 21%

Oral Presentations = 11%

Reading & EcoPrep (on Blackboard) = 14%

Review for Hummingbird Video = 4%

Hummingbird Video = 7%

Papers = 600 Points

Research Paper = 300 Points

Oral Presentations = 150 Points

Reading & EcoPrep (on Blackboard) = 204 Points

Review for Hummingbird Video = 50 Points

Hummingbird Video = 100 Points

Assignment/Exam Policy

ALL ASSIGNMENTS must be completed to receive a grade. All assignments, except ECOPREPS, are due at the start of class on the due date. Assignments handed in after the start of class on the due date will be considered late.

Assignments handed in within one week after due date will be graded, but reduced by one letter grade. Assignments handed in one week or later after due date will be reviewed for performance, but will receive zero points unless circumstances (determined by the instructor) allow for a grace period.

It is the RESPONSIBILITY of the Natural Resource Professional to contact the instructor to discuss a possible grace period. **The Natural Resource Professional should focus on what they CAN DO, not what they can't do!

Department/Program Grade Expectations

This course is competency-based which means you must complete all assignments to pass the course.

Student Effort: In order to meet the course requirements, you should expect approximately two hours of outside class work for every one hour of effort in the classroom. In lab courses, you can generally expect to spend one hour of outside effort for every two hours in the lab. This will allow you to fully prepare and review necessary course activities. *(These ratios may need to be adjusted, depending on the type of class hours assigned to the course.)* Coursework and assignments are based on these assumptions.

Content Outline/Content Outline with Schedule

EcoPrep assignments are found on Blackboard.

Online Content Outline and Schedule - 2 Credits *(see notes at bottom of schedule)*

**Ecology and Written Communications
Monday Tentative Schedule – Fall 2021**

Date	Due	In Class	Assigned
Week 1: 8/23		<ul style="list-style-type: none"> Review Course Syllabi Discuss Class Expectations What is Ecology? Writing Process 	<ul style="list-style-type: none"> Read Chapter 1 ECOPrep Read Chapters 2, 3, 4 WC WC 2,3,4 assignment
Week 2: 8/30	<ul style="list-style-type: none"> WC 2,3,4 assignment ECOPrep Wk 1 	<ul style="list-style-type: none"> Chapter 1 E - Observations Chapter 2,3,4 WC Discuss Traits of Effective Writing Memo format/revision activity Format, content, IBC <i>Outside Work – Dress accordingly</i> 	<ul style="list-style-type: none"> Read Chapter 4E ECOPrep E & WC – Observation Memo Read Chapter 9 WC
Week 3: 9/6	<ul style="list-style-type: none"> Labor Day – No Classes 		
Week 4 9/13	<ul style="list-style-type: none"> E & WC Observation Memo ECOPrep Wk 3 	<ul style="list-style-type: none"> Chapter 4 E Chapter 9 WC – Informal Reports Source Evaluation 	<ul style="list-style-type: none"> Read Chapter 9, 10, 13E ECOPreps E Making of the Fittest 5 Questions E /WC Report- Chapter 3 Informational Report – Selection
Week 5 9/20	<ul style="list-style-type: none"> E /WC Report- Chapter 3 Informational Report - Selection ECOPrep Wk 4 E Making of the Fittest 5 Questions 	<ul style="list-style-type: none"> Chapter 9,10, 13E Turkey Population Worksheet Grammar Review 	<ul style="list-style-type: none"> Read Chapter 11, 12E ECOPreps Turkey Population Worksheet
Week 6 9/27	<ul style="list-style-type: none"> Turkey Population Worksheet ECOPrep Wk 5 	<ul style="list-style-type: none"> Chapter 11, 12 E Turkey Population Analytical Report Analytical Reports Discuss Extreme Organism Presentations Discuss Oral Presentations. 	<ul style="list-style-type: none"> Read Chapter 5, 6, 7E ECOPreps Turkey Population Analytical Report Extreme Organism Presentation
Week 7 10/4	<ul style="list-style-type: none"> Extreme Organism Presentation Turkey Population Report ECOPrep Wk 6 	<ul style="list-style-type: none"> Chapter 5, 6, 7 E Extreme Organism Oral Presentations Research Paper Introduction Sources/Documentation/Visuals Research Paper Preparation 	<ul style="list-style-type: none"> Read Chapter 16 E ECOPrep Review WC pages 148 – 150 Research Paper Topic Research Paper Prep Purpose Statement Sources/Documentation Assignment Summary Assignment
Week 8 10/11	<ul style="list-style-type: none"> EcoPrep Week 7 Research Paper Prep 1 & 2 	<ul style="list-style-type: none"> Discuss Research Paper Topics Discuss Body of Report Discuss 	<ul style="list-style-type: none"> Read Chapter 10 and Appendix C Research Prep Preliminary Source List

	<ul style="list-style-type: none"> Sources/Documentation Assignment Summary Assignment Sources/Documentation Assignment Summary Assignment 	Documentation/References Chapter 16 E	<ul style="list-style-type: none"> Draft of Instructions Draft of Instructions
Week 9 10/18	<ul style="list-style-type: none"> Research Prep Preliminary Source List Draft of Instructions 	<ul style="list-style-type: none"> Work on Body of Report/Review Documentation Instructor Review Paper Progress 	<ul style="list-style-type: none"> Read Chapter 14 E ECOPrep Sampling Instructions Sources/Documentation Assignment Summary Assignment Research Preparation Assignment
Week 10 10/25	<ul style="list-style-type: none"> ECOPrep Wk 9 Research Preparation Assignment Sampling Instructions 	<ul style="list-style-type: none"> Chapter 14 E – Carnivore/Prey and Herbivore/Plant Presentation Prep Discuss Sampling Discuss Instructions 	<ul style="list-style-type: none"> Read Chapter 15 E ECOPrep Draft Instructions
Week 11 11/1	<ul style="list-style-type: none"> ECOPrep Wk 10 Draft of Body of Report 	<ul style="list-style-type: none"> Chapter 15 E Sampling Activity Sampling Data Sampling Short Report <i>Outside Work – Dress accordingly</i> 	<ul style="list-style-type: none"> Submit Draft of Body to SafeAssign Carnivore/Prey Presentation
Week 12: 11/8	<ul style="list-style-type: none"> Submit Draft of Body to Safe Assign Oral Presentations 	<ul style="list-style-type: none"> Oral Presentations – Carnivore/Prey Discuss Source Usage & Paraphrasing Instructor Review of Body of Paper 	<ul style="list-style-type: none"> Draft with Intro/Conc/Rec Read Chapter 20 E ECOPrep
Week 13: 11/15	<ul style="list-style-type: none"> Draft with Intro/Conc/Rec ECOPrep Wk 12 	<ul style="list-style-type: none"> Chapter 20 E Discuss Introduction/Conclusions/ Recommendations Succession Walk <i>Outside Work – Dress accordingly</i> Ecology Review Worksheet 	<ul style="list-style-type: none"> Draft of complete paper Ecology Review Worksheet
Week 14: 11/22	<ul style="list-style-type: none"> Two copies of entire paper Ecology Review Worksheet 	<ul style="list-style-type: none"> Research paper Peer Review 	<ul style="list-style-type: none"> Research Paper
Week 15: 11/29	<ul style="list-style-type: none"> Research Paper 	<ul style="list-style-type: none"> Research paper Due HUMMINGBIRD Video with Guide/Exam Chapters 6 & 7 WC Discuss Letter Format Discuss Direct and Indirect Letters 	<ul style="list-style-type: none"> Chapters 6 & 7 WC - 3/2/1
Week 16: 12/6	<ul style="list-style-type: none"> Positive and Negative News Letters Chapters 6 & 7 WC 	<ul style="list-style-type: none"> Peer Review Direct (Positive News) Letter Peer Review Indirect (Negative News) Letter 	<ul style="list-style-type: none"> Read Chapter 2, 3, 17ECOPrep
Week 17:	<ul style="list-style-type: none"> Positive and Negative News Letters 	Discuss Chapters 2,3, 17E Catch-up Day	

Attendance Policy

Attendance is important!!! *If you are absent for any reason:*

- *It is the Natural Resource Professional's **RESPONSIBILITY** to obtain any information missed prior to their arrival or when they are absent from other professionals.*
- *If there is a pattern of or repeated absences the instructor will refer the Natural Resources Department General Policies and Criteria Attendance Policy.*
 - *NATURAL RESOURCE PROFESSIONALS can miss two (2) class sessions, EXCUSED OR UNEXCUSED it makes no difference.*
 - *If a third (3) class is missed the Natural Resource Professional will have their overall course grade lowered by one letter grade.*
 - *Upon missing a fourth (4) class the Natural Resource Professional will be immediately withdrawn from the class.*

COVID-19 STATEMENT – COVID-19 has created many new challenges and changes. Class attendance is important for in-person classes. However, due to COVID-19 if you are not feeling well on a day scheduled for class and have a temperature of 100.4 degrees F or higher please plan to stay home. Contact the Covid Response Team (covidresponse@fvtc.edu) and the instructor so a plan can be made for you to make up the class. Communicating with the instructor is very important during this time. If you miss class due to illness and do not contact the instructor the above attendance policy will be followed.

Guidance/Policy for Masks: <https://www.fvtc.edu/forward-fox-valley-tech>.

Student Resources/Support: (*Note: Underlined items are hyperlinks to the FVTC College resources and/or policies.*)

- [Campus Safety & Security](#) - Life threatening 911 / Emergency (920) 7354777 / Non-emergency (920) 7355691
- [Support Services](#) - There is a broad network of support services for you at Fox Valley Technical College; see them at this link that takes you to the Help and Resources Tab in Blackboard.
- [Tutoring/Writing Assistance](#) - The Teaching and Learning Center (TLC) and Write Way are services to assist you with tutoring and writing assistance services; see the For Students tab in Blackboard.
- [Course Withdrawal](#) - If you choose to withdraw from the course, please contact me and enrollment services to ensure you are aware of the impact to your Academic and Financial Aid GPAs.
- **Equal Opportunity** - Fox Valley Technical College is committed to ensuring equal access to its educational programs and employment opportunities without regard to sex, gender, race, color, national origin, religion, age, disability, gender identity, sexual orientation, genetic characteristics, marital status, or military status.
 - **ADA** - FVTC provides a wide range of supplemental services to ensure reasonable accommodations to the known physical or mental limitations of qualified individuals with disabilities. To obtain more information or request accommodations, contact FVTC's Student Services' Educational Support Center at (920) 7355679 Voice/TTY.
 - **Title IX** - FVTC prohibits all forms of illegal gender and sex-based discrimination, which includes acts of sexual violence, sexual harassment, domestic violence, dating violence, and stalking. To report a Title IX concern, contact Security Services at (920) 7355691 or (920) 9935177. [Sexual Misconduct Policy](#)

Student Conduct

- [Conduct - Student Policies](#) - Please review these policies to understand your rights and responsibilities as a student. The topics below are covered in these policies.
 - Plagiarism and Academic Conduct - **Plagiarism and cheating are not acceptable. If instructor suspects plagiarism or cheating, the incident will be investigated. You will earn an "F" on the assignment and possibly an "F" for the course. The decision will be made at the discretion of the instructor.**
- [Acceptable Use of Computers and Electronic Devices](#)

- *Laptop computers and tablets will be allowed to be used during class when instructed by the instructor.*
- *All cell phones, pagers, and other electronic devices must be turned off during class.*
- *Texting during class discussion is prohibited and Natural Resource Professionals who abuse this will be asked to leave the classroom for the rest of the class time. If a Natural Resource Professional is dismissed because they are texting, or on any other electronic device, it will count as an absence. Please refer back to the Attendance policy.*
- *If a Natural Resource Professional is expecting an urgent phone call please see the instructor before class to alert him to this need, and put the phone in vibrate mode.*
- **Backpack/Book Bag**
- *All backpacks, book bags, knapsacks or any other item used for carrying books must be placed on the floor during class.*

Student Expectations

Come prepared for class and conduct yourself as a Natural Resources Professional!

Course Description

Ecology is a study of the relationship and interrelationships of living organisms in their environment. Students will learn about natural selection and speciation, environmental conditions, populations and competition, succession, energy flow and biogeochemical cycles, and diversity of ecosystems.

Prerequisites/Corequisites

Written Communications or Equivalent

Course Competencies: All students should be competent in the following knowledge, skills, and behaviors by the end of this course.

- Analyze interactions among animals and between humans and animals
- Graph population dynamics
- Classify species in extinct, threatened and endangered categories
- Explain effects of competition and coexistence between native and exotic species
- Differentiate between herbivory, carnivory, parasitism, and cannibalism
- Present a summary of a plant community
- Explain the process of succession.

Employability Essentials: FVTC works closely with area employers to ensure our students are learning the skills needed in today's competitive workplace. In addition to technical skills, you will also learn and practice the following Employability Essentials—the skills and behaviors employers want in the workplace.

- Adapt to Change
- Think Critically and Creatively
- Work Collaboratively
- Communicate Effectively and Respectfully
- Act Responsibility

Amendment to Syllabus

Any changes to the information in the syllabus affecting the course, or course content will be announced by the instructor. Changes to the course policies may occur due to extenuating circumstances.

Addendum

Natural Resources Program General Policies and Criteria (attached)



Students choosing to excel; realizing their strengths

To: Board of Education
From: Michelle Johnson, District Literacy Specialist
Date: 10/26/2021
Re: 4K Interactive Read Aloud Materials Recommendation

I recommend the purchase of the Fountas and Pinnell Interactive Read Aloud (IRA) Collection for 4K at a cost of \$1,088. These materials will be paid for with ESSER II money provided by the federal government to mitigate the learning loss caused by the COVID-19 pandemic.

Per the School District of Manawa Comprehensive Literacy Plan (approved on March 15, 2021), Interactive Read Alouds will be used in each classroom K-5 for 15 minutes a day, 5 days a week.

The collection is organized into 25 text sets. Each text set contains four to six high-quality picture books. The instructional purpose is that when these age-appropriate books are read to students, they will spark classroom discussion and provide opportunities for students to write and reflect on reading all while enriching their learning with engaging stories. Each interactive read aloud models literacy skills aligned to essential standards such as:

- Character analysis and development
- Solution seeking to conflict
- Summarization through partner share, group discussion, and journal writing
- Genre elements identification
- Lifelong connections and vocabulary acquisition
- Emulation of model writing
- Grounding interpretation and ideas with supportive text evidence
- Fostering the joy of reading

This same type of materials were purchased for grades 5K through 5. Due to many changes in 4K instruction, the purchase of this IRA collection was delayed. Now, though, is the time to expand this type of instruction to our youngest learners.



Students choosing to excel; realizing their strengths

To: Board of Education
From: Michelle Johnson- District Literacy Specialist
Date: 10/26/21
Re: K-5 Supplemental Literacy Materials Purchase Recommendation

I recommend the purchase of *Reading Minilessons* for grades K-5 at a cost of \$1,633.50. The cost of these materials will be paid for with ESSER II money provided by the federal government to mitigate the learning loss caused by the COVID-19 pandemic.

Reading Minilessons, published by Fountas and Pinnell, is a teacher text that will serve as a supplemental resource to the Interactive Read Aloud (IRA) Collection for grades K-5 that have already been purchased and are being used in MES classrooms. This resource includes “short, concise, explicit, inquiry-based lessons about a principle that students can apply to their own reading.” It is organized into four types of lessons:

- Management- literacy rich routines with modeling, guided practice, and independent implementation
- Literacy Analysis- builds awareness of characteristics of genres
- Strategies and Skills-model and reinforce skills to meet and exceed literacy expectations and behaviors
- Writing about Reading- students ground their thinking with writing about text, supporting ideas with text evidence, and expanding upon their interpretations of rich mentor texts.

These lessons help students connect all the parts of their literacy instruction: the IRA, reading mini lesson, guided/small group instruction, word study, and independent reading practice. This, in turn, increases reading skills and overall achievement.



To: Dr. Melanie Oppor, Curriculum Committee
Fr: Dan Wolfgram, Jeff Bortle
Date: 11/4/2021
Re: 2022 Washington D.C. Trip

The purpose of this memo is to provide information to the Curriculum Committee and the SDM Board of Education regarding the proposed curriculum aligned Washington D.C. trip so a decision can be made regarding participation. To avoid any loss of dollars to families, a decision to commit or withdraw from the trip needs to be made in November. The company said that in December some financial commitments would be non-refundable.

The current situation in Washington DC according to the tour company:

- Mandatory masking indoors for all participants.
- Mandatory masking outdoors for the unvaccinated.
- Mandatory vaccination proof for some indoor locations.
- All unvaccinated participants must have a negative test 1-3 days before arriving in Washington DC. Some attractions and venues will ask for proof of this.
- If a trip participant (chaperone or student) gets symptoms or tests positive the entire group must remain in Washington D. C. for 10 days. This scenario would also require additional hotel rooms for quarantine or isolation that would be paid by the trip participants.
- Trip costs may rise for remaining participants if some participants choose not to go on the trip.

A signed survey document went out to the parents of students signed up for the trip as well as the chaperones on November 4 to confirm whether they are willing to comply with all the tour company stipulations noted above.

Option A: Proceed with the trip for those who can conform with the travel requirements and refund money to those who are not able to do so.

Option B: Cancel the trip.

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School District of Manawa
Field Trip/Transportation Permit Form

Field Trip Permit Forms must be submitted at least two weeks in advance. School day trips must return to school no later than 2:45 p.m. to coordinate with dismissal and bussing schedules.

Reminder – Overnight and Water Related trips require BOE approval. Plan approval at least two months in advance.

Teacher/Coach (responsible for trip) Gruman/Plekan Grade/Class 9-12 Music Dept.
Date(s) of trip March 5 to March 10

Destination and Address: South Dakota
Itinerary of trip (attach sheets as necessary): **Is this an overnight or water related trip?** yes no

See Attached

Purpose of trip (include curriculum guide learner outcome or competency references):
Performance/clinic opportunity + tour

No. of Students ~40 No. of Teachers 2 No. of Chaperones ~3 GROUP TOTAL 45
Departure time _____ Return time _____ Total hours _____ No. of Buses 1 (provided by Company)
Start (pick up) point _____ Return (drop off) point _____

FIELD TRIP COSTS (NO student participation fee can be required without prior Board of Education approval.)

Non-transportation costs (Planner completes for all field trips)

A. Total school-paid miscellaneous costs (admission, tickets, supplies, etc.) A. \$ _____
FD _____ LOC _____ OBJ _____ FUNCTION _____ PROJ _____

B. Per pupil student-paid miscellaneous costs See attached B. \$ _____

C. Lunch plans (check all that apply)

- Students will bring a sack lunch from home _____
- Food service staff will prepare box lunches _____
- Lunch will be purchased at site of field trip X by student _____
- Not applicable _____

NOTE: ALL PARTICIPANT FIELD TRIP FEES ARE TO BE PAID TO THE SCHOOL/DISTRICT PRIOR TO THE TRIP.

Staff member(s) responsible for administering medication to students Gruman

APPROVED Dan Wolfgram DATE 11/2/21
Principal

Forms Distribution: Kobussen Buses LTD.
District Nurse
Business Manager
School Office
Activities Director (as applicable)



Music Celebrations International, L.L.C.

1440 S. Priest Drive, Suite 102, Tempe, AZ 85281-6954

(480) 894.3330 (800) 395.2036 Fax (480) 894.5137

info@musiccelebrations.com

October 20, 2021

Mr. Kevin Plekan
Little Wolf High School
515 E. Fourth St.
Manaway, WI 54949

Dear Mr. Plekan,

Based on your recent communication with Luke Wiscombe, Music Celebrations International is pleased to present this proposal for a concert tour to **SOUTH DAKOTA** for the **LITTLE WOLF HIGH SCHOOL BAND & CHOIR**.

The quality of your performances is of the utmost importance! Performance venues range in locations from the standard public venues to auditoriums, exchange concerts, churches and memorials. Schedules permitting, we can arrange workshops with well-known clinicians, and faculty members from the most prestigious music conservatories and universities in the area who specialize in working with groups like yours.

Music Celebrations International personnel have been organizing concert tours of exceptional quality throughout the world for over 25 years. Our professional and experienced staff will handle all of your travel arrangements and accommodations down to the last detail. Rest assured that the prices we offer cover the cost of everything that will enable your group to have a successful and memorable concert tour experience.

I am very excited about the musical stimulation this tour will undoubtedly provide C just the kinds of experiences that raise the level of musicianship and dedication to the performing arts for all participants.

This is the life-changing focus of Music Celebrations! Please call on us for any reason. We look forward to associating with you in this special performance opportunity.

Sincerely yours,

John P. Wiscombe

President

MUSIC CELEBRATIONS INTERNATIONAL

Cost Estimate

Little Wolf High School Band & Choir

The following cost estimates for MCI's suggested tour itinerary are based on the number of paying participants in each 54 seat motorcoach. These tour suggestions represent a beginning point for further discussion, customization and negotiation.

3 nights / 6 days by chartered motorcoach	50-52 Paying (+2 free)	45-49 Paying	40-44 Paying	35-39 Paying	30-34 Paying
Including Motorcoach	\$900	\$1,000	\$1,100	\$1,200	\$1,300

Transportation (chartered bus) is priced as of October 20, 2021, and is subject to change. Fuel surcharges for coaches may apply.

These costs are based on group payments made by organization check or cash-equivalent to qualify for our lowest discounted prices. If you choose to have MCI handle the accounting and payment processing for each individual on tour, a 5% accounting fee applies.

Longer and shorter tour options, with or without additional musical opportunities, are available.

Please complete your registration on our web portal at <https://portal.musiccelebrations.com> and submit your \$1500 non-refundable deposit to Music Celebrations International so that we can immediately begin work on the logistical and performance arrangements for your concert tour. We'll contact you within a few days to confirm your receipt of this material and address any questions you might have. In the meantime, you are welcome to contact us toll free at 1-800-395-2036. We look forward to associating with you in this special performance opportunity.

WE WILL MATCH OR BEAT ANY OTHER SIMILAR OFFER YOU MAY BE CONSIDERING! These items are subject to negotiation. For instance, we can re-quote based on less centrally located hotels, eliminate some dinners, eliminate entrance fees, adjust the free trip ratio, etc., to reduce the overall cost.



**MUSIC CELEBRATIONS INTERNATIONAL
Cost Inclusions & Exclusions
Little Wolf High School Band & Choir**

COST INCLUSIONS

- ❖ **CONCERT ARRANGEMENTS:** All performances and workshops, including necessary clearances or permits, and chairs as needed.
- ❖ **CONCERT PROMOTION:** Official recognition, quality concert venues and publicity.
- ❖ **COACH TRANSPORTATION:** Round-trip transportation by deluxe motorcoach from **Manawa, WI** based on the enclosed Tour itinerary. Extended hours may incur additional charges for relief drivers.
- ❖ **ACCOMMODATIONS:** Hotel accommodations, based on quad occupancy. City center accommodations are available at a supplement upon request.

Triple Supplement Double Supplement Single Supplement

2 hotel nights \$26 \$77 \$231

- ❖ **MEALS:** Two meals per day (as noted in the Tour Itinerary) including breakfast and dinner. Please note that breakfast is not included on day of arrival and dinner is not included on day of departure.
- ❖ **TOUR MANAGEMENT:** One full-time, professionally-licensed Tour Manager on each motorcoach who meets the group at the hotel each morning for two days to guide all excursions, maximize use of time, and enhance the educational value.
- ❖ **ENTRANCE FEES:** Entrances are included to all sights listed on the Tour itinerary.
- ❖ **T-SHIRTS:** One souvenir T-shirt for each participant.
- ❖ **FREE TRIPS:** Two free trips (based on single occupancy).
- ❖ **GRATUITIES:** Tips and taxes are paid to Tour Managers, coach drivers, and hotel personnel. ❖ **LIABILITY INSURANCE:** \$3M MCI Tour Liability Insurance coverage. Only MCI arranged services (motorcoach, flights, guides, hotels, etc.) will be covered under MCI's Tour Liability Insurance.

COST EXCLUSIONS

- ❖ Meals not mentioned in the Tour itinerary.
- ❖ Instrument and/or music stand rental, if needed.
- ❖ Concert programs.



Little Wolf High School Band and Choir National Festival of the States South Dakota



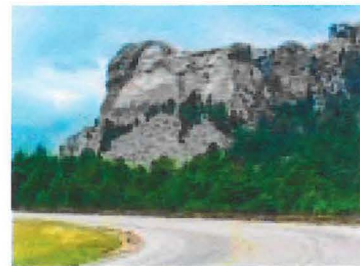
(3 nights/6 days + travel)

Day 1

Depart Gardner, IL via deluxe chartered motorcoach
(approx. 800 miles; 12 hours non-stop)
Driving through the night, stopping for breaks and meals (on own)
along the way, as needed

Day 2 (D) Afternoon arrival into Rapid City, SD

Check-in to the hotel
Dinner at a local restaurant
Return to the hotel for overnight



Day 3 (B,D) Breakfast at the hotel

Meet your local Tour Manager who will remain with the group for the day
Transfer to Mount Rushmore National Memorial
Visit the Lincoln Borglum Visitor Center and walk around the National Memorial afterwards

*Performance at Mount Rushmore as part of the National Festival of the States**

Lunch, on own, outside the park
Transfer to the Crazy Horse Memorial
(admission to Crazy Horse Memorial includes access to three museums, an orientation film, viewing of the sculpture from the veranda and the wall of windows, and scheduled cultural programming)
Return to Rapid City, SD
Dinner at a local restaurant
Return to the hotel for overnight



Day 4 (B,D) Breakfast at the hotel

Meet your local Tour Manager who will remain with the group for the day
Transfer to Deadwood, SD for a guided tour of this historic city
Visit the Mount Moriah Cemetery and the graves of Wild Bill Hickok and Calamity Jane. Also visit the Adams Museum

Lunch, on own
Continue to the Homestake Mine in Lead, SD
Visit the Sanford Lab Homestake Visitor Center to view exhibits and mining artifacts. From the deck, view the 1,250-foot-deep Open Cut
Early dinner at a local restaurant
Board the chartered motorcoach for the return transfer to Gardner, IL
Driving through the night, stopping for breaks and meals (on own)
along the way, as needed
Route and time permitting, drive through Sturgis, SD





Music Celebrations International

Concert Tours With Integrity

Day 5 Add On Day as requested.

TBA. Looking at the Corn Palace and additional attractions. We will confirm with you before booking.

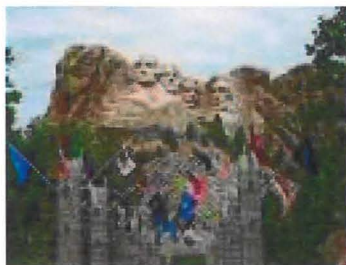
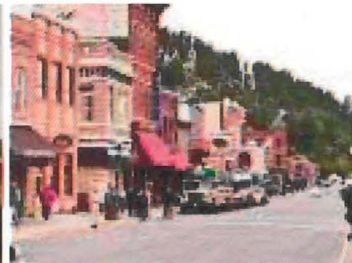
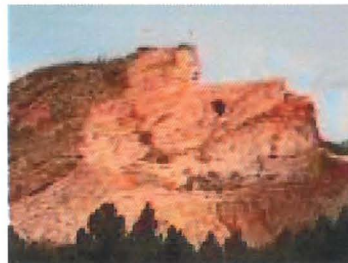
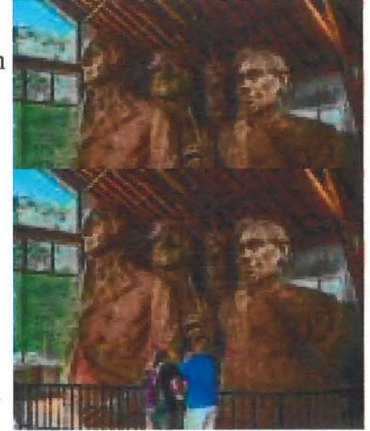
Day 6

Return to Manawa, WI

**Subject to confirmation*

***This is a very flexible itinerary.** Except for confirmed appointments and performances, the places of interest and the sequence of sightseeing might be changed if necessary or desirable. In the event of an unavoidable conflict in the performance and the sightseeing schedule, the concert schedule will prevail, and it may be necessary to exclude some sightseeing activities.*

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Music Celebrations International

Concert Tours With Integrity



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Mealnie Oppor, Curriculum Committee
Fr: Dan Wolfgram, Kevin Plekan
Date: 11/2/2021
Re: Renaming Little Wolf Marching/Pep Band

The purpose of this memo is to request that in addition to the name Little Wolf Marching Band, that the verbiage “Wolfpack Brigade” be associated with the ensemble.

The Rationale for Change:

This proposed name change is a collaborative effort by both Mr. Plekan and the band students. The topic was introduced by Mr. Plekan at the 2021 summer band camp. With the new style of a marching band and pep band, students feel this change will help build a sense of community and pride. Early input from the community and the students believe the program is moving in a positive direction. By branding the marching and pep band as the “Wolfpack Brigade” as a team; is much like how the various sports teams have school attire associated with their individual groups. For example football, basketball, volleyball, etc. They are called the “Wolves” when cheered for in the school song or at games when announced.

Having the “Wolfpack Brigade” apparel for students, their families and the community to purchase would further give a positive sense of belonging to the marching band and pep band.

This is in no way meant to diminish the accomplishments of the past with what the Little Wolf High School Band has done. This proposal is to build upon what has come before, and add a new nickname to the band when it marches for halftime shows, parades, or performs for sporting events at home and away. “Wolfpack Brigade” would be recognizable as the marching band and pep band portion of the Little Wolf High School Band program.

With time, the Wolfpack Brigade would become a household name. Students and the community would have a sense of pride in the band program when it marches and plays at sporting events.

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To: Dr. Melanie Oppor, Curriculum Committee
Fr: Dan Wolfgram
Date: 11/3/2021
Re: 2022-2023 LWHS and MMS Schedule Proposal

This memo proposes a MMS/LWHS master schedule change from a 7-period day to an 8-period day for the 2022-2023 school year.

Background and Rationale:

A review of the LWHS and MMS master schedule occurs annually to analyze how continuous improvements can be made. Past adjustments have been made in 2014, 2015, and 2016 that included a traditional block schedule, a modified block schedule, and then a 7-period day. The last time the school utilized an 8-period day was in 2011-2012.

Due to decreasing enrollments, the elimination of some programs, and shared staffing with the MES, the master schedule has been ever-changing to accommodate these factors. Additionally, student need is a high priority factor in determining course offerings.

A change to an 8-period day for 2022-2023 would address several current issues and provide improvements for staff and students. These include:

- Provide for more flexibility in student schedules and course options.
- Provide additional elective offerings for students, including middle school.
- Provide for additional AP course offerings.
- If teacher hiring continues to be a challenge due to shortages, the bell schedule would align more directly with classes offered through the ERVING Network.
- Provide for a smooth transition of shared staff with the elementary school schedule proposal.
- More teacher-to-student face instructional minutes in primary instruction vs. an early release for some students.
- Targeted RtI in the form of literacy and numeracy-based student resource periods.

A scheduling committee was formed in mid-September to analyze the possibility of change. Teachers had input and representation throughout the entire process.

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School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Graduation Credit Requirements:

Due to the increased opportunity for students to take classes, graduation credit requirements, and class credit requirements would change to the following:

- Freshman 0 to 7 Credits
- Sophomore 8 Credits to 14 Credits
- Junior 15 Credits to 21 Credits
- Senior 22 Credits or more

A Little Wolf High School diploma shall be granted upon successful completion of a total of at least:

- 25 credits for the class of 2023
- 26 credits for the class of 2024
- 27 credits for the class of 2025 and beyond. (Tentative, under discussion)

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School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor, Curriculum Committee
 Fr: Dan Wolfgram, Meria Wright
 Date: 11/7/2021
 Re: LWHS CTE Course Resequencing

Introduction:

The objective of this proposal is to create a pathway for students in order to increase course rigor, workforce preparation, and add systemic flow to the CTE curriculum. The recommended pathway for CTE courses is as follows:

<i>Grade</i>	<i>Current</i>	<i>Proposed for SY22-23</i>
Freshmen	Engineering	Intro to Programming Intro to DC Circuits
Sophomores	Engineering Programming 1 (<i>Algebra 1</i>)*	Intro to Programming Intro to DC Circuits Engineering (<i>Intro to DC Circuits & Intro to Programming</i>)* Programming 1 (<i>Intro to Programming</i>)* Robotics 1 (<i>Intro to DC Circuits & Intro to Programming</i>)*
Juniors	Engineering Programming 1 (<i>Algebra 1</i>)* Robotics (<i>Programming</i>)* Advanced Robotics (<i>Robotics</i>)*	Intro to Programming Intro to DC Circuits Engineering (<i>Intro to DC Circuits & Intro to Programming</i>)* Programming 1 (<i>Intro to Programming</i>)* Programming 2 (<i>Programming 1</i>)* Robotics 1 (<i>Intro to DC Circuits & Intro to Programming</i>)* Robotics 2 (<i>Robotics 1</i>)*
Seniors	Engineering Programming 1 (<i>Algebra 1</i>)* Robotics (<i>Programming</i>)* Advanced Robotics (<i>Robotics</i>)*	Intro to Programming Intro to DC Circuits Engineering (<i>Intro to DC Circuits & Intro to Programming</i>)* Programming 1 (<i>Intro to Programming</i>)* Programming 2 (<i>Programming 1</i>)* Robotics 1 (<i>Intro to DC Circuits & Intro to Programming</i>)* Robotics 2 (<i>Robotics 1</i>)*

* Denotes prerequisite courses for students.

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**Little Wolf High School
Manawa Middle School**

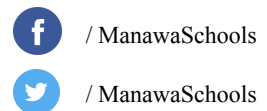
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Proposed Course Descriptions:

Intro to Programming - This course is designed to introduce the student to the fundamentals of programming. Students will learn the basics of block coding and basic game programming. Students will also be introduced to the basics of robotic programming, website design, JavaScript, and Python.

0.5 Credit

Grades: 9-12

Prerequisite: None

Intro to DC Circuits - This course is designed to introduce the student to the fundamentals of direct current circuits. Students will learn the basics of series and parallel circuits, switches, resistors, circuit diagramming, and wiring. Students will also be introduced to Ohm's Law, multimeters, and soldering.

0.5 Credit

Grades: 9-12

Prerequisite: None

Programming 1 - This is an introductory computer science course that takes a wide lens on computer science by covering topics such as problem-solving, programming, physical computing, user-centered design, and data while inspiring students as they build their own websites, apps, animations, games, and physical computing systems.

1.0 Credit

Grades: 10-12

Prerequisite: Intro to Programming

Programming 2 - 1 Laude Point This course introduces students to the foundational concepts of computer science and challenges them to explore how computing and technology can impact the world. More than a traditional introduction to programming, it is a rigorous, engaging, and approachable course that explores many of the foundational ideas of computing so all students understand how these concepts are transforming the world we live in.

1.0 Credit

Grades: 10-12

Prerequisite: Programming 1

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Engineering - This course is designed to introduce students to the various types of engineering through hands-on activities and challenges. Students will learn about the Engineering Design Process and will apply it to various engineering projects that include 3D printed models, laser-cut products, and automated solutions using Arduino and Raspberri Pi microcontrollers. Students will use higher-level problem-solving skills to devise solutions to real-world problems.

1.0 Credit

Grades: 10-12

**Prerequisites: Intro to Programming
Intro to DC Circuits**

Robotics 1 - 1 Laude Point Students will walk through the engineering design process and build a mobile robot to play a sport-like game. During this process, they will learn key STEM principles and robotics concepts. At the culmination of this class, they will compete head-to-head against their peers in the classroom, or on the world stage in the FRC Robotics Competition, the largest and fastest-growing international robotics competition for middle and high school students.

1.0 Credit

Grades: 10-12

**Prerequisites: Intro to Programming
Intro to DC Circuits**

Robotics 2 - 1 Laude Point Students will continue to use the engineering design process to build mobile robots that could be used in real-world situations such as manufacturing. They will continue to learn key STEM principles and robotics concepts. Students will also work on troubleshooting electrical, mechanical, and circuitry problems in various computers, robots, and toys.

1.0 Credit

Grades: 11-12

Prerequisites: Robotics 1

School District of Manawa

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**Little Wolf High School
Manawa Middle School**

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Manawa, WI 54949
Phone: (920) 596-2524
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Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
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Rationale:

The current progression has students starting in Engineering without any prior knowledge of circuitry or programming. A basic understanding is needed if students are to succeed within any of the high school CTE programs.

Programming contains multiple branches that cannot all be pursued during a single school year. Therefore, a secondary class is proposed to accommodate those students who would like to pursue a more advanced programming language. This class will run concurrently with the Programming 1 class.

The current Robotics sequence will remain the same with only a change in the names and a few changes to the course descriptions.

Transition Plan:

Current Freshmen, Sophomores, and Juniors who have taken any CTE courses this year will be exempt from having to take the Intro to Programming and the Intro to DC Circuits to take any further CTE classes.

Conclusion:

With the implementation of the new CTE course sequence, a more thorough and comprehensive delivery of the standards will be possible, and students will be more adequately prepared to enter the computer science, technology, and/or engineering fields. The realignment of the CTE courses will also provide more options for students that have designated pathways for a technical college, a 4-year college, or the world of work.

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Book	Policy Manual
Section	2000 Program
Title	Copy of NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
Code	po2260
Status	Proposed to Policy & Human Resources Committee
Adopted	October 17, 2016
Last Revised	September 22, 2021

2260 - **NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY**

The Board is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

This policy is intended to support and promote nondiscriminatory practices in all District and school activities, particularly in the following areas:

- A. use of objective bases for admission to any school, class, program, or activity;
- B. prohibition of harassment towards students and procedures for the investigation of claims (see Policy 5517);
- C. use of disciplinary authority, including suspension and expulsion authority;
- D. administration of gifts, bequests, scholarships and other aids, benefits, or services to students from private agencies, organizations, or persons;
- E. selection of instructional and library media materials in a nondiscriminatory manner and that reflect the cultural diversity and pluralistic nature of American society;
- F. design and implementation of student evaluation practices, materials, and tools, but not at the exclusion of implementing techniques to meet students' individual needs;
- G. design and configuration of facilities;
- H. opportunity for participation in extra-curricular and co-curricular activities, provided that separate programs for male and female students may be available provided comparable activities are made available to all in terms of type, scope, and District support; and
- I. the school lunch program and other school-sponsored food service programs.

The Board is also committed to equal employment opportunity in its employment policies and practices as they relate to students. The Board's policies pertaining to employment practices can be found in Policy 1422, Policy 3122, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity.

In furtherance of the aforesaid goal, the District Administrator shall:

A. Curriculum Content

review current and proposed courses of study and textbooks to detect any bias based upon the Protected Classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes various races, ethnic groups, etc. toward the development of human society; provide that necessary programs are available for students with limited use of the English language;

B. Staff Training

develop an ongoing program of staff training and in-service training for school personnel designed to identify and solve problems of bias based upon the Protected Classes in all aspects of the program;

C. Student Access

1. review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of the Protected Classes in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;
2. verify that facilities are made available in a non-discriminatory fashion, in accordance with Board Policy 7510 - Use of District Facilities, for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group officially affiliated with the Boy Scouts of America or any other youth group listed in Title 36 of the United States Code as a patriotic society;

D. District Support

require that like aspects of the District program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related matters;

E. Student Evaluation

verify that tests, procedures, or guidance and counseling materials, which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of the Protected Classes.

The District Administrator shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with the applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or equal access. The Compliance Officer(s) also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public.

The District Administrator shall attempt annually to identify children with disabilities, ages 3 - 21, who reside in the District but do not receive a public education. In addition, s/he shall establish procedures to identify students who are Limited English Proficient, including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation, and exit guidelines and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading and writing, on an annual basis (see AG 2260F).

Reporting Procedures

Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth below. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with knowledge that it is false.

Title IX Complaint Coordinators/District Compliance Officers (hereinafter referred to as the "COs").

The Board designates the following individuals to serve as the District's CO's:

Carmen O'Brien
Business Manager
School District of Manawa
800 Beech Street
Manawa, WI 54949
920-596-5840
cobrien@manawaschools.org

Daniel Wolfgram
High School/Middle School Principal
800 Beech Street
Manawa, WI 54949
920-596-5310
dwolfgram@manawaschools.org

The names, titles, and contact information of these individuals will be published annually in the staff and student handbooks, and on the School District's website.

A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this policy.

Investigation and Complaint Procedure

The CO shall investigate any complaints brought under this policy. Throughout the course of the process, as described herein, the CO should keep the parties informed of the status of the investigation and the decision-making process.

All complaints must include the following information to the extent it is available: a description of the alleged violation, the identity of the individual(s) believed to have engaged in or to be actively engaging in, conduct in violation of this policy if any; a detailed description of the facts upon which the complaint is based; and a list of potential witnesses.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO shall ask for such details in an oral interview. Thereafter, the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the report by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken during the investigatory phase to protect the Complainant from further loss of educational opportunity, including but not limited to a change of class schedule for the Complainant, tentative enrollment in a program, or other appropriate action. In making such a determination, the CO should consult the Principal or District Administrator if the principal is the compliance officer prior to any action being taken. The Complainant should be notified of any proposed action prior to such action being taken.

As soon as appropriate in the investigation process, the CO will inform any individual named by the Complainant in connection with an alleged violation of this policy, that a complaint has been received. The person(s) must also be provided an opportunity to respond to the complaint.

All investigations shall be commenced as soon as practicable upon receipt of a complaint and concluded as expeditiously as feasible, in consideration of the circumstances, while taking measures to complete a thorough investigation. The complaining party shall be notified in writing of receipt of the complaint within forty-five (45) days of the complaint. The District Compliance Officer and shall reach a determination concerning the complaint within ninety (90) days of receipt unless additional time is agreed to by the complaining party.

The investigation will include:

- A. interviews with the Complainant;
- B. interviews with any persons named in the complaint;
- C. interviews with any other witnesses who may reasonably be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO shall prepare and deliver a written report to the District Administrator that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definitions in this Policy, as well as in State and Federal law as to whether the Complainant has been denied access to educational opportunities on the basis of one of the protected classifications, based on a preponderance of evidence standard. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved.

The CO may consult with the Board's attorney during the course of the investigatory process and/or before finalizing the report to the District Administrator.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the District Administrator or Board President, if the complaint involves the District Administrator engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within ten (10) business days of receiving the report of the CO, the District Administrator must either issue a final decision regarding the complaint or request further investigation. A copy of the District Administrator's final decision will be delivered to the Complainant. The District Administrator may redact information from the decision in the event the release of information raises concerns regarding the integrity of the complaint or investigation process. The Board authorizes the District Administrator to consult with legal counsel to determine the extent to which information in an investigation report must be provided to either the Complainant or Respondent.

If the District Administrator requests additional investigation, the District Administrator must specify the additional information that is to be gathered, and such additional investigation must be completed within ten (10) business days. At the conclusion of the additional investigation, the District Administrator must issue a final written decision as described above. The decision of the District Administrator will be reviewed by the Board upon request.

If the Complainant feels that the decision does not adequately address the complaint s/he may appeal the decision to the State Superintendent of Public Instruction by submitting a written request to the Wisconsin Department of Public Instruction, Pupil Nondiscrimination Program, or by contacting the DPI Pupil Nondiscrimination Program at (608) 267-9157.

Any person, including the Respondent in a complaint, who is subject to disciplinary action up to and including termination as a result of a complaint may choose to file a Grievance utilizing the District's grievance procedure as outlined in Policy 3430 or Policy 4430.

The Board reserves the right to investigate and resolve a complaint or report of regardless of whether the member of the School District community or third party chooses to pursue the complaint. The Board also reserves the right to have the complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the Board.

Additional School District Action

If the evidence suggests that any conduct at issue violates any other policies of the Board, is a crime, or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.) (Policy 8462), or threats of violence (Policy 8462.01), the CO or District Administrator shall take such additional actions as necessary and appropriate under the circumstances, which may include a report to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations.

Confidentiality

The District will make reasonable efforts to protect the privacy of any individuals involved in the investigation process. Confidentiality cannot be guaranteed however. All Complainants proceeding through the investigation process should be advised that as a result of the investigation, allegations against individuals may become known to those individuals, including the Complainant's identity.

During the course of an investigation, the CO will instruct all members of the School District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of an investigation is expected not to disclose any information that s/he learns or that s/he provides during the course of the investigation.

Retention of Public Records, Student Records, and Investigatory Records and Materials

All individuals charged with conducting investigations under this policy shall retain all information, documents, electronically stored information ("ESI"), and electronic media (as defined in Policy 8315) created and received as part of an investigation, including but not limited to:

- A. all written reports/allegations/complaints/statements;

- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts related to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to students or employees and a narrative of verbal disciplinary sanctions issued to students or employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any interim measures offered and/or provided to complainants, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and
- M. documentation of all actions, both individual and systemic, taken to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects.

The information, documents, ESI, and electronic media (as defined in Policy 8315) retained may include public records and records exempt from disclosure under Federal and/or State law (e.g., student records).

The information, documents, ESI, and electronic media (as defined in Policy 8315) created or received as part of an investigation shall be retained in accordance with Policy 8310, Policy 8315, Policy 8320, Policy 8330 for not less than three (3) years, but longer if required by the District's records retention schedule.

Revised 12/18/17

Revised 7/22/19

Revised 11/18/19

Revised 4/27/20

T.C. 9/22/21

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Legal	<ul style="list-style-type: none"> 118.13 Wis. Stats. P.I. 9, Wis. Adm. Code P.I. 41, Wis. Adm. Code Fourteenth Amendment, U.S. Constitution 20 U.S.C. Section 1681, Title IX of Education Amendments Act 20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974 20 U.S.C. Section 7905, Boy Scouts of America Equal Access Act 29 U.S.C. Section 794, Rehabilitation Act of 1973, as amended 42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964 42 U.S.C. Section 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990, as amended
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Book	Policy Manual
Section	5000 Students
Title	Copy of BULLYING
Code	po5517.01
Status	Proposed to Policy & Human Resources Committee
Adopted	June 20, 2016
Last Revised	March 15, 2021

5517.01 - **BULLYING**

The Board is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions that cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by School District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business, or where there is otherwise a connection to the school such that the conduct at issue affects or is intended to affect the student's educational environment.

Definitions

"Bullying"

Bullying is deliberate or intentional behavior using word or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well being. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however this type of prohibited bullying behavior need not be based on any of those particular or other particular characteristics. It includes, but is not necessarily limited to such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Some examples of bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation.
- D. "Cyberbullying" – the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal websites, and defamatory online personal polling websites, to

support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others."

The Board recognizes that cyberbullying can be particularly devastating to young people because:

1. cyberbullies more easily hide behind the anonymity that the Internet provides;
2. cyberbullies spread their hurtful messages to a very wide audience with remarkable speed;
3. cyberbullies do not have to own their own actions, or fear punishment for their actions, as it is usually very difficult to identify cyberbullies;
4. Furthermore, the reflection time that once existed between the planning of a prank – or a serious stunt – and its commission has all but been erased with cyberbullying;
5. Cyberbullies can impersonate others with the intent to embarrass or harm them or hacking into, or otherwise gaining access to, another's **others'** electronic accounts (emails, social media, etc.) and posing as that individual with the intent to embarrass or harm the individual.

Cyberbullying includes, but is not limited to the following:

1. posting slurs or rumors or other disparaging remarks about a student on a web site or on weblog;
2. sending e-mail or instant messages that are mean or threatening, or so numerous as to drive-up the victim's cell phone bill;
3. using a camera phone to take and send embarrassing photographs of students;
4. posting misleading or fake photographs of students on web sites.

"Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature on the basis of sex, (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws. Harassment is prohibited by Policy [5517](#) – Student Anti-Harassment.

"Staff" includes all school employees and Board members.

"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For a definition of hazing and instances that could possibly be construed as hazing, consult Policy [5516](#).

Complaint Procedures

Any student who believes s/he has been or is the victim of bullying should immediately report the situation to the building principal or designee, or the District Administrator. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the District Administrator. Complaints against the District Administrator should be filed with the Board President.

Complaints against a Board member shall be filed with the Board President unless the complaint is against the President in which case the complaint shall be filed with the Board Vice President, who is authorized to contact District legal counsel for assistance in handling the complaint.

Every student is encouraged to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal or designee, or the District Administrator.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

All complaints about behavior that may violate this Policy shall be investigated promptly by the building principal. The staff member who is investigating the report of bullying shall interview the victim(s) of the alleged bullying and collect whatever other information is necessary to determine the facts and the seriousness of the report.

If, during an investigation of a reported act of bullying in accordance with this Policy, the principal determines that the reported misconduct may have created a hostile learning environment, discrimination, and/or may have constituted harassment based on sex (transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or state civil rights laws, the principal will report the act of bullying to one of the Compliance Officers who shall assume responsibility to investigate the allegation in accordance with Policy 5517 – Student Anti- Harassment or Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity. Additionally, complaints alleging sexual harassment on the basis of sex are also covered by and subject to the investigation procedures in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities. If the investigation under Policy 5517 - Student Anti-harassment, Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity or Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities does not substantiate harassment based on one or more of the Protected Classes, the complaint of bullying shall still be investigated under this Policy.

With regard to complaints received against the District Administrator (or a member of the Board), the investigation shall be referred to the Board attorney who shall conduct a prompt investigation. The Board attorney is authorized to designate an outside third party to conduct the investigation. The Board attorney or designee will arrange such meetings as may be necessary with all concerned parties within five (5) business days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The Board attorney or designee conducting the investigation shall notify the complainant and parents as appropriate, (in writing,) when the investigation is concluded and the findings made.

Parents of each student involved in the bullying report will be notified prior to the conclusion of the investigation. The District shall maintain the confidentiality of the report and any related student records to the extent required by law.

If the investigation finds that bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include student discipline, including, but not limited to, reprimand, suspension, or possible expulsion. Furthermore, the result of an investigation that finds that bullying has occurred may result in discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

The complainant shall be notified of the findings of the investigation, and as appropriate, of the remedial action that has been taken.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

Retaliation/False Reports

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying incidents. Making intentionally false reports about bullying is similarly prohibited and will not be tolerated. Retaliating and intentionally making a false report may result in disciplinary action.

If a student or other individual believes there has been bullying, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to inform parents, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Notification

Notice of this policy will be annually distributed to all students enrolled in the School District, their parents and/or guardians and employees. The policy will also be distributed to organizations in the community having cooperative agreements with the schools. Additionally, the policy will be posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. All new hires will be required to review and sign off on this policy and the related complaint procedure.

The School District will also provide a copy of the policy to any person who requests it.

Records and Reports

Records will be maintained on the number and types of reports made, and sanctions imposed for incidents found to be in violation of the bullying policy.

An annual summary report shall be prepared and presented to the Board, that includes trends in bullying behavior and recommendations on how to further reduce bullying behavior. The annual report will be available to the public.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of bullying behavior. The District Administrator shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines on bullying will be age and content appropriate.

Revised 3/15/21

T.C. 9/22/21

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Legal

Wis. Stat. 118.46

Last Modified by Melanie Oppor on October 11, 2021



Book	Administrative Guideline Manual
Section	5000 Students
Title	Copy of GRADING
Code	ag5421A
Status	Proposed to Policy & Human Resources Committee
Adopted	August 20, 2018
Last Revised	December 17, 2018

5421A - **GRADING**

Since grades play such a significant role in the life of a student, it is imperative that the Board of Education's grading policy be implemented with as much professional expertise as can be applied. In determining grades at the various levels, staff should observe the following administrative guidelines.

4K

Reporting at this grade level consists of a progress report to parents regarding their child's development of early learning attributes. The marking code is:

- 3.0 Demonstrates concept or skill independently
- 2.0 Demonstrates concept or skill with assistance
- 1.0 Rarely or does not demonstrates concept or skill

Grades K-~~5~~6

Reporting in these grades will consist of a report card with descriptive marks and a narration. Descriptive marks will be:

Proficiency Scale #	Proficiency Level	Description
4.0	Advanced	Student has in-depth understanding and can make applications that go beyond what was taught.
3.0	Proficient	Student has met expectations based on what was taught.
2.0	Needs Improvement	Student needs improvement in meeting expectations and has some errors or incomplete understandings based on what was taught.
1.0	Unsatisfactory	Student is making unsatisfactory progress toward meeting expectations and may need additional support to learn what was taught.

The principal in collaboration with all teachers at a particular grade or of a particular course shall develop an explanation of the criteria and standards that will be used to qualify a student to be graded advanced, proficient, needs improvement, or unsatisfactory.

To ensure consistency, all teachers at the grade or course level shall use the same criteria/standards in grading their students.

Definition of "passing" and "failing":

Grades K-~~5~~6

- A. A rubric score of "1 or less" is defined as failing.
- B. A rubric score of 2, 3, or 4 is considered passing.

The current level of effort and social interaction are graded as follows:

- A. Consistently demonstrates skill/behavior.
- B. Inconsistently demonstrates skill/behavior.

Grades ~~6~~7-12

Reporting in these grades will be by report card using the following marking system:

A ~~94.50~~5-100
 A- ~~91.50-94.49~~~~92-94~~
 B+ ~~88.50-91.49~~~~89-91~~
 B ~~85.50-88.49~~~~86-88~~
 B- ~~82.50-85.49~~~~83-85~~
 C+ ~~79.50-82.49~~~~80-82~~
 C ~~76.50-79.49~~~~77-79~~
 C- ~~73.50-76.49~~~~74-76~~
 D+ ~~70.50-73.49~~~~71-73~~
 D ~~67.50-70.49~~~~68-70~~
 D- ~~64.50-67.49~~~~65-67~~
 F 0-64,~~49~~

The final grade is calculated to two decimal places using standard rounding rules. The grade is rounded up if the decimal is 0.50 or above. The grade is rounded down if the grade is below 0.50.

Marking System:

- (A) Excellent
- (B) Good
- (C) Average
- (D) Below Average
- (F) Failure
- (I) Incomplete
- (W) Withdrew

If a student receives an "F" in a required subject, he/she must repeat and pass that subject to fulfill graduation requirements. Ordinarily, a student who receives an "F" in a course that is part of a sequence must repeat and pass that course to continue in the sequence. (I) Incomplete: When a student's work is not completed by the end of the quarter due to the student's absence from school, he/she receives an "I". This work, in most cases, must be made up within two weeks after the end of the quarter. Exceptions to the two-week period must be cleared through the principal. If work is not made up in the allowed time, the "I" becomes an "F". (W) Withdrew: A student receives this grade when he/she drops a course with administrative approval.

NOTE: A student withdrawing from a course after the fifth week of the semester will do so with an F, unless, granted administrative exception. The principal, in collaboration with all teachers at a grade or of a particular course, shall develop an explanation of the criteria and standards that will be used to qualify a student to be graded excellent, good, average, below average, or failing.

The explanation may not make use of normative (bell-curve) standards.

General Considerations

Students will receive one grade per subject at the end of each grading cycle.

These grading criteria and standards shall be approved by the District Administrator prior to the start of the school year.

To ensure consistency, all teachers at the grade or course level shall use the same criteria/standards in grading their students.

Each principal shall send a copy of these grading criteria/standards to all parents of children in these grades (or courses) prior to the first day of school and shall ensure that they are the basis for discussion and decision-making at all parent conferences.

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Last Modified by Melanie Oppor on September 28, 2021



School District of Manawa
Students Choosing to Excel, Realizing Their Strengths

School District of Manawa
2021/2022 Open Enrollment/Alternative Open Enrollment
Date: 11/9/2021
To: Manawa BOE – OE/ALT OE Application Requests thru 11/9/2021

Resident District	Application ID#	Grade in 21/22	Truancy Y/N	SPED Y/N	SPED Pending Y/N	Expulsion Y/N	Expulsion Pending Y/N
Oconto	22-0476105-1	5K	N	N	N	N	N
Oconto	22-0476108-1	4K	N	N	N	N	N
Additional Notes (if Applicable):							

Kara Tohm, Guidance & A/D Administrative Assistant
Phone: 920-596-5844 Fax: 920-596-2655 E-Mail: ktohm@manawaschools.org
515 E Fourth Street Manawa, WI 54949

School District Of Manawa
Open Enrollment for 2021-22
Maximum Class Size Definitions & Available Space

This chart shows the "maximum class size" definitions for annual revision and adoption by the School District of Manawa for Open Enrollment as per NEOLA Policy 5113. Available spaces for Open Enrollment (OE) applicants are based upon the approved class sizes.

Half of the excess capacity per grade level is reserved for children who move into the district and the remaining half is available for OE. One seat will be made available in each grade level.

GRADE OR PROGRAM	MAXIMUM CLASS SIZE & PROJECTED SECTIONS & GRADE SIZES	PROJECTED ENROLLMENT 2021-22	AVAILABLE OE SPACES 2021-22	OE IN - Spaces Taken
Manawa Elementary School (15 Sections in 2020-21)				
Early Childhood	6 Students x 1 Section = 6	1	3	0
4K (4 Yr. Old Pre-K)	20 Students x 2 Section = 40	25	7	1
5K	25 Students x 1 Section = 25	21	2	1
Grade 1	25 Students x 2 Sections = 50	30	10	1
Grade 2	25 Students x 2 Sections = 50	35	7	1
Grade 3	25 Students x 1 Sections = 50	26	12	1
Grade 4	25 Students x 2 Sections = 50	57	1	1
Grade 5	25 Students x 2 Sections = 50	32	9	1
Cross. Cat. Spec. Ed.	12, 26	12.2, 24.3	1	
Cross. Cat. Spec. Ed.	15, 26	17.4, 29.8	0	
Manawa Middle School				
Grade 6	27 Students x 2 = 54	31	11	2
Grade 7	27 Students x 2 = 54	49	2	2
Grade 8	27 Students x 2 = 54	40	7	0
6-9 Cross. Cat. Spec. Ed.	18, 26	16.9, 24.6	1	
Little Wolf High School				
Grade 9	27 Students x 2.5 = 67.5	50	8	3
Grade 10	27 Students x 2.5 = 67.5	60	3	2
Grade 11	27 Students x 2 = 54	60	1	2
Grade 12	27 Students x 2 = 54	54	1	5
10-12+ Cross. Cat. Spec. Ed.	18, 26	19.1, 26.9	0	
District				
FT Speech/Language	Average Caseloads Range from 40 to 50 clients	47	0	
PT Speech/Language	Average Caseloads Range for 6 hours/week from 12 to 15 clients	12	3	
All Other Terapy Services (not S/L) Recommendation	Contracted Services - not required by law to increase for OE	N/A	0	

4K and 5K are an estimate as families have not yet enrolled students in the program for next school year.

Estimates are based on the third Friday count in September. There is no intent to recommend a reduction in 5K sections at this time.

Special Education Considerations The first calculation is a new formula created by a workgroup of special education directors. The formula is based on the number of IEPs that would need to be written and the number of minutes students are seen by the special education teacher divided by the number of available minutes in a school day. In this formula caseloads are typically expected to range from 12 to 15 at the elementary level and from 12 to 18 at the secondary level. The second calculation is the old DPI formula which is based on the students Environmental Code and disability criteria area. The actual seat calculations are based on the average of the 2 caluclations keeping 15% space open for spring intial evaluations and to account for students who may transfer into the district. Early Childhood caseloads include students in 4K. Seats available, at this level, also take into consideration intial evaluation that are already in process from Child Find activities.